

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 12, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, October 12, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt announced that the salute to the flag was done during the department budget session at 8:00 a.m.

III. AGENDA:

- a) *8:00 a.m. - 12:00 p.m. Department Budget Meetings
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:30 p.m. Department Budget Meetings

IV. CONSENT AGENDA DISCUSSION ITEMS:

Marc Estvold, Project Manager, provided additional information about Consent Agenda item #3 and indicated that Lydig Construction had met and exceeded all of the County's construction pre-qualification requirements. Mr. Estvold reported on the status of the required permits and said that the Notice to Proceed was expected to be issued on November 2, 2015.

Josh Greenberg, Senior Environmental Analyst, provided additional information about Consent Agenda item #5 and indicated that the project would include Whatcom, and Skagit Counties.

Lynda Thomas, Accounting and Administrative Services Manager, provided additional information about Consent Agenda items #7, #8, #9 and #10, and indicated that the pharmaceuticals would be used to treat patients of the Public Health clinics with active tuberculosis.

Rachel Rowe, Ferry Operations Division Manager, provided additional informational information about Consent Agenda item #12.

Shane Oden, Design Section Manager provided additional information about Consent Agenda items #13, #15 and #16.

Jan Flagan, Surface Water Section Manager, provided addition about Consent Agenda item #18.

Kevin Renz, Solid Waste Division Manager, provided additional information about Consent Agenda item #19.

Dan Berentson, Public Works Director, provided additional information about Ratification Agenda item #23.

Emily Derenne, Habitat Restoration Specialist, provided information about Ratification Agenda item #25.

Mark Raaka, Emergency Medical Services Director provided additional information about Miscellaneous Agenda items #1, #2, #3, and #4.

V. CONSENT AGENDA FOR MONDAY, OCTOBER 12, 2015 (items 1 through 19):

A motion was made by Commissioner Wesen to approve Consent Agenda items 3 through 19; Ratification Agenda items 20 through 25; vouchers and warrants for Monday, October 12, 2015. ***(Consent Agenda items 1 and 2 will be considered for approved on Monday, October 19, 2015)*** Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 5, 2015. **(Removed from the Consent Agenda to be considered for approval on Monday, October 19, 2015)**
2. Record of the Proceedings for Tuesday, October 6, 2015. **(Removed from the Consent Agenda to be considered for approval on Monday, October 19, 2015)**

b) FACILITIES MANAGEMENT:

3. Standard Form of Agreement with Lydig Construction, Inc. for the Skagit County Jail Project located at Old Highway 99 and Suzanne Lane in Mount Vernon. The Agreement shall commence on the date of execution and continue until the substantial completion work; no later than 540 calendar days from the date of commencement. Compensation shall not exceed \$41,785,203. **(Contract No. C20150439)**
4. Resolution authorizing a public hearing to consider testimony regarding the notice of intent to lease the east 1567.5 square feet of a County-owned building located at 45770 Main Street in Concrete, commonly known as the East County Community Resource Center, to the Upper Skagit Library District. The public hearing is scheduled for November 3, 2015, at 11:45 a.m. in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20150326)**

c) GEOGRAPHIC INFORMATION SERVICE:

5. Resolution authorizing the commitment of funds to partner with the Washington State Department of Natural Resources (WADNR) and the United States Geological Survey (USGS) through its National Map Program to acquire high-quality Light Detection and Ranging (LIDAR) data. The USGS will commit up to 33 percent of the cost as a match and Skagit County shall provide \$60,000 toward the purchase of elevation data. **(Resolution No. R20150327)**

d) PUBLIC HEALTH AND COMMUNITY SERVICES:

6. Resolution authorizing the Public Health and Community Services Financial Services Manager to electronically approve enrollment in the 340B Prime Vendor Program managed by Apexus in order to provide access to affordable pharmaceuticals at a discounted rate to patients in the Skagit County Public Health and Community Services clinics. The Agreement shall commence on the date of execution continue for a period of one year, unless terminated earlier. The term of this Agreement shall automatically renew for additional one year terms, unless terminated earlier. **(Resolution No. R20150328)**
7. Services Agreement with Public Health Seattle and King County Pharmacy to provide affordable pharmaceuticals at a discounted rate to patients in the Skagit County Public Health and Community Services clinics. The Agreement shall commence on the date of execution and continue until terminated. Skagit County shall pay a \$7.00 service fee for each item ordered, each total order shall not exceed \$2,500. **(Contract No. C20150440)**
8. Apexus 340B Prime Vendor Program Participant Agreement to designate Cardinal Health as the primary wholesale pharmaceutical supplier for prescription medications utilized by patients in the Public Health and Community Services clinics. This agreement allows Cardinal Health to fulfill pharmaceutical orders from King County Pharmacy on behalf of Skagit County. Each order shall not exceed \$2,500, in accordance with the services agreement between King County Pharmacy and Skagit County. **(Contract No. C20150441)**
9. Credit application with Cardinal Health as part of the enrollment process to designate Cardinal Health as the primary wholesale pharmaceutical supplier for prescription orders. **(Contract No. C20150442)**
10. Amendment No. 2 to Funding Agreement No. C20140503 with Home Trust of Skagit to distribute Low-Income Housing funds pursuant to House Bill 2060. This Amendment revises Exhibit "A" to include the condition that funding may also be used to support the development of low-income housing. Total compensation remains the same at an amount not to exceed \$69,420. All other terms and conditions of the original Agreement and subsequent Amendment remain effect including the termination date of December 31, 2015. **(Amendment No. A20150149)**
11. Personal Services Agreement with Eleven Vexler to provide behavioral health interventions to children and youth in grades K-12 and their families in the Anacortes, Burlington-Edison, Conway, La Conner, Mount Vernon and Sedro-Woolley School Districts. The Agreement shall commence on the date of execution and continue until August 30, 2016. Compensation shall not exceed \$20,000 and is based on a fee schedule and is funded through the 1/10 sales tax. **(Contract No. C20150443)**

e) PUBLIC WORKS:

12. Vendor Services Agreement with Andgar Corporation to fabricate, draft, print construction shop drawings for four (4) modular drop-in assembly housings to replace the pin assemblies for the live load hangers which are at the end of their lifespan for Guemes Ferry. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$9,920 plus applicable sales tax. **(Contract No. C20150444)**
13. Personal Services Agreement with Drayton Archaeological Research, LLC to provide development of non-federally funded capital projects which include archaeological research services on an as needed basis, including but not limited to, assistance to comply with Cultural Resources Preservation and Section 106 of the Natural Historic Preservation Act. The Agreement shall commence on the date of execution and continue until September 30, 2017. Compensation

shall not exceed \$50,000 and is based on a fee schedule. The Agreement was procured in compliance with RCW 39.80 using Skagit County's 2015 Consultant Roster. **(Contract No. C20150445)**

14. Vendor Services Agreement with Garda Cash Logistics Northwest, Inc. to provide secure armored car services to transport funds and other items of value from Skagit County Guemes Ferry Terminal and the Skagit County Transfer Station to be deposited at a Bank of America branch. The Agreement shall commence on December 1, 2015, and shall continue for two years. Compensation shall not exceed \$24,500. **(Contract No. C20150446)**
15. Personal Services Agreement with AmorTerra, LLC to provide development of non-federally funded capital projects which include on-call engineering and land surveying services on an as needed basis. The Agreement shall commence on the date of execution and continue until September 30, 2017. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement was procured in compliance with RCW 39.80 using Skagit County's 2015 Consultant Roster. **(Contract No. C20150447)**
16. Personal Services Agreement with AECOM Technical Services, Inc. to provide development of non-federally funded capital projects which include on-call engineering and land surveying services on an as needed basis. The Agreement shall commence on the date of execution and continue until September 30, 2017. Compensation shall not exceed \$100,000 and is based on a fee schedule. The Agreement was procured in compliance with RCW 39.80 using Skagit County's 2015 Consultant Roster. **(Contract No. C20150448)**
17. Interlocal Cooperative Agreement with Skagit County Drainage and Irrigation Improvement District No. 14 to provide financial partnership for the Thomas Creek levee repairs near the confluence of the Butler Camp Creek. The Agreement shall commence on the date of execution and continue for two years or until completion of the project, whichever occurs first. Upon completion of the project, the County shall pay District 14 a total amount not to exceed \$6,000, which represents half of the total approximate estimated costs incurred by District 14. **(Contract No. C20150449)**
18. Amendment No. 1 to Grant Agreement No. C20140119 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) to complete the North Fork Skagit Acquisition Project No. 13-1059C. The purpose of this Amendment is to provide additional funding to the Agreement in order to include more extensive cultural resource studies. This Amendment grants the County an additional \$25,000 for an award amount not to exceed \$428,750 which is 85% of the total project cost. Skagit County Clean Water Fund - Fund 120 match increases from \$71,250 to \$75,662 which is 15% of the total project cost. **(Amendment No. A20150150)**
19. Vendor Services Agreement with L & S Tire Company to process recyclable rubber products including motorcycle tires, automobile tires, commercial truck tires, other vehicle and machinery tires, rubber belting, rubber flaps, and inner tubes collected at various Skagit County Solid Waste sites. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$24,000 and is based on a fee schedule. **(Contract No. C20150450)**

VI. RATIFICATION AGENDA (items 20 through 25):

f) OFFICE OF JUVENILE COURT:

20. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Sedro-Woolley School District to jointly fund a BECCA Case Manager position to serve the School Districts and Skagit County Office of Juvenile Court

in implementing the truancy portion of the BECCA Bill as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). A signed Agreement was not received prior to the commencement date of September 1, 2015. **(Resolution No. R20150329)**

21. Interlocal Cooperative Agreement with the Sedro-Woolley School District to jointly fund a BECCA Case Manager position to serve the School Districts and Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement commenced on September 1, 2015, and continues until August 31, 2016. The Sedro-Woolley School District will reimburse Skagit County \$6,420. **(Contract No. C20150451)**

g) PUBLIC WORKS:

22. Resolution authorizing the ratification of a Grant Agreement with the Washington State Recreation and Conservation Office (RCO) and the Conservation Office's Washington Wildlife Recreation Program - Farmland Protection category. A signed Agreement was not received prior to the commencement date of September 22, 2015. **(Resolution No. R20150330)**
23. Grant Agreement with the Washington State Recreation and Conservation Office (RCO) and the Conservation Office's Washington Wildlife Recreation Program - Farmland Protection category. This Agreement will protect 1,020 acres of a farmland on 10 farms via a perpetual agricultural conservation easement that would extinguish 23 development rights. Compensation to Skagit County shall not exceed \$1,318,725 which represents 50% of the total project cost and Skagit County Conservation Futures fund will contribute \$1,318,725 which represents 50% of the total project cost. **(Contract No. C20150452)**
24. Resolution authorizing the ratification of Sub-Award Agreement with the Samish Indian Nation, Prime Award No. R12AP13003, Subaward No. 52010-2015-01, to perform riparian work under the Natural Resources Stewardship Program at the Valdovinos Fish Habitat Enhancement Project. Ongoing negotiations with the Samish Indian National delayed execution of the Sub-Award Agreement prior to the commencement date of August 1, 2015. **(Resolution No. R20150331)**
25. Sub-Award Agreement with the Samish Indian Nation, Prime Award No. R12AP13003, Subaward No. 52010-2015-01, to perform riparian work under the Natural Resources Stewardship Program at the Valdovinos Fish Habitat Enhancement Project. The Agreement commenced on August 1, 2015, and continues until December 31, 2015. Skagit County has been sub-awarded \$9,500 to work on the project via a grant supported by the Bureau of Reclamation. **(Contract No. C20150453)**

VII. MISCELLANEOUS AGENDA (items 1 through 4):

A motion was made by Commissioner Janicki to approve Miscellaneous agenda items 1 through 4. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) EMERGENCY MEDICAL SERVICES:

1. Public Use Agreement with Skagit Public Utility District (PUD) No. 1 for the use of their Aqua Room to hold an Emergency Medical Service training session on Friday, December 4, 2015, at 9:00 a.m. There is no monetary compensation associated with this Agreement. **(Contract No. C20150454)**
2. Amendment No. 2 to Personal Services Agreement No. C20140528 with Dr. Justin Curran to backup and work under the direction of the Skagit Emergency Medical Program Director to provide medical control and direction to all persons that are involved in patient care and transport in the pre-hospital emergency care system within Skagit County. The purpose of Amendment is to reimburse Dr. Curran for the cost of a mobile data computer for the electronic Patient Care Report (ePCR) data collection system. This Amendment increases compensation by \$1,500 for a new compensation amount not to exceed \$113,500 for the four year term of the Agreement. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination of December 31, 2018. **(Amendment No. A20150151)**
3. Amendment No. 2 to Personal Services Agreement No. C20140616 with Central Valley Ambulance Authority for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. The purpose of this Amendment is to transfer the ownership of six Zoll X-Series ALS monitors to Central Valley Ambulance Service. The term of the Agreement remains the same, ending December 31, 2018. This Amendment adds an additional one-time maintenance fee of \$26,000, for a new compensation not exceed \$1,968,180.96 for the first year. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150152)**
4. Interlocal Agreement with Skagit County Fire Protection District No. 16 for the provision of BLS services. The County will reimburse the Fire District for the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system, dispatch fees as well reimbursement for disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018. Compensation is based on a fee schedule. **(Contract No. C20150455)**

VIII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 429242 through 429673 from Clearing Fund 696 in the total dollar amount of \$1,297,823.44 (Transmittal No. C-149-15); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$321,356.32 (Transmittal No. C-150-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$3,438.48 (Transmittal No. C-151-15); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$2,764.71 (Transmittal No. C-152-15); and

- e) Payroll warrants numbered 355421 through 356136 in the total dollar amount of \$1,173,005.68 (Transmittal No. P-38-2015); and
- f) Junior District Payroll warrants numbered 810412 through 810287 in the total dollar amount of \$220,002.03 (Transmittal No. P-39-2015).

IX. ADJOURNMENT:

There were no executive sessions for the week of October 12, 2015.

Chair Dahlstedt adjourned the proceedings at 2:17 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board