

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 5, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, October 5, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

No executive sessions were held Monday, October 5, 2015.

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Operations Manager Bob Hicks provided additional information on Consent Agenda item #8, an Amendment to a Professional Services/Consultant Agreement with Paul Schissler Associates, Inc.

Administrative Assistant Sheila Daut provided additional information on Consent Agenda item #12, an Amendment to Vendor Services Agreement with Arrow Launch Service, Inc.

V. CONSENT AGENDA (items 1 through 14):

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 14, Ratification Agenda items 15 through 24, vouchers and warrants for Monday, October 5, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 28, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, September 29, 2015. **(Approved)**
3. Resolution appointing Hollie Del Vecchio to the Skagit County Planning Commission. Her term shall commence on October 5, 2015, and end on August 31, 2017. **(Resolution No. R20150316)**

b) BUDGET AND FINANCE:

4. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2015, pursuant to Resolution No R20150252, and ends on December 31, 2015. Compensation shall not exceed \$7,200. **(Contract No. C20150425)**
5. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced on January 1, 2015, pursuant to Resolution No R20150252, and ends on December 31, 2015. Compensation shall not exceed \$10,000. **(Contract No. C20150426)**

c) FACILITIES MANAGEMENT:

6. Resolution amending Resolution No. R20150289 calling for a public hearing regarding the proposed disposal of Skagit County real property located at 315 South Third Street in Mount Vernon, also known as the Moen Building. This Resolution corrects the legal description of the property and changes the date of the public hearing. The public hearing is scheduled to take place on Tuesday, October 20, 2015, at 11:45 a.m. or as soon as possible thereafter in the Commissioners Hearing Room. **(Resolution No. R20150317)**

d) PLANNING AND DEVELOPMENT:

7. Settlement Agreement between Mike and Linda Nemnich and Skagit County relating to Appeal PL14-0529 of the County's decision related to the Protected Critical Areas easements on property located at 18077 Fox Hollow Lane in Bow to allow limited access for livestock pasturing and hay harvest. **(Contract No. C20150427)**

e) PUBLIC HEALTH AND COMMUNITY SERVICES:

8. Amendment #2 to Professional Service/Consultant Agreement No C20140206 with Paul Schissler Associates, Inc. to coordinate and promote planning and area cooperation regarding affordable housing efforts. This Amendment increases compensation by \$7,500 for added Scope of Work including: technical assistance to the CDBG funded Micro-enterprise Assistance for On-Farm Infrastructure and Homeowner Assistance Projects. The term is also extended by two months, ending December 31, 2015. Total compensation shall not exceed \$77,500. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150144)**
9. Amendment No. 1 to Personal Services Agreement No. C20150274 with Skagit Preschool and Resource Center, Inc. (SPARC) to provide developmental and disabilities services to Skagit County residents. This Amendment increases

compensation by \$4,000 and includes two additional GL expenditure codes. The term remains the same, ending June 30, 2016. Total compensation shall not exceed \$79,369 and is funded by a contract with Washington State Department of Social and Health Services. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150145)**

f) PUBLIC WORKS:

10. Resolution establishing Policies and Procedures for the creation of Railroad Quiet Zones. Pursuant to applicable law, including 49 CFR Part 222 and RCW 36.86.040, a County may establish a railroad quiet zone for the abatement of train horn noises at particular County road crossing location(s). **(Resolution No. R20150318)**
11. Permanent Flowage Easement with City of Seattle through its City Light Department and Skagit County to allow for occasional flooding over the City of Seattle's property from the Cumberland Creek Mitigation Project. The Agreement shall commence on the date of execution and continue in perpetuity. No monetary consideration is associated with this Easement. **(Contract No. C20150428)**
12. Amendment No. 3 to Vendor Services Agreement No. C20130194 with Arrow Launch Service, Inc. to provide scheduled and non-scheduled Temporary Passenger-Only Charter Ferry Service between Anacortes and Guemes Island. The purpose of this Amendment is to increase compensation by \$120,000 in order to compensate Contractor for extending the term of the Agreement by an additional year, ending March 31, 2017. Total compensation shall not exceed \$321,000. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150146)**

g) SKAGIT COUNTY SUPERIOR COURT:

13. Amendment #1 to Personal Services Agreement No. C20140574 with the Language Exchange, Inc. to provide court-certified, or qualified interpreters in all languages for hearings and trials for Skagit County Superior Court and Skagit County District Court. This Amendment increases compensation by \$25,000 in order to pay for mandated certified interpreters. The term remains the same, ending December 31, 2015. Compensation shall not exceed \$100,000. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20150147)**

h) TREASURER:

14. Licensing Agreement with Multi Bank Securities, Inc. for eConnectDirect services including navigation across multiple fixed-income markets and access to new issue and secondary bonds. Washington State Association of Counties in partnership with the National Association of Counties Financial Services Center is endorsing eConnectDirect to help County Treasurers manage their investments. The Agreement shall commence on October 5, 2015, and continue until terminated. No compensation is associated with this Agreement. **(Contract No. C20150429)**

VI. RATIFICATION AGENDA (15 through 24):

i) ADMINISTRATIVE SERVICES:

15. Resolution authorizing the ratification of Interlocal Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through the Grant Agreement with Washington State Military Department (E16-033) via Skagit County Contract No. C20150385. The Grant awarding the funding was not received for consideration until

August 2015. **(Resolution No. R20150319)**

16. Interlocal Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through the Grant Agreement with Washington State Military Department (E16-033) via Skagit County Contract No. C20150385. The Agreement commenced on July 1, 2015 and shall continue through August 15, 2016. **(Contract No. C20150430)**

j) FACILITIES MANAGEMENT:

17. Resolution authorizing the ratification of a Vendor Services Agreement with Esary Roofing and Siding to repair the leaking roof of the Skagit County Commissioners Administration building located at 1800 Continental Place in Mount Vernon. The Agreement could not be executed before services were provided. **(Resolution No. R20150320)**
18. Vendor Services Agreement with Esary Roofing and Siding to repair the leaking roof of the Skagit County Commissioners Administration building located at 1800 Continental Place in Mount Vernon by cleaning the TPO membrane around drain area and installing a TPO patch that covered the drain area and over splits and cracks in the 5 x 3 area. The Agreement commenced on September 16, 2015 and shall continue until November 16, 2015. Compensation shall not exceed \$813.75. **(Contract No. C20150431)**
19. Resolution authorizing the ratification of a Funding Approval Form between Skagit County, the Washington State Department of Enterprise Services, and McKinstry Essention, LLC to implement Phase 3 Chiller System Replacement and Controls Upgrade related to Agreement No. 2015-274 A (1), Skagit County Contract No. C20150177. The Commissioners ratify the Skagit County Facilities Department Director's execution of the Funding Approval Form in the amount of \$200,609.99 to contract with McKinstry Essention, LLC for their professional services. **(Resolution No. R20150321) (Contract No. C20150432)**
20. Resolution authorizing the ratification of a Funding Approval Form between Skagit County, the Washington State Department of Enterprise Services, and McKinstry Essention, LLC to implement Phase 3 Chiller System Replacement and Controls Upgrade related to Agreement No. 2015-274 G (1-1), Skagit County Contract No. C20150177. The Commissioners ratify the Skagit County Facilities Department Director's execution of the Funding Approval Form in the amount of \$616,125.01 to contract with McKinstry Essention, LLC for their professional services. **(Resolution No. R20150322) (Contract No. C20150433)**

k) PUBLIC WORKS:

21. Resolution authorizing the ratification an Interlocal Cooperative Agreement with Skagit Conservation District for stormwater education and outreach under the requirements of the County's National Pollutant Discharge Elimination System Phase II (NPDES II) Permit. There were delays in developing the new Agreement. Skagit Conservation District began providing services on September 16, 2015 to maintain NPDES II permit compliance. **(Resolution No. R20150323)**
22. Interlocal Cooperative Agreement with Skagit Conservation District for stormwater education and outreach under the requirements of the County's National Pollutant Discharge Elimination System Phase II (NPDES II) Permit. The Agreement commenced on September 1, 2015, and shall continue until December 29, 2017. Compensation shall not exceed \$36,415. **(Contract No. C20150434)**

l) SHERIFF:

23. Resolution authorizing the ratification a Vendor Services Agreement with Telmate, LLC to provide telephone service for all inmate telephones located at the Skagit County's designated sites. The Agreement was only recently received by the contractor due to ongoing negotiations in terms. **(Resolution No. R20150324)**
24. Vendor Services Agreement with Telmate, LLC to provide telephone service for all inmate telephones located at the Skagit County's designated sites. The Agreement commenced on August 15, 2015, and shall continue for approximately two years. Telmate, LLC shall pay Skagit County on a monthly basis 60% of billed gross revenues from inmate calls. Telmate, LLC assumes sole risk of uncollected revenues. **(Contract No. C20150435)**

VII. MISCELLANEOUS ITEM:

a) EMERGENCY MEDICAL SERVICES:

1. Interlocal Agreement with Skagit County Fire Protection District No. 13 for the provision of BLS services. The County will reimburse the Fire District for the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system, dispatch fees as well reimbursement for disposable supplies with documentation until the implementation of the centralized Skagit County EMS ordering system is in place. The Agreement shall commence upon the date of execution and continue until December 31, 2018. Compensation is based on a fee schedule.

Mark Raaka provided additional information about the Interlocal Agreement with Skagit Fire Protection District No. 13, answering questions about BLS transport, response fees, and ambulances.

A motion was made by Commissioner Janicki to approve the Interlocal Agreement with Skagit Fire Protection District No. 13 **(Contract No. C20150436)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$76,574.14 (Transmittal No. C-142-15); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$77,805.24 (Transmittal No. C-143-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$174,858.83 (Transmittal No. C-144-15); and
 - d) Warrants numbered 428927 through 429240 from Clearing Fund 696 in the total dollar amount of \$4,217,462.81

(Transmittal No. C-145-15); and

- e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$188,742.04 (Transmittal No. C-146-15); and
- f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,306.27 (Transmittal No. C-147-15); and
- g) Warrants numbered 429241 through 429241 from Clearing Fund 696 in the total dollar amount of \$15,400.00 (Transmittal No. C-148-15).

IX. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:45 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board