

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 31, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, August 31, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were held Monday, August 31, 2015.

IV. CONSENT AGENDA DISCUSSION ITEMS:

County Administrator Tim Holloran was present to provide additional information on Consent Agenda item no. 5, a Personal Services Agreement with Howard Consulting, LLC.

Transportation Section Manager Forrest Jones was present to provide additional information on Consent Agenda item no. 7, a Resolution calling for a public hearing regarding proposed establishment of policies and procedures for the creation of railroad quiet zones. It was noted that the public hearing date had been updated from September 22nd, to September 15, 2015, at 9:30 a.m.

Engineering Technician Dianne Crane provided additional information on Consent Agenda item no. 8, a Resolution awarding the bid for detention pond fence replacement to Discount Fence.

River Improvement/Watershed Planner Kara Symonds was present to provide additional information on Consent Agenda item no. 10, a Personal Services Agreement with Washington Appraisal Service, Inc.

V. CONSENT AGENDA (items 1 through 11):

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 11, Ratification Items 12 and 13, vouchers and warrants for Monday, August 31, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Records of the Proceedings for Friday, July 17, 2015. **(Approved)**
2. Record of the Proceedings for Monday, August 24, 2015. **(Approved)**
3. Record of the Proceedings for Tuesday, August 25, 2015. **(Approved)**

b) COMMUNITY SERVICES:

4. Amendment No. 1 to Interagency Agreement No. C20150044 with North Sound Mental Health Administration (NSMHA) #NSMHA-SKAGIT-ADMIN-15 to provide funding for county staff to participate in regional (NSMHA) related administrative functions in Skagit County and to provide funding for housing vouchers and supports. This Amendment adds a new section to B.7 regarding the provision of a peer run recovery center, and, increases compensation to Skagit County for funding of the center by \$37,500. Total compensation to Skagit County shall not exceed \$294,072. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150123)**

c) FACILITIES MANAGEMENT:

5. Personal Services Agreement with Howard Consulting, LLC to provide contractor services as Construction Administrator/Owner's Site Representative on the Skagit County Jail Project and to assist the Facilities Management Department with Capital Project Management Services. The Agreement shall commence on September 1, 2015, and continue until December 31, 2017. Compensation shall not exceed \$201,000. **(Contract No. C20150370)**

d) PUBLIC DEFENDER:

6. Personal Services Agreement with Dennis Scott to provide consultation and representation relating to clients on behalf of the Skagit County Public Defender for mental health and involuntary commitment hearings in conjunction with Mari Doerner, Attorney at Law, including any jury trials as calendared by the Skagit County Clerk's Office. The Agreement shall commence on September 1, 2015, and continue until August 31, 2016. **(Contract No. C20150371)**

e) PUBLIC WORKS:

7. Resolution calling for a public hearing regarding the proposed establishment of Policies and Procedures for the creation of Railroad Quiet Zones. The public hearing is scheduled to take place on Tuesday, September 15, 2015, at 9:30 a.m. or as soon thereafter as possible. **(Resolution No. R20150258)**
8. Resolution awarding the bid for the Bayhill Detention Pond Fence Replacement Project #WA402190 (a Drainage

Utility project) to Discount Fence in the amount of \$10,906.42. **(Resolution No. R20150259)**

9. Interlocal Cooperative Agreement with Skagit River System Cooperative to allow Skagit County and Skagit River System Cooperative to partner with each other on projects. The Agreement shall commence on the date of execution and continue until December 31, 2017. Skagit County will be reimbursed for providing its work force, materials, and equipment. **(Contract No. C20150372)**
10. Personal Services Agreement with Washington Appraisal Service, Inc. to perform 15 appraisal reviews on Farmland Legacy Program Conservation Easements to satisfy grant funding requirements through the Washington State Recreation and Conservation Office. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$11,250. **(Contract No. C20150373)**

f) TREASURER:

11. E-Payment Services Agreement with Point & Pay, LLC to provide credit card transaction services to Skagit County customers. All transactions are processed at the department level and received by the Treasurer for appropriate fund distribution. The Agreement shall commence on the date execution and continue until terminated. There is no cost to Skagit County for this service. **(Contract No. C20150374)**

VI. RATIFICATION AGENDA (items 12 and 13):

v) PUBLIC HEALTH:

12. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Snohomish Health District to provide support for the production of a data-based health indicator report to measure the quality of health in Skagit County. Review of contract provisions and receipt of contract delayed finalization before start date. **(Resolution No. R20150260)**
13. Interlocal Cooperative Agreement with Snohomish Health District to provide support for the production of a data-based health indicator report to measure the quality of health in Skagit County. The Agreement commenced on July 1, 2015, and shall continue until December 31, 2015. Compensation to Snohomish Health District shall not exceed \$22,400 and is based on an hourly rate schedule. **(Contract No. C20150375)**

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,489.45 (Transmittal No. C-120-15); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$15,677.36 (Transmittal No. C-121-15); and

- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$16,762.52 (Transmittal No. C-122-15); and
- d) Warrants numbered 427436 through 427643 from Clearing Fund 696 in the total dollar amount of \$5,601,123.39 (Transmittal No. C-123-15).

VIII. ADJOURNMENT:

Before adjourning, the Commissioners briefly discussed the wind storm experienced in Skagit County on August 29, 2015. Public Works Director Dan Berentson was present and he thanked the individuals who worked over the weekend to place road-closure signs on roadways that were unsafe and closed due to fallen trees or power lines.

Chair Dahlstedt adjourned the proceedings at 1:49 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board