

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 17, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, August 17, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 11:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; and Emergency Medical Services

b) 11:00 a.m. - 11:30 a.m. Information Services - Mike Almvig, Director:

Chair Dahlstedt acknowledged Treasurer Katie Jungquist, Auditor Jeanne Youngquist, and Assessor Dave Thomas, and then introduced Mike Almvig.

1. Certificate of Commendation - Retirement of John Holmes, Systems Analyst 3

Information Services Director Mike Almvig, Customer Service Coordinator/Planner Bill Dowe, Treasurer Katie Jungquist, Assessor Dave Thomas, Senior System Engineer Ryan Johns, System Manager Sandra Ball, GIS Software Engineer Janice Baird, Chief Deputy Barbara Leander, System Analyst Brian Young, County Administrator Tim Holloran, and the Commissioners shared stories about John, expressed appreciation for the work he performed, and wished him well in his retirement.

Commissioner Wesen read the Certificate of Commendation in recognition of dedicated public service rendered on behalf of the people, the community and in the public interest faithfully and unselfishly by John Holmes from March 16, 1993, to August 28, 2015.

Chair Dahlstedt recessed the proceedings at 11:28 a.m.

c) 11:30 a.m. - 12:00 p.m. Certificate of Commendation - Retirement of Delilah George, Superior Court Administrator

Chair Dahlstedt reconvened the proceedings at 11:32 a.m. and introduced Judge Michael Rickert.

Judge Rickert, Juvenile Court Director Lisa Tremblay, Clerk Mavis Betz, Auditor Jeanne Youngquist, County Administrator Tim Holloran, and the Commissioners expressed appreciation for the work Delilah George performed as Court Administrator.

Commissioner Janicki read Certificate of Commendation in recognition of dedicated public service rendered on behalf of the people, the community and in the public interest faithfully and unselfishly by Delilah George from March 1, 2004, to August 31, 2015.

Chair Dahlstedt recessed the proceedings at 11:52 a.m.

d) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Dahlstedt reconvened the proceedings at 1:30 p.m.

Juvenile Court Director Lisa Tremblay was present to provide additional information on Consent Agenda item no. 6, a Personal Services Agreement with Sara Straus-King.

Salmon Habitat Specialist Jeff McGowan was present to provide additional information on Consent Agenda item no. 8, a Supplemental Agreement with CivilTech Engineering, Inc.

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 9, vouchers and warrants for Monday, August 17, 2015. Commissioner Janicki seconded the motion.

The vote passed unanimously.

e) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 9):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 10, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, August 11, 2015. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution to award grant funding for Economic Development / Public Facilities Projects for 2015. **(Resolution No. R20150252)**

c) FACILITIES MANAGEMENT:

4. Resolution calling for a public hearing regarding Skagit County's notice of intent to lease approximately 100 square feet of county property located at 45770 Main Street, Concrete, commonly known as the East Skagit County Community Center to the Concrete Chamber of Commerce. The public hearing is scheduled to take place Tuesday, September 15, 2015, at 10:30 a.m. in the Commissioners hearing room. **(Resolution No. R20150253)**
5. Vendor Services Agreement with Guardian Security to perform annual inspection and confidence testing and necessary repairs on automatic fire protection devices located at various Skagit County properties. The Agreement shall commence on the date of execution and continue for three years. Compensation shall not exceed \$10,700. **(Contract No. C20150349)**

d) OFFICE OF JUVENILE COURT:

6. Personal Services Agreement with Sara Straus-King to provide specialized child, adolescent, adult, and/or family assessment, evaluation, and treatment (group and/or individual and/or families), consultation, education classes, monitoring with written reports as required, and training for juveniles and/or their families. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$50,000. **(Contract No. C20150350)**

e) PUBLIC DEFENDER:

7. Amendment No. 2 to Personal Services Agreement No. C20140386 with Geoffrey McCann to provide consultation and representation services for a maximum of 35 District Court cases per month for the Skagit County Public Defender. The purpose of this Amendment is to clarify compensation. Contractor shall be paid a maximum of \$4,000 per month. Total compensation shall not exceed \$72,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20150118)**

f) PUBLIC WORKS:

8. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Consultant Agreement No. C20150103 with CivilTech Engineering, Inc. to prepare preliminary design for a new Hansen Creek Bridge to replace an existing two-culvert crossing at Minkler Road Project #WA120328. Work includes the collection of survey and geographical data, determination of hydraulic opening and scour depth, and preparation of preliminary design and site layout. This Supplemental Agreement authorizes Phase 2 of the Final Design and increases compensation by \$160,000. All other terms and conditions of the original Agreement shall remain in effect. Total compensation shall not exceed \$256,000. **(Amendment No. A20150119)**
9. Amendment No. 1 to Grant Agreement No. C20150057 with the Rose Foundation for Communities and the Environment for work on the Freestad Lake Barrier Lagoon Restoration Design Project. This Amendment extends the term from February 28, 2016, to August 31, 2016. Negotiations with the consultant took longer than anticipated. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20150120)**

V. **VOUCHERS AND WARRANTS:**

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$128,543.88 (Transmittal No. C-114-15); and
 - b) Warrants numbered 426756 through 426965 from Clearing Fund 696 in the total dollar amount of \$4,279,282.57 (Transmittal No. C-115-15).

VI. **ADJOURNMENT:**

Chair Dahlstedt adjourned the proceedings at 1:46 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board