

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 27, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, July 27, 2015, with Chair Kenneth A. Dahlstedt, and Commissioner Ron Wesen present. Commissioner Lisa Janicki excused.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:15 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks, Recreation and Fair; and Facilities Management

b) 1:15 p.m. - 1:30 p.m. Board of County Commissioners:

Chair Dahlstedt introduced County Administrator Tim Holloran.

1. Discussion/Possible Action: Proposal by Port of Skagit to the Washington State Department of Enterprise Services for Transition of Northern State Property to Local Control

The Commissioners recognized Special Assistant to the Director's Office of the Washington State Department of Enterprise Services Ann Sweeney who was in the audience.

Mr. Holloran was present to ask the Commissioners if they would take action to support the Port of Skagit's proposal to transition the Northern State Property from the State of Washington Department of Enterprise Services to local control.

The idea was presented and discussed at a joint meeting with the Port of Skagit, City of Sedro-Woolley, and Skagit County on July 17, 2015, at Sedro-Woolley City Hall and is summarized by the Port of Skagit's Executive Summary: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07272015>

The Commissioners said that they were supportive of the economic opportunity.

A motion was made by Commissioner Wesen to support and endorse the proposal from the Port of Skagit to the Washington State Department of Enterprise Services for the transition of the Northern State Property to local control as outlined in the Executive Summary presented at the joint meeting of Skagit County, Port of Skagit, and the City of Sedro-Woolley held on July 17, 2015. Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

Chair Dahlstedt recessed the proceedings at 1:26 p.m.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

Chair Dahlstedt reconvened the proceedings at 1:31 p.m. Emergency Medical Services Director Mark Raaka provided additional information on Consent Agenda item #8. He said that similar Amendments would be executed by other EMS providers and that it was more efficient for each entity to own their own devices and supplies. Mr. Raaka provided additional information on Consent Agenda item #9 and #10 and said that Scope of Work included dispatch support, disposable supplies, and the cost to implement and use the county-wide reporting system. Chair Dahlstedt asked if the Agreements also included transport. Mr. Raaka said that Consent Agenda #10 included transport. Chair Dahlstedt questioned Mr. Raaka's decision to include transport in the Agreement since the decision had been made to wait 90-days after Sedro-Woolley began BLS transports to evaluate how the method worked. He asked to vote on the item separately. Surface Water Section Manager Jan Flagan provided additional information on Consent Agenda item #13. She said that there were seven pump stations in Skagit County.

Project Manager Jennifer Swanson provided additional information on Consent Agenda item #17. She described what part of the road was being improved.

Ferry Division Manager Rachel Rowe provided additional information on Consent Agenda item #18. She said that two of the bidders made errors on their bids and withdrew. Commissioner Wesen wondered what could be done differently in the future to avoid receiving bids with errors.

V. CONSENT AGENDA (items 1 through 21):

Commissioner Wesen and Chair Dahlstedt discussed Consent Agenda item #10.

A motion was made by Commissioner Wesen to approve Consent Agenda items numbers 1 through 4, 6 through 9, and 11 through 21, and Ratification Agenda items 22 through 35, vouchers and warrants for Monday, July 27, 2015. Chair Dahlstedt seconded the

motion.

The vote passed unanimously. Commissioner Lisa Janicki's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 20, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, July 21, 2015. **(Approved)**
3. Resolution to appoint David M. Christianson to Skagit County Drainage and Irrigation District No. 17 until the next special district election. Mr. Christianson shall be appointed to serve the term of Commissioner Position No. 1, which was vacated by Keith Morrison, and continues until February 2016. **(Resolution No. R20150227)**

b) BUDGET AND FINANCE:

4. Resolution abolishing the Superior Court Revolving Fund for criminal justice expenses related to State v. Zamora. The fund is no longer needed because the trial and subsequent hearings have concluded. **(Resolution No. R20150228)**

c) COMMUNITY SERVICES:

5. Subrecipient Agreement for Community Development Block Grant (Public Services Grant) with the Washington State Department of Commerce to provide services to low and moderate income persons in East Skagit County. The Agreement shall commence on the date of execution and continue until June 30, 2016. The Department of Commerce provides funds to Skagit County, and the County in turn shall reimburse Community Action of Skagit County an amount not to exceed \$58,897. **(Item pulled and to be considered on August 3, 2015)**
6. Resolution to amend Resolution No. R20140291 regarding the allocation of funds for Homeless Housing and Assistance Projects to include an award of \$27,630 to the Housing Authority of Skagit County to provide vouchers and/or rental assistance to farmworkers and their families for 2015. **(Resolution No. R20150229)**
7. Funding Agreement with Housing Authority of Skagit County to distribute Homeless Housing and Assistance funds pursuant to Substitute House Bill 2163 and House Bill 2331 in the amount of \$27,630. The Agreement shall commence on the date of execution, and continue until December 31, 2015. **(Contract No. C20150310)**

d) EMERGENCY MEDICAL SERVICES:

8. Amendment No. 2 to Personal Services Agreement No. C20140640 with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment revises paragraph 4 by adding to Exhibit "B" Compensation, the transfer of additional equipment (four Zoll X-Series ALS monitors) and the provision of maintenance and warranties for three years to be paid upon receipt of documentation of expenses. All other terms and conditions of the original Agreement and subsequent amendment shall remain in effect. **(Amendment No. A20150113)**
9. Interlocal Cooperative Agreement with Skagit County Fire Protection District No. 6 for the provision of Basic Life Support Emergency Medical Services. The Agreement shall commence on the date of execution and continue until

December 31, 2018. Compensation is based on a fee schedule. **(Contract No. C20150311)**

10. Interlocal Cooperative Agreement with Skagit County Fire Protection District No. 13 for the provision of Basic Life Support Emergency Medical Services. The Agreement shall commence on the date of execution and continue until December 31, 2018. Compensation is based on a fee schedule. **(Item was not approved)**

e) PARKS, RECREATION AND FAIR:

11. Resolution authorizing a revised user fee schedule for Howard Miller Steelhead Park in Rockport, WA. **(Resolution No. R20150230)**

f) PUBLIC WORKS:

12. Resolution calling for a public hearing to consider a fare increase to the Skagit County ferry fare schedule, to rescind Resolutions R20110099, R20120139, and R20130190, and to establish a new ferry fare structure. The public hearing is scheduled to take place on Tuesday, August 18, 2015, at 8:30 a.m. in the Commissioners Hearing Room. **(Resolution No. R20150231)**
13. Resolution awarding the bid for the Britt Slough Pump Replacement Project #WA402206 to the lowest responsible and responsive bidder: Gary Harper Construction, Inc. in the amount of \$57,635.20. **(Resolution No. R20150232)**
14. Interlocal Agreement with Public Utility District No. 1. Skagit County will provide, on a reimbursable basis, work providing materials and equipment rental upon request for roadway maintenance activities. The Agreement shall commence on the date of execution and continue until December 31, 2019. **(Contract No. C20150312)**
15. Vendor Services Agreement with Northwest Tank and Environmental Services to calibrate all dispensers, and make repairs as directed, at County fueling facilities in Mount Vernon, Burlington, and Concrete, in order to comply with regulatory agency requirements. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20150313)**
16. Amendment No. A to Skagit County Contract No. C20130534 with Snohomish County Homeland Security Grant Agreement No. E14-075 to provide U.S. Department of Homeland Security Grant Program (HSGP) funds to support the development and sustainment of core capabilities to fulfill the National Preparedness Goal (NPG). Amendment A extends the term from July 31, 2015, to August 31, 2015, and, increases compensation to Skagit County by \$18,631 for emergency communication equipment. Total compensation to Skagit County shall not exceed \$69,730. All other terms and conditions of the original agreement shall remain in effect. **(Amendment No. A20150114)**
17. Construction Contract Agreement with Lakeside Industries, Inc. for the 2015 Resurfacing of Annual Construction Program (ACP) Roadways Project #ESAO15-1. This project was awarded to Lakeside Industries, Inc. on June 22, 2015 pursuant to Resolution No. R20150208. The Agreement shall commence on the date of execution and continue until project completion. Compensation shall not exceed \$642,332. **(Contract No. C20150314)**
18. Resolution awarding the bid for the 2015 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes Project #FEHO15-1 to Lake Union Drydock Company in the amount of \$662,457. Skagit County has appropriated additional funds in the amount of \$66,246 for engineering, inspection, and administration for a total amount of \$728,703.

19. Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement with Shearer Design, LLC to provide engineering services for the Samish River Bridge Repair (Old Hwy 99 North), the Friday Creek Bridge Repair (Old Hwy 99 North), and the Lower Finney Creek Bridge Repair. The Agreement shall commence on the date of execution and continue until December 31, 2018. Compensation shall not exceed \$132,235. **(Contract No. C20150315)**

g) RECORDS MANAGEMENT:

20. Vendor Services Agreement with Sound Shredding & Recycling to provide confidential on-site shredding services. The Agreement shall commence on August 19, 2015, and continue for two years. Compensation shall not exceed a total of \$12,000. **(Contract No. C20150316)**

h) RISK MANAGMENT:

21. Personal Services Agreement with Robert Graham, Safety Awareness & Field Resources, LLC for on-site security assessment at various county offices to identify specific safety concerns for front counter employees. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$10,000 and is based on a fee schedule. **(Contract No. C20150317)**

VI. RATIFICATION AGENDA (items 22 through 35):

i) COMMUNITY SERVICES:

22. Resolution authorizing the ratification of a Personal Services Agreement with Denna Vandersloot dba Vandersloot Training and Consulting to provide treatment model to high quality integrated behavioral health services for individuals with chronic substance use disorders and/or mental illness. Review of contract provisions and receipt of contract delayed finalization of the Agreement. **(Resolution No. R20150234)**
23. Personal Services Agreement with Denna Vandersloot dba Vandersloot Training and Consulting to provide treatment model to high quality integrated behavioral health services for individuals with chronic substance use disorders and/or mental illness. The Agreement commenced on July 1, 2015, and continues until December 31, 2015. Compensation shall not exceed \$30,000. **(Contract No. C20150318)**
24. Resolution authorizing the ratification of a Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness to facilitate a safe transition from the Skagit County Jail into Skagit County Public Health. Review of contract provisions and receipt of contract delayed finalization of the Agreement. **(Resolution No. R20150235)**
25. Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness to facilitate a safe transition from the Skagit County Jail into Skagit County Public Health. The Agreement commenced on July 1, 2015, and shall continue until June 30, 2016. Compensation shall not exceed \$72,000 and is funded through multiple contracts and entities, as well as the 0.1% sales tax. **(Contract No. C20150319)**
26. Resolution authorizing the ratification of a Personal Services Agreement with Consumer Voices Are Born to provide

local support services to residents 16 and older with mental and/or substance abuse problems. Development of terms and the scope of work delayed the finalization of the Agreement. **(Resolution No. R20150236)**

27. Personal Services Agreement with Consumer Voices Are Born to provide local support services to residents 16 and older with mental and/or substance abuse problems. The Agreement commenced on July 1, 2015, and shall continue until March 31, 2016. Compensation shall not exceed \$178,200 and is funded by the 0.1% sales tax. **(Contract No. C20150320)**
 28. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Preschool and Resource Center, Inc. (SPARC) to provide services to the developmental disabilities community and their families. Review of contract provisions and receipt of contract delayed finalization of the Agreement. **(Resolution No. R20150237)**
 29. Personal Services Agreement with Skagit Preschool and Resource Center, Inc. (SPARC) to provide services to the developmental disabilities community and their families. The Agreement commenced on July 1, 2015, and shall continue until June 30, 2016. Compensation shall not exceed \$26,000 and is funded through a Washington State program. **(Contract No. C20150321)**
 30. Resolution authorizing the ratification of a Personal Services Agreement with Pioneer Human Services to provide intensive case management services to individuals referred and/or enrolled in the United States Department of Housing and Urban Development (HUD) Supportive Housing Program (SHP). Development of terms and the scope of work delayed the finalization of the Agreement. **(Resolution No. R20150238)**
 31. Personal Services Agreement with Pioneer Human Services to provide intensive case management services to individuals referred and/or enrolled in the United States Department of Housing and Urban Development (HUD) Supportive Housing Program (SHP). The Agreement commenced on July 1, 2015, and shall continue until June 30, 2016. Compensation shall not exceed \$55,000 and is funded by the 0.1% sales tax. **(Contract No. C20150322)**
- j) OFFICE OF JUVENILE COURT:
32. Resolution authorizing the ratification of County Program Agreement No. 1563-43117 with Washington State Department of Social and Health Services (DSHS) to provide funding to support Block Grant Programs for juvenile offenders. The Agreement was not received in time to route before July 1, 2015. **(Resolution No. R20150239)**
 33. County Program Agreement No. 1563-43117 with Washington State Department of Social and Health Services (DSHS) to provide funding to support Block Grant Programs for juvenile offenders. The Agreement commenced on July 1, 2015, and shall continue until June 30, 2017. Compensation to Skagit County shall not exceed \$363,705. **(Contract No. C20150323)**
 34. Resolution authorizing the ratification of County Program Agreement No. 1563-42663 with Washington State Department of Social and Health Services (DSHS) to provide funding to expand evidence based treatment and training programs administered by local juvenile courts. The Agreement was not received in time to route before July 1, 2015. **(Resolution No. R20150240)**
 35. County Program Agreement No. 1563-42663 with Washington State Department of Social and Health Services (DSHS) to provide funding to expand evidence based treatment and training programs administered by local juvenile courts. The Agreement commenced on July 1, 2015, and shall continue until June 30, 2017. Compensation to Skagit County

shall not exceed \$109,656. **(Contract No. C20150324)**

VII. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 425637 through 426025 from Clearing Fund 696 in the total dollar amount of \$5,034,402.29 (Transmittal No. C-101-15); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$220,933.18 (Transmittal No. C-102-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$75,958.59 (Transmittal No. C-103-15); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$76,204.81 (Transmittal No. C-104-15); and
 - e) Payroll warrants numbered 351870 through 352566 in the total dollar amount of \$1,162,858.04 (Transmittal No. P-28-2015); and
 - f) Junior District Payroll warrants numbered 809610 through 809779 in the total dollar amount of \$232,715.54 (Transmittal No. P-29-2015).

VIII. **ADJOURNMENT:**

Chair Dahlstedt adjourned the proceedings at 1:45 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board