

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 20, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, July 20, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; and Emergency Medical Services

b) 10:30 a.m. - 11:30 a.m. Emergency Medical Services - Mark Raaka, Director:

Chair Dahlstedt welcomed City of Mount Vernon Mayor Boudreau and City of Sedro-Woolley Mayor Mike Anderson who were present in the gallery.

1. Presentation/Possible Action: Basic Life Support Integration (BLS)

Emergency Medical Services (EMS) Director Mark Raaka provided a PowerPoint presentation.

PowerPoint Presentation:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/07202015/>

Mr. Raaka reviewed the status of the current structure of the Emergency Medical Service (EMS) system and the EMS System Evaluation and Management Plan, dated March 2013 and available at: www.skagitcounty.net/EmergencyMedicalServices/Documents/ESCI-Report.pdf.

Mr. Raaka noted that EMS's goal for the future would be data collection; system standardization; matching resources to the needs of the community; enhancing prevention activities; and to be good stewards of the levy funds. He reported that Medical Program Director Dr. Matthew Russell and Training and Quality Assurance Manager Kevin Chao would be instrumental to assure the success of the systems standardization goals.

He noted that EMS had established partnerships with Northwest Regional Council for patient referrals by Emergency

Medical Technicians and paramedics to assess non-EMS related service needs and were working with Skagit County Public Health Trust Advisory Committee to gather data and develop collaborative programs to improve health and reduce overall needs for EMS services.

Mr. Raaka requested that the Board of County Commissioners reaffirm the current EMS system objectives; adopt the Basic Life Support (BLS) transport agency ambulance replacement funding matrix; and direct the EMS Department to engage municipal partners to study potential future service delivery model options.

Central Valley Ambulance Authority (CVAA) Medical Services Officer (MSO) Rebecca Dane provided an update of the MSO Program and noted that the MSO Program was established in March of 2015 and spoke about the positive impacts of the Program. She said that the Program would be evaluated at the end of 90 days and that it may be expanded.

Chair Dahlstedt discussed the County's role to provide service to all the residents of Skagit County to ensure that everyone had a safe and reliable system and he addressed concerns about whether BLS integration would be successful in the Cities and Towns in Skagit County.

Fire District No. 13 Chief Horn spoke about the ALS and BLS training that his District had done with the City of Anacortes.

Commissioner Janicki said she would be supportive of evaluating what a fully fire-based model or a joint services model would look like.

Chair Dahlstedt suggested that Mr. Raaka determine whether the City partners would be interested in participating in the integration of the BLS System before committing any time to performing the service delivery model study.

Commissioner Wesen said he supported taking small steps and build successes and trust among the partners. He indicated that currently the fire-based system seemed to be more financially feasible but that whatever system was chosen, it should be able to adapt and evolve for the community's needs.

Mr. Raaka said that he would draft a letter and attend City Council and Town Council meetings to find out they would be interested in BLS integration and discussed the possibility using resources of the International Association of Firefighters (IAFF) to help determine a future delivery model.

A motion was made by Commissioner Janicki to authorize Skagit County EMS to evaluate the future service delivery fire-based model in conjunction with the City partners. Commissioner Wesen seconded the motion.

The vote passed on a 2 - 1 vote with Chair Dahlstedt dissenting.

A motion was made by Commissioner Wesen to adopt Basic Life Support (BLS) Transport Agency Ambulance Replacement Fund Matrix. Commissioner Janicki seconded the motion.

The vote passed unanimously.

Chair Dahlstedt recessed the proceedings at 11:31 a.m.

- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of July 20, 2015.

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

Chair Dahlstedt reconvened the proceedings at 1:30 p.m.

Human Resources/Risk Manager Jessica Neill Hoyson discussed Consent Agenda items 6, 7, 8, and 9.

Commissioner Janicki asked about the review and signature process for labor agreements. Ms. Hoyson noted that she reviewed all the labor agreements before they were presented to the Board of County Commissioners but did not sign them and said that she would sign and initial the routing page in the future.

County Engineer Paul Randall-Grutter provided additional information on Consent Agenda item No. 12.

Central Services Coordinator Kristen Stubben provided additional information about Consent Agenda item No. 10.

V. CONSENT AGENDA FOR MONDAY, JULY 20, 2015 (items 1 through 12):

Commissioner Janicki recused herself from voting on AP Warrant Certification C-100-15 because a portion of the transmittal contained a grant from the Department of Commerce for the Northern State Adaptive Reuse Study that related to the Janicki Bioenergy project.

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 4 and items 6 through 12 Ratification Agenda items 13 through 16, vouchers and warrants, with the exception of Transmittal No. C-100-15) for Monday, July 20, 2015. **(Consent Agenda item No. 5 was pulled pending further consideration.)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

A motion was made by Commissioner Wesen to approve warrants numbered 425305 through 425636 from Clearing Fund 696 in the total dollar amount of \$1,591,319.88 (Transmittal No. C-100-15). Chair Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 6, 2015. **(Approved)**
2. Record of the Proceedings for Tuesday, July 7, 2015. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution to establish objectives for the 2016 Skagit County Budget. **(Resolution No. R20150223)**

c) COMMUNITY SERVICES:

4. Resolution to call for a public hearing to consider testimony regarding the Public Service Grant Component of the Community Development Block Grant (CDBG) final report for the East County Resource Program funding for the period July 1, 2014 - June 30, 2015. The public hearing is scheduled to take place on Tuesday, August 11, 2015, at 11:00 a.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20150224)**

d) EMERGENCY MEDICAL SERVICES:

5. Interlocal Cooperative Agreement with Skagit County Fire District No. 4 (District No. 4) to allow the County and District No. 4 to work in cooperation on the delivery of emergency medical services (EMS) within District No. 4 Response Area, as well as outside its Response Area as allowed by mutual aid requests as applicable. District No. 4 service consists of providing trauma verified basic life support (BLS) services to be available by dispatch, 24 hours per day, 7 days per week on an as needed basis during the agreement period. The Agreement shall commence on date of execution and continue until December 31, 2018. Compensation shall not exceed \$25,000 per annum. **(This item was removed from the Consent Agenda pending further consideration.)**

e) HUMAN RESOURCES:

6. Memorandum of Agreement (MOA) between the Board of County Commissioners and Teamsters Local 231, District Court, Courthouse, and Parks to increase the 2013 wage table by 2% for 2015 and increase the 2015 wage table by 2% in 2016. **(Contract No. C20150301)**

7. Collective Bargaining Agreement between Skagit County and Teamsters Local 231 Juvenile Corrections Employees. The Agreement is effective January 1, 2014, through December 31, 2016. **(Contract No. C20150302)**

8. Memorandum of Agreement between the Board of County Commissioners and the Sheriff's Office Support Staff, AFSCME Local 176-SO effective January 1, 2015, through December 31, 2016. **(Contract No. C20150303)**

9. Collective Bargaining Agreement between Skagit County and the Skagit County Deputy Sheriff's Guild. The Agreement is effective January 1, 2015, through December 31, 2017. **(Contract No. C20150304)**

f) INFORMATION SERVICES:

10. Amendment No. 1 to Professional Services Agreement No. C20140082 with Mainline Information Services, Inc. to assist with the building and installation of a new IBM server for the support of the new Spillman system. The purpose of this Amendment is to provide ad-hoc support in services as outlined in Exhibit "A" for the IBM Spillman system for an estimated 50 hours. This Amendment increases compensation by an additional \$10,000 for a new compensation not to exceed \$42,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150112)**

g) PARKS, RECREATION AND FAIR:

11. Vendor Services Agreement with Dahl Electric, Inc. to provide electrical services, including anticipated annual maintenance activities for the annual Skagit County Fair, which includes troubleshooting, checking and repairing all lighting and outlets; repair and replacement of electrical components, at the Skagit County Fairgrounds and other Skagit County Department of Parks and Recreation Facilities. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,500, including all applicable taxes which is based on a fee schedule. **(Contract No. C20150305)**

h) PUBLIC WORKS:

12. Interlocal Cooperative Agreement with Skagit County Consolidated Dike Improvement District No. 22 (District No. 22) to allow District No. 22 ingress and egress to County owned property known as Parcel No. 16772 which is located in useful proximity to land of Skagit County Diking District No. 3 (near Dike Road, County Road #80500) to be used for a levee rehabilitation project that District No. 22 as local sponsor will soon be implementing to restore flood damage under the PL-84-99 Rehabilitation and Inspection Program and a Cooperation Agreement identified as SKA-04-15 and in coordination with a United States Army Corps of Engineers (USACE) Project Information Report. The Agreement shall commence on the date of execution and continue until October 31, 2015. District No. 22 shall be solely responsible for all costs associated with this Agreement. **(Contract No. C20150306)**

VI. RATIFICATION AGENDA (items 13 through 16):

i) COMMUNITY SERVICES:

13. Resolution authorizing the ratification of a Personal Services Agreement with Public Hospital District No. 304 to provide coordination and evaluation of the Varsity in Volunteerism (VIV) program in Sedro-Woolley and Concrete school districts in partnership with United Way and Worksource. Review of contract provisions and receipt of contract delayed finalization of the Agreement. **(Resolution No. R20150225)**
14. Personal Services Agreement with Public Hospital District No. 304 to provide coordination and evaluation of the Varsity in Volunteerism (VIV) Program in Sedro-Woolley and Concrete school districts in partnership with United Way and Worksource. The Agreement commenced on July 1, 2015, and continues until June 30, 2016. Compensation shall not exceed \$15,000 and is funded by County Program Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. **(Contract No. C20150307)**

j) SHERIFF:

15. Resolution authorizing the ratification of a Grant Agreement No. F15-31440-014 with the State of Washington Department of Commerce (DOC) through the Community Services and Housing Division, Public Safety Unit to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program. A signed Agreement was only recently received from DOC after the allocation of new funds for Skagit County from the United States Department of Justice for Fiscal Year 2015-2016. **(Resolution No. R20150226)**
16. Grant Agreement No. F15-31440-014 with the State of Washington Department of Commerce (DOC) through the Community Services and Housing Division, Public Safety Unit to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program (M14-31440-014). The Agreement commenced on July 1, 2015, and continues until June 30, 2016. Compensation to Skagit County shall not exceed \$123,555. **(Contract No.**

C20150308)

VII. MISCELLANEOUS AGENDA (item 1):

Commissioner Wesen explained that he had recused himself from voting on Miscellaneous Agenda item No. 1 because his brother is the Vice-Chair of the Skagit Conservation District and his signature was on the contract.

Dan Berentson, Public Works Director, provided additional information about Miscellaneous Agenda Item No. 1. He explained that Agreement was not budgeted as a revenue source because had not been known at the time whether funding for Secure Rural Schools would be reauthorized. He reported that now that Secure Rural Schools had been reauthorized and the funding had been received the Public Works would amend the budget to incorporate the Secure Rural Schools payments as a revenue source and they would submit a budget amendment.

a) PUBLIC WORKS:

1. Interlocal Cooperative Agreement with Skagit Conservation District (District) to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Title III funding priorities through the implementation of a County-wide Community Wildfire Project Plan, and Firewise Communities/USA Program. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$89,000. **(Contract No. C20150309)**

A motion was made by Commissioner Janicki to approve Interlocal Cooperative Agreement with Skagit Conservation District (District) to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Title III funding priorities through the implementation of a County-wide Community Wildfire Project Plan, and Firewise Communities/USA Program. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$89,000. Chair Dahlstedt seconded the motion.

The vote passed unanimously.

VIII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$133,796.29 (Transmittal No. C-95-15); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$30,640.74 (Transmittal No. C-96-15); and
 - c) Warrants numbered 425021 through 425304 from Clearing Fund 696 in the total dollar amount of \$3,918,298.79 (Transmittal No. C-97-15); and

- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$305,096.61 (Transmittal No. C-98-15); and
- e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$130,522.89 (Transmittal No. C-99-15); and
- f) Warrants numbered 425305 through 425636 from Clearing Fund 696 in the total dollar amount of \$1,591,319.88 (Transmittal No. C-100-15); and
- g) Payroll warrants numbered 351173 through 351869 in the total dollar amount of \$1,164,717.30 (Transmittal No. P-26-2015); and
- h) Junior District Payroll warrants numbered 809476 through 809609 in the total dollar amount of \$231,221.64 (Transmittal No. P-27-2015).

IX. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 2:20 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board