

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 6, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, July 6, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:01 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services, and Emergency Medical Services Departments

b) 10:00 a.m. - 10:30 a.m. Skagit County Jail Project:

Chair Dahlstedt introduced Project Manager Marc Estvold.

1. Update from Project Manager Marc Estvold and DLR Group

Project Manager Marc Estvold provided a brief update on the jail project and said that the drawings for the jail were scheduled to be completed by the end of the week, that the City of Mount Vernon had approved the building permit, and that the construction project of the jail was ready to go out to bid. Mr. Estvold and Mr. Bill Valdez of DLR Group discussed with the Commissioners whether or not to require contractors who bid on the project meet the prequalification of having already constructed a correctional facility. Mr. Valdez said that schools, hospitals, and jails often included that type of prequalification requirement.

After the Commissioners considered qualifications, availability of bidding by local construction companies, the receipt of competitive bids, fiduciary responsibility, requiring high bond ratings, project oversight, and expertise:

A motion was made by Commissioner Wesen to require that contractors bidding the jail construction project meet the prequalification of having already built a jail. The motion failed due to no seconder.

A motion was made by Commissioner Janicki to not include the prequalification requirement that contractors bidding the jail construction project needed to have the previous experience of having built a jail. Chair Dahlstedt seconded the motion.

The vote passed on a 2 - 1 vote with Commissioner Wesen dissenting.

2. Presentation/Possible Action:

a. Amendment No. 2 to Skagit County Contract No. C20140269 with DLR Group to update amounts of compensation between Articles 11.1 and 11.2. due to changes in Scope of Work. Total compensation remains unchanged.

Project Manager Marc Estvold provided additional information on Amendment No. 2 to DLR Group. He said that additional living spaces had been created in the jail and that DLR needed to perform additional smoke-modeling work for the additional spaces. Mr. Estvold said that instead of increasing the amount of the

contract, it was decided to shift funds from a task that was no longer being pursued (LEED (Leadership in Energy & Environmental Design) building certification).

A motion was made by Commissioner Janicki to approve Amendment No. 2 to Skagit County Contract No. C20140269 with DLR Group to update amounts of compensation between Articles 11.1 and 11.2. due to changes in Scope of Work. **(Amendment No. A20150111)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- b. Personal Services Agreement with GeoTest Services, Inc. to provide special inspection and materials testing services at the jail site. The Agreement will continue until December 31, 2017. Compensation shall not exceed \$190,000.

Mr. Estvold provided additional information on the Agreement with GeoTest Services, Inc. He said that a third party was required on site during construction to regularly perform testing services and inspections. GeoTest Services, Inc. was chosen from the MRSC Roster, was highly qualified, and had been approved by DLR Group, Facilities Manager Dan Fitting, and Contractor Roger Howard.

A motion was made by Commissioner Janicki to approve a Personal Services Agreement with GeoTest Services, Inc. to provide special inspection and materials testing services at the jail site. **(Contract No. C20150289)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- c. Construction Contract with Wyser Construction, Inc. for materials and services pursuant to requirements and conditions contained in the "Contract Documents" for the Skagit County Truck City Site Remedial Action Project. Compensations shall not exceed \$205,207.50.

Mr. Estvold provided additional information on the Agreement with Wyser Construction. He said that six bids had been received for the contract and Wyser Construction was the lowest, qualified bidder. He also shared that Maul, Foster and Alongi had informed him that Wyser Construction was highly qualified.

A motion was made by Commissioner Janicki to approve the Construction Contract with Wyser Construction, Inc. for materials and services pursuant to requirements and conditions contained in the "Contract Documents" for the Skagit County Truck City Site Remedial Action Project. **(Contract No. C20150290)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

- d. Resolution calling for bids to Construct the Skagit County Jail.

Mr. Estvold presented a Resolution to the Commissioners to call for bids for the construction of the Skagit County Jail project.

A motion was made by Commissioner Wesen to approve the Resolution calling for bids for the construction of the Skagit County jail. The bid opening is scheduled to take place Tuesday, August 18, 2015, in the Commissioners Hearing Room. **(Resolution No. R20150217)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

The Commissioners thanked Mr. Estvold and Mr. Valdez for their work on the jail project and for performing their due diligence. Commissioner Janicki asked Mr. Estvold to share the decisions made by the Commissioners with the Jail Finance Committee and city partners.

Chair Dahlstedt recessed the proceedings at 10:45 a.m.

- c) \*11:00 a.m. - 11:30 a.m. Executive Session (Litigation - RCW 42.30.110(1)(i))
- d) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:15 p.m. - 2:30 p.m. Proclamation: Stepping Up Initiative (To Reduce the Number of People with Mental Illnesses in Jails)

Commissioner Wesen reconvened the proceedings at 2:15 p.m. and introduced Public Health and Community Services Operations Manager Bob Hicks and Sheriff's Office Sargent Ron Coakley who shared information about what programs Skagit County had in place to assist people with drug addictions and mental illnesses. They thanked the Commissioners for supporting the Stepping Up Initiative Proclamation.

Commissioner Janicki made motion to accept and support the Stepping Up Proclamation. Commissioner Wesen seconded the motion. The vote passed unanimously.

- f) \*2:30 p.m. - 3:30 p.m. Skagit 911 Financial Planning Meeting (2911 East College Way, Suite B, Mount Vernon)
- g) \*3:45 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

#### IV. AGENDA ITEMS FOR DISCUSSION:

Commissioner Wesen reconvened the proceedings at 1:31 p.m. and excused Chair Dahlstedt who had another meeting scheduled that he needed to attend.

Civil Service Examiner Gary Shand provided additional information on Consent Agenda item #1 and #2, and explained the role of the Civil Service Commission.

Emergency Medical Services Director Mark Raaka provided additional information on Consent Agenda item #5. He shared that Skagit County had received very competitive rates from Life-Assist for purchasing medical supplies, and, that medical supply purchasing was now standardized across Skagit County. He and the Commissioners discussed the benefits of using the same medical supplies by having emergency response personnel all trained on the same devices and supplies which increased patient safety and county efficiency.

Operations Manager Andy Shaw provided additional information on Consent Agenda item #10. Mr. Shaw explained that Kamps Painting was able to provide a longer-lasting thermal plastic paint product in Skagit County's higher traffic volume areas.

The Commissioners and Mr. Shaw also briefly discussed the county's road chip-sealing program. Mr. Shaw explained that after the application of the chip-sealing material, the road required dry weather to properly cure and the speed limit was reduced for approximately one-week to 25 miles an hour for safety reasons. He also explained that due to the gravelly nature of the road's surface until cured, the wheels of vehicles threw up gravel at faster speeds which was dangerous and could cause windshield cracks and chips.

#### V. CONSENT AGENDA (items 1 through 10):

A motion was made by Commissioner Janicki to approve consent agenda items 1 through 10, ratification agenda items 11 and 12, vouchers and warrants for Monday, July 6, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

- a) COMMISSIONERS:

1. Resolution appointing Joan Penney to the Civil Service Commission to serve the remaining term of Frank Kendall. The term will expire on December 31, 2019. **(Resolution No. R20150218)**
  2. Resolution regarding the reappointment of Bud Bowers to the Civil Service Commission. This Resolution clarifies Resolution No. R20120421 by correcting Mr. Bowers term which expires December 31, 2018. **(Resolution No. R20150219)**
- b) AUDITOR:
3. Vendor Services Agreement with Hart Intercivic to provide one-year of maintenance of two Kodak i610 ballot scanners used in conducting elections. The Agreement shall commence on August 1, 2015, and continue for one year. Compensation shall not exceed \$4,000. **(Contract No. C20150291)**
- c) COMMUNITY SERVICES:
4. WorkFirst Worksite Agreement with Community Action of Skagit County to provide a facility for an employee from the Department of Commerce WorkFirst Program at a Skagit County Senior Center. The Agreement shall commence on the date of execution and continue until June 30, 2016. No compensation is associated with this Agreement. **(Contract No. C20150292)**
- d) EMERGENCY MEDICAL SERVICES:
5. Vendor Services Agreement with Life-Assist, Inc. for the provision of furnishing medical supplies to basic life support agencies in Skagit County. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$150,000 and is based on a pricing schedule. **(Contract No. C20150293)**
- e) FACILITIES MANAGEMENT:
6. Personal Services Agreement with Carletti Architects, P.S. to provide architectural services in regards to the minor interior and exterior remodeling of the Parks and Recreation building located at 1730 Continental Place, Mount Vernon. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$9,710. **(Contract No. C20150294)**
- f) GEOGRAPHIC INFORMATION SERVICES:
7. Interlocal Agreement with the Upper Skagit Indian Tribe to establish a cost sharing partnership for Pictometry aerial imagery and software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$8,600. **(Contract No. C20150295)**
- g) PROSECUTING ATTORNEY:
8. Quit Claim Deed and Real Estate Excise Tax Affidavit for Parcel Numbers P71193 and P71090 granted by Skagit County to Jonathan D. Granger and Heather R. Granger for the sole purpose of correcting inaccuracies in title to former public right-of-way to facilitate the issuance of title issuance. No monetary consideration is being paid. **(Contract No. C20150296)**
  9. Quit Claim Deed and Real Estate Excise Tax Affidavit for Parcel Number P71173 granted by Skagit County to Laurie J. Cottingham for the sole purpose of correcting inaccuracies in title to former public right-of-way to facilitate the issuance of title issuance. No monetary consideration is being paid. **(Contract No. C20150297)**
- h) PUBLIC WORKS:
10. Vendor Services Agreement with Kamps Painting Company for pavement markings on various roads. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,900. **(Contract No. C20150298)**

VI. RATIFICATION AGENDA (items 11 and 12):

i) COMMUNITY SERVICES:

11. Resolution authorizing the ratification of a Personal Services Agreement with James Reid dba The Falconer Group to provide consultation, coordination, facilitation services for a series of stakeholder meetings around the future of behavioral health treatment facilities. Development of terms and scope of work delayed the finalization of the Agreement before May 28, 2015. **(Resolution No. R20150220)**
12. Personal Services Agreement with James Reid dba The Falconer Group to provide consultation, coordination, facilitation services for a series of stakeholder meetings around the future of behavioral health treatment facilities. The Agreement commenced on May 28, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$10,000. **(Contract No. C20150299)**

VIII. ADJOURNMENT:

Commissioner Wesen adjourned the proceedings at 2:22 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board