

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 29, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, June 29, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of June 29, 2015.

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

Director of Parks and Recreation Brian Adams provided additional information on Consent Agenda item numbers 8 and 9.

Child and Family Health Manager Jennifer Sass-Walton provided additional information on Consent Agenda item number 10.

Developmental Disabilities Coordinator Kristen Ekstran provided additional information on Consent Agenda item number 4.

Substance Abuse Treatment Specialist Sarah Hinman provided additional information on Consent Agenda item number 5.

Habitat Water Resources Technician Emily Derenne provided additional information on Consent Agenda item numbers 11, 14, and 17.

A motion was made by Commissioner Janicki to approve Consent Agenda items 1 through 15, Ratification Agenda items 16 through 19, vouchers and warrants for Monday, June 29, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

V. CONSENT AGENDA FOR MONDAY, JUNE 29, 2015 (items 1 through 15):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, June 22, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, June 23, 2015. **(Approved)**
3. Resolution to rescind Resolution No. R20150137 appointing Jerry Lomsdalen to Skagit County Dike District No. 4. Mr. Lomsdalen is no longer eligible to hold office as defined by Washington State law RCW 85.38.070. **(Resolution No. R20150211)**

b) COMMUNITY SERVICES:

4. Personal Services Agreement with Skagit Preschool and Resource Center, Inc. (SPARC) to provide developmental and disabilities services to Skagit County residents. The Agreement shall commence on July 1, 2015, and continue until June 30, 2016. Compensation shall not exceed \$75,369 and is funded by a contract with Washington State Department of Social and Health Services. **(Contract No. C20150274)**
5. Personal Services Agreement with Pioneer Human Services to provide residential treatment services for clients with co-occurring mental health and substance use disorders. The Agreement shall commence on July 1, 2015, and continue until March 31, 2016. Compensation shall not exceed \$150,000, based on a fee for service basis and is funded by Medicaid for individuals with Medicaid benefits, or from the State Criminal Justice Treatment Account dollars. **(Contract No. C20150275)**

c) GEOGRAPHIC INFORMATION SERVICES:

6. Interlocal Agreement with the City of Burlington to establish a cost sharing partnership for Pictometry aerial imagery and software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$8,600. **(Contract No. C20150276)**

d) PARKS AND RECREATION AND FAIR:

7. Resolution calling for a public hearing to consider testimony regarding proposed revisions to user fees at Howard Miller Steelhead Park in Rockport. The public hearing is scheduled to take place on Tuesday, July 21, 2015, at 11:00 a.m. in the Skagit County Commissioners' Hearing Room. **(Resolution No. R20150212)**
8. Resolution to authorize the submission of an application for grant funding assistance for Youth Athletic Facilities projects to the Recreation and Conservation Office for improvements needed for the Otto Walberg Field at Skagit Playfields. **(Resolution No. R20150213)**
9. Trail Easement granted by William D. Zirbel and Marcia J. Zirbel for a permanent, perpetual, and non-exclusive trail easement located on Parcel No. P19316 and P19377. No compensation is associated with this easement. **(Contract No. C20150277)**

e) PUBLIC HEALTH;

10. Interlocal Agreement with Whatcom County to provide Nurse-Family Partnership home visiting services to pregnant and parenting women living in both Whatcom and Skagit County. The Agreement shall commence on July 1, 2015, and continue until June 30, 2016. Compensation to Skagit County shall not exceed \$28,000 and is funded through the Home Visiting Service Account (HVSA) grant. **(Contract No. C20150278)**

f) PUBLIC WORKS:

11. Service Agreement with EarthCorps to provide volunteer services for a variety of maintenance and riparian restoration projects in the Skagit Watershed. The Agreement shall commence on the date of execution and continue until December 30, 2015. There is no cost associated with this Agreement. **(Contract No. C20150279)**
12. Supplemental Agreement No. 3 to Local Agency Standard Consultant Agreement with 2020 Engineering, Inc. to design a Low Impact Development project in order to make improvements to the parking lot north of the Administrative Building, located at 1800 Continental Place in Mount Vernon to address water quality for the State of Washington to meet the continued requirements of the National Pollutant Discharge Elimination System (NPDES) Permit. The purpose of this Supplement is to extend the duration of the contract to December 31, 2015, and increase compensation by \$3,000 in order to compensate the consultant for time spent researching the ground water issues and inadequate infiltration at the site. All other terms and conditions or the original Agreement and subsequent Supplements shall remain the same. Compensation shall not exceed \$83,000. **(Amendment No. A20150107)**
13. Personal Services Agreement with Organizational Quality Associates, Inc. for consulting services for the Emergency Operations Center (EOC) to provide two full days of consulting to assist in the restructuring of the current EOC to become more in line with the National Incident Management System (NIMS). The Agreement shall commence on June 29, 2015, and continue until August 31, 2015. Compensation shall not exceed \$7,200. **(Contract No. C20150280)**
14. Vendor Services Agreement with Kenneth Carter Perrigoue, dba KV Ranch for the Illabot Creek Restoration and Livestock Exclusion Project #WA 120330. The Agreement shall commence on the date of execution and continue until December 31, 2019. Total compensation shall not exceed \$77,090.34. **(Contract No. C20150281)**
15. Vendor Services Agreement with Industrial Mowing & Spraying for mowing and sapling trimming/cutting at Skagit County facilities including: Britt Slough Easement Boundaries, Blanchard/Colony Road Easement Boundaries, West Big lake Blvd. Drainage Conveyance, Bay Hill Village Division I Pond, Burlington Shop Compound Pond, Edison Town Pond, Humane Society Pond, Inman Landfill. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$46,785.20. **(Contract No. C20150282)**

VI. RATIFICATION AGENDA (items 16 through 19):

g) PUBLIC WORKS:

16. Resolution authorizing the ratification of a Restoration Funding Agreement with Skagit Land Trust for the restoration of Trumpeter Creek. Skagit Land Trust began working on the project before the Restoration Agreement was in place. **(Resolution No. R20150214)**

17. Restoration Funding Agreement with Skagit Land Trust for the restoration of Trumpeter Creek. The Agreement commenced on April 1, 2015, and shall continue through November 30, 2017. Compensation shall not exceed \$12,000 and is funded by a grant from the Washington State Department of Ecology, Skagit County Contract No. C20150166. **(Contract No. C20150283)**

h) SHERIFF:

18. Resolution authorizing the Agreement between Organized Crime Drug Enforcement Task Forces (OCDETF) and Skagit County for the purpose of receiving reimbursable costs incurred by the Sheriff's Office in providing resources to joint operations/task forces. The Agreement was not executed before June 1, 2015 since it was only recently received from OCDETF after authorization of funding. **(Resolution No. R20150215)**
19. Agreement between Organized Crime Drug Enforcement Task Forces (OCDETF) and Skagit County for the purpose of receiving reimbursable costs incurred by the Sheriff's Office in providing resources to joint operations/task forces. The Agreement commenced on June 1, 2015, and shall continue until September 30, 2015. Reimbursement to Skagit County shall not exceed \$5,000. **(Contract No. C20150284)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$2,264.40 (Transmittal No. C-87-15); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,353.60 (Transmittal No. C-88-15); and
 - c) Warrants numbered 424419 through 424463 from Clearing Fund 696 in the total dollar amount of \$120,727.17 (Transmittal No. C-89-15); and
 - d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$57,878.09 (Transmittal No. C-90-15); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$115,255.56 (Transmittal No. C-91-15); and
 - f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$3,734.87 (Transmittal No. C-92-15); and
 - g) Warrants numbered 424464 through 424836 from Clearing Fund 696 in the total dollar amount of \$5,022,812.02 (Transmittal No. C-93-15); and
 - h) Payroll warrants numbered 350534 through 351172 in the total dollar amount of \$1,145,635.26 (Transmittal No. P-24-

2015); and

- i) Junior District Payroll warrants numbered 809338 through 809475 in the total dollar amount of \$215,753.33 (Transmittal No. P-25-2015).

VIII. MISCELLANEOUS AGENDA (items 1 through 6):

a) PUBLIC WORKS:

1. Resolution authorizing the ratification of Amendment No.1 to Coordinated Prevention Grant Agreement No. G1400074, Skagit County Contract No. C20130443, with the State of Washington Department of Ecology (DOE) which provides funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling – Public Education and Outreach in the amount of \$490,533.33. Execution of the Amendment was delayed because it was only recently provided to the County by the Washington State Department of Ecology.

Callie Martin, Waste Reduction/Recycling Education Specialist, presented the Amendment and Resolution to the Commissioners and answered questions.

A motion was made by Commissioner Wesen to approve the Resolution authorizing the ratification of Amendment No.1 to Coordinated Prevention Grant Agreement No. G1400074, Skagit County Contract No. C20130443, with the State of Washington Department of Ecology (DOE) which provides funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling – Public Education and Outreach (**Resolution No. R20150216**)

Commissioner Janicki seconded the motion.

The vote passed unanimously.

2. Amendment No. 1 to Coordinated Prevention Grant Agreement No. G1400074, Skagit County Contract No. C20130443, with the State of Washington Department of Ecology (DOE) which provides funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling – Public Education and Outreach in the amount of \$490,533.33. The purpose of this Amendment is to provide additional funding in the amount of \$34,000. The State of Washington shall provide 75% of the amount, \$25,000, and 25%, \$9,000, will be provided by Fund 401 for a new compensation amount not to exceed \$524,533.33. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2015.

A motion was made by Commissioner Wesen to approve Amendment No. 1 to Coordinated Prevention Grant Agreement No. G1400074, Skagit County Contract No. C20130443, with the State of Washington Department of Ecology (DOE) which provides funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling – Public Education and Outreach (**Contract No. C20150285**)

Commissioner Janicki seconded the motion.

The vote passed unanimously.

b) FACILITIES MANAGEMENT:

3. Vendor Services Agreement with Axthelm Construction Inc., to provide all necessary hardware, equipment, materials and labor to replace the breezeway ceiling at the Skagit County Administration Building, located at 700 South 2nd Street, Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$22,125.92 excluding sales tax.

Dan Fitting, Facilities Director, presented the Vendor Services Agreement with Axthelm Construction Inc. to the Commissioners and answered questions.

A motion was made by Commissioner Janicki to approve the Vendor Services Agreement with Axthelm Construction Inc., to provide all necessary hardware, equipment, materials and labor to replace the breezeway ceiling at the Skagit County Administration Building, located at 700 South 2nd Street, Mount Vernon. **(Contract No. C20150286)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

c) PROSECUTING ATTORNEY:

4. Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy State Fiscal Year (SFY) 2016 Victim/Witness Assistance Grant No. S16-31102-526 to provide funding to support Victim/Witness Program activities. The Grant shall commence on July 1, 2015, and continue until June 30, 2016. Compensation to Skagit County shall not exceed \$32,412.

A motion was made by Commissioner Wesen to approve the Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy State Fiscal Year (SFY) 2016 Victim/Witness Assistance Grant No. S16-31102-526 to provide funding to support Victim/Witness Program activities. **(Amendment No. A20150108)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

d) COMMUNITY SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20140390 with Washington Vocational Services to provide "Pathways to Employment" and "Community Access" services to eligible individuals with development disabilities. This Amendment increases compensation from \$438,388 to \$467,388 in order to provide funding for additional clients who transferred from another provider. The term remains the same, ending June 30, 2015, and funding is received from the Department of Health and Human Services, Development Disabilities Administration (DSHS-DDA) and includes state dollars and federal Medicaid match.

Kristen Ekstran, Developmental Disabilities Program Coordinator, presented the Amendment to the Commissioners and answered questions.

A motion was made by Commissioner Janicki to approve Amendment No. 1 to Personal Services Agreement No. C20140390 with Washington Vocational Services to provide “Pathways to Employment” and “Community Access” services to eligible individuals with development disabilities. **(Amendment No. A20150109)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

6. Amendment No. 2 to Personal Services Agreement No. C20140058 with SeaMar Behavioral Health to provide Chemical Dependency Services. The purpose of this Amendment is to extend the term of the contract by one month with a new expiration date of July 31, 2015. All other terms and conditions of the original Agreement shall remain in effect.

Sarah Hinman, Behavioral Health Program Coordinator, presented the Amendment to the Commissioners and answered questions.

A motion was made by Commissioner Janicki to approve Amendment No. 2 to Personal Services Agreement No. C20140058 with SeaMar Behavioral Health to provide Chemical Dependency Services. **(Amendment No. A20150110)** Commissioner Wesen seconded the motion.

The vote passed unanimously.

IX. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 2:21 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board

