

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 15, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, June 15, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments

b) 10:30 a.m. - 10:50 a.m. Presentation by Boys & Girls Club CEO/Executive Director Ron McHenry

Executive Director Ron McHenry introduced Washington State Youth of the Year Justice Lively. Justice shared how the Boys and Girls Club had positively impacted and improved his life. The Commissioners discussed with Justice what could be done to also positively impact the lives of other children.

Mr. McHenry briefed the Commissioners on the impacts Boys and Girls Clubs made on youth and shared what areas they were planning on focusing on for improvement regarding harmful behaviors and trends among youths. More information about Boys and Girls Clubs can be found by calling (360) 419-3723.

Commissioner Wesen recessed the proceedings at 10:55 a.m.

c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Dahlstedt reconvened the proceedings at 1:32 p.m.

Facilities Director Dan Fitting provided additional information on Consent Agenda item #7. He shared that the first round of bids received had been rejected due to incomplete bid packages.

Facilities Director Dan Fitting provided additional information on Consent Agenda item #9. He clarified the scope of work and amount of compensation.

Lead Engineering Technician Forrest Jones provided additional information on Consent Agenda item #12, providing a synopsis of the revisions being made.

Surface Water Section Manager Jan Flagan provided additional information on Consent Agenda item #13. She shared that the Amendment updated the costs associated with each project.

Public Works Director Dan Berentson provided additional information on Consent Agenda item #14. He said that the project would provide Skagit County additional credit for providing salmon habitat.

V. CONSENT AGENDA (items 1 through 15):

A motion was made by Commissioner Janicki to approve consent agenda items 1 through 15, ratification agenda items 16 and 17, vouchers and warrants for Monday, June 15, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the proceedings for Monday, June 8, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, June 9, 2015. **(Approved)**
3. Record of the proceedings for Wednesday, June 10, 2015. **(Approved)**

b) EMERGENCY MEDICAL SERVICES:

4. Amendment No. 1 to Skagit County Agreement No. C20150165 (Contract #MRC 15-1027) with the National Association of County and City Health Officials (NACCHO) to provide grant funding to Skagit County to build the capacity of the Medical Reserve Corps (MRC) unit. This Amendment updates paragraph two of the Agreement to change the name of the title of the grant. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150097)**
5. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of Basic Life Support Emergency Medical Services. The Agreement shall commence on the date of execution and continue until December 31, 2018. Compensation is based on a fee schedule. **(Contract No. C20150253)**

c) FACILITIES MANAGEMENT:

6. Personal Services Agreement with Semrau Engineering and Surveying, PLLC to provide ATLA/ACSM Land Title Surveys on properties designated by the County. The Agreement shall commence on the date of execution and continue until July 1, 2017. Compensation shall not exceed \$20,000 and is based on a fee schedule. **(Contract No. C20150254)**
7. Resolution awarding the bid of the Re-Roof of the Skagit County Administration Building located at 700 South Second Street, Mount Vernon to Scholten Roofing, Inc. in the amount of \$472,973. **(Resolution No. R20150201)**
8. Amendment No. 4 to Vendor Services Agreement No. C20120042 with Evergreen Security, Inc. to perform annual fire alarm panel tests, annual monitoring and daily communications tests, and repair work if required for various locations. This Amendment increases compensation by \$2,500 to cover additional repairs needed for several detectors and malfunctioning strobe lights. The term of this three-year contract remains the same, ending August 13, 2015. Compensation shall not exceed \$23,765. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150098)**
9. Amendment No. 1 to Skagit County Contract No. C20150177, an Interagency Agreement No. K3376 with Washington State Department of Enterprise Services (DES) pursuant to RCW 39.34, for DES to provide future energy/utility conservation project management and monitoring services to the Client Agency and to authorize the development of the energy services proposal regarding major upgrades to the majority of the Public Safety building's central heating and cooling plant systems. This Amendment authorizes Phase 3 Chiller System Replacement and Controls Upgrade, and, reduces the amount of compensation from \$39,600 to \$36,800. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150099)**

d) INFORMATION SERVICES:

10. Master Services Agreement for a Service Level Agreement with Wave Business Solutions, LLC to provide high-speed fiber connection to Skagit County for wireless connectivity.

The Agreement shall commence on the date of execution and the initial term shall continue for five years and automatically renew each year until 2020. Total compensation shall not exceed \$28,000. **(Contract No. C20150255)**

e) PUBLIC DEFENDER:

11. Client Service Contract with State of Washington Office of Public Defense, Contract No. CSV16040, for indigent dependency and termination defense services in Skagit County Juvenile Court. The Agreement shall commence on July 1, 2015, and shall continue through June 30, 2016. Compensation to Skagit County shall not exceed \$124,236 and is based on a fee schedule. **(Contract No. C20150256)**

f) PUBLIC WORKS:

12. Resolution to adopt Revision No. 1 of the 2015 Annual Construction Program (ACP) to add one additional project to the ACP and make revisions to four others. **(Resolution No. R20150202)**
13. Amendment No. 1 to Interlocal Cooperative Agreement No. C20110463 with Skagit County Drainage and Irrigation Improvement District No. 14 to construct stormwater capital improvement projects within the district. This Amendment revises the funding allocations for each task. All other terms and conditions of the Interlocal Agreement shall remain in effect. **(Amendment No. A20150100)**
14. Amendment No. 1 to Personal Services Agreement No. C20140411 with Shannon & Wilson, Inc. to undertake a feasibility study and preliminary design for a dike set-back project on the North Fork of the Skagit River for restoring salmon habitat. This Amendment increases compensation from \$300,000 to \$316,500 for continued work on Task 4.08 - Cultural Resources Study and Work. 85% of the funding of the project is received from a grant from the Washington State Recreation and Conservation Office, Skagit County Contract No. C20140119. The remaining 15% is funded through the Skagit Clean Water Fund. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150101)**
15. Personal Services Agreement with Innovative Environments, LLC to assist Public Works with the management and administration of the Forestry Program. The Agreement shall commence on the date of execution and continue until June 30, 2016. Compensation shall not exceed \$73,000. **(Contract No. C20150257)**

VI. RATIFICATION AGENDA (items 16 and 17):

g) FACILITIES MANAGEMENT:

16. Resolution authorizing the ratification of a Vendor Services Agreement with Food Service Equipment Repair, Inc. to provide parts and labor to repair and maintain the Skagit County Jail kitchen facility equipment located at 600 South 3rd Street, Mount Vernon, and any other Skagit County Kitchen Facility as directed by Facilities Management. Repairs to equipment needed to be made prior to execution of the Agreement. **(Resolution No. R20150203)**
17. Vendor Services Agreement with Food Service Equipment Repair, Inc. to provide parts and labor to repair and maintain the Skagit County Jail kitchen facility equipment located at 600 South 3rd Street, Mount Vernon, and any other Skagit County Kitchen Facility as directed by Facilities Management. The Agreement commenced on March 12, 2015, and shall continue for one year. Compensation shall not exceed \$15,000 and will be based on an hourly fee schedule. **(Contract No. C20150258)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) Warrants numbered 423625 through 423938 from Clearing Fund 696 in the total dollar amount of \$3,781,012.33 (Transmittal No. C-83-15); and
- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$148,534.27 (Transmittal No. C-84-15).

VIII. MISCELLANEOUS:

a) ADMINISTRATIVE SERVICES:

- 1. Associate Development Organization (ADO) Certification/Designation Form naming Economic Development Association of Skagit County as the ADO to coordinate economic development services for the county under contract with Washington State Department of Commerce.

A motion was made by Commissioner Janicki to approve the Associate Development Organization ADO Certification/Designation form from Skagit County for execution by the Chair of the Board of County Commissioners Kenneth A. Dahlstedt and names Economic Development Association of Skagit County. Commissioner Wesen seconded the motion.

The vote passed unanimously.

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:50 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board