

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 18, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, May 18, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 11:00 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments

b) 11:00 a.m. - 11:30 a.m. Emergency Medical Services - Mark Raaka, Director:

1. Proclamation Recognizing May 17, through May 23, 2015, as Emergency Medical Services Week

Earl Klinefelter, Emergency Medical Services of Skagit County, informed the Commissioners that Mark Raaka was absent from proceedings. Mr. Klinefelter said that each year awards were presented to providers to recognize their excellence in the performance of emergency medical services.

Emergency Medical Technician of the Year Award was presented to Kegan Jenkins;
Paramedic of the Year Award presented to Danny Weibling;
Emergency Medical Instructor of the Year Award presented to Barb Jack;
Emergency Medical Services Lifetime Achievement Awards presented to Jay Hurlburt; Judy Coffell; and John Bird; and
Emergency Medical Services Lifetime Achievement presented to Judy Coffell.

Chair Dahlstedt acknowledged that City of Anacortes Mayor Laurie Gere and City of Mount Vernon Councilmember Dale Raegan were present in the gallery.

Commissioner Janicki read the Proclamation recognizing May 17, through May 23, 2015, as Emergency Medical Services Week with the theme of "EMS: Dedicated for Life", and encouraged the community to observe this week with appropriate programs, ceremonies and activities.

The Commissioners thanked the providers for their hard work and dedication.

Kirk Hale, Central Valley Ambulance Services, thanked Judy Coffell; John Bird; and Jay Hulbert for their leadership and wished them well in their retirement.

Ms. Coffell expressed gratitude to all the people she had worked with for the past 40 years.

Mayor Gere thanked Mr. Bird for his 30 years of hard work and dedication to the City of Anacortes and the County as a whole.

2. Miscellaneous

There were no miscellaneous for EMS to discuss.

Chair Dahlstedt recessed the proceedings at 11:25 a.m.

c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Dahlstedt reconvened the proceedings at 1:30 p.m.

d) *2:30 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR DISCUSSION:

a) PUBLIC HEALTH:

Corinne Story, Environmental Health Manager, provided information about Consent Agenda item No. 17 Amendment No. 2 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646. Ms. Story noted that the purpose of this Amendment was to add funding for onsite septic systems and to add \$8,000 for technical assistance to small community Group A water systems. She noted that Skagit County Environmental Public Health had revived the rebate program for three specific areas where water quality has often been poor, click on the link to view the map for **Properties Eligible for Septic System Inspection Rebates.**

b) PUBLIC WORKS:

Jeff McGowan, Salmon Habitat Specialist, provided background information about Consent Agenda item No. 23, Amendment No. 2 to Grant Agreement No. C20140118 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) to complete the final design for over 3,600 feet of a new Hansen Creek Channel.

Kara Symonds, River Improvement Specialist, provided background information about Consent Agenda item No. 24, Personal Services Agreement with Northwest Hydraulic Consultants to develop conceptual level designs for a stormwater management collection system. Ms. Symonds noted that a large number of drainage concerns had been received from residents in the Dunbar Road, Cottonwood Lane, and Sunset Lane areas and provided a map depicting the study area.

Michael See, Water Resources Section Manager, provided background information about Consent Agenda item No. 31 Amendment No. 1 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program.

V. CONSENT AGENDA FOR MONDAY, MAY 18, 2015 (items 1 through 25):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 25, Ratification Agenda items 28 through 31, vouchers and warrants for Monday, May 18, 2015. Commissioner Janicki seconded the motion.

The vote passed unanimously.

Commissioner Janicki recused herself from voting on items No. 26 and 27 and left the bench.

a) COMMISSIONERS:

1. Record of the proceedings for Monday, May 11, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, May 12, 2015. **(Approved)**

b) AUDITOR:

3. Addendum No. 2 to Warranty, Support, and License Agreement with Hart InterCivic, Inc., Skagit County Amendment No. A20100119 (Contract No. C20050250). The purpose of this Addendum is to continue support of the Auditor's election equipment, software and licenses for an additional three years beginning on June 13, 2015, and expiring on June 12, 2018, and increase annual compensation by 4% for a new annual compensation amount for the second term not to exceed \$23,012. The new compensation amount shall not exceed \$179,666. **(Amendment No. A20150072)**

c) COMMUNITY SERVICES:

4. Personal Services Agreement with Arrestling to provide training for the Advanced Skagit County Crisis Intervention Team (CIT) Training. The training shall be a two-day training session taking place on October 8, 2015, and October 9, 2015. Compensation shall not exceed \$3,800. **(Contract No. C20150216)**
5. Amendment No. 1 to Personal Services Agreement No. C20140581 with Sea Mar Community Health to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Sea Mar Community Health to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015. **(Amendment No. A20150073)**
6. Amendment No. 1 to Personal Services Agreement No. C20140612 with Compass Health to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Compass Health to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the

compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015. **(Amendment No. A20150074)**

7. Amendment No. 1 to Personal Services Agreement No. C20140609 with Phoenix Recovery Services to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Phoenix Recovery Services to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015. **(Amendment No. A20150075)**
8. Amendment No. 1 to Personal Services Agreement No. C20140584 with Sunrise Services to provide integrated mental health and chemical dependency treatment services for the Skagit County Mental Health Court (MHC) clients. The purpose of this Amendment is to replace Exhibit "B"; and Exhibit "C" to reflect the change in the billing procedures which will allow Sunrise Services to bill for clients with Medicare who are unable to find a mental health treatment provider in Skagit County, and allows for the billing for care coordination and/or case management to help clients stabilize. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not exceeding \$10,000 which is based on a fee schedule and the termination date of December 31, 2015. **(Amendment No. A20150076)**

d) EMERGENCY MEDICAL SERVICES:

9. System Services Agreement with ShiftPlanning, Inc. to provide an internet-based workforce management software system for the purpose of personnel scheduling management for all public and provider trainings offered by Skagit County Emergency Medical Services (EMS). The Agreement shall commence on the date of execution and continue for one year and shall automatically renew for additional one year terms unless cancelled. ShiftPlanning shall bill an amount not to exceed \$1,068 annually, based on a forecast of up to a maximum of 40 concurrent monthly users; additional user subscriptions will be available on demand at a supplementary rate of \$1.50 per employee per month. **(Contract No. C20150217)**
10. Agreement between King County and Skagit County Emergency Medical Services (EMS) to provide "EMS Online" a web-based training program for all Skagit County Advance Life Support (ALS) and Basic Life Support (BLS) providers as required per Washington Administrative Code (WAC) 246-976. The Agreement shall commence on the date of execution and continue for one year and may automatically renew for additional one year terms if Skagit County EMS completes the renewal process. Annual user fee payments of \$50 per year per user for approximately 450 ALS and BLS providers shall not exceed \$22,500. **(Contract No. C20150218)**
11. Personal Services Agreement with Hollis Consulting to conduct leadership and team building training for Skagit County Emergency Medical Services (EMS) providers on June 15, 2015, and June 16, 2015. Compensation shall not exceed \$1,500. **(Contract No. C20150219)**

e) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with Skagit Public Utility District (PUD) No. 1 to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two

- years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term. **(Contract No. C20150220)**
13. Interlocal Cooperative Agreement with the Skagit River System Cooperative to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term. **(Contract No. C20150221)**
 14. Interlocal Cooperative Agreement with the Seattle City Light to establish a cost sharing partnership for Pictometry aerial imagery software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed \$13,000 for the two-year term. **(Contract No. C20150222)**
- f) **PARKS, RECREATION, AND FAIR:**
15. Amendment No. 3 to Personal Services Agreement No. C20140241 with Semrau Engineering & Surveying, PLLC, to provide construction bid documents and specifications for site improvements, building pad and utility rough-in for the Clear Lake Beach Park Restroom Facility project. Due to the termination of Agreement No. C20140486 with Interwest Construction Inc. for the construction of the Clear Lake Beach Park Restroom Project, additional time was required to administrate the rebid and construction phase of the project. This Amendment increases compensation by an additional \$5,000 for a new compensation amount not to exceed \$28,000. All other terms and conditions of the original Agreement subsequent Amendments shall remain in effect including the termination date of December 31, 2015. **(Amendment No. A20150077)**
- g) **PROSECUTING ATTORNEY:**
16. Multiple Tenant Commercial Lease Agreement with SaviBank for premises located at 208 East Blackburn, Suite 203 in Mount Vernon for use by the Skagit County Family Support Division. The term of the Lease shall commence on June 1, 2015, and continue for a two-year period. Skagit County shall pay monthly installments of \$2,488.82 in advance on the first day of each month. **(Contract No. C20150223)**
- h) **PUBLIC HEALTH:**
17. Amendment No. 2 to Consolidated Contract with the State of Washington Department of Health Contract No. C17124, Skagit County Contract No. C20140646, for the delivery of public health services as described in Exhibit "A", Statement of Work. The purpose of this Amendment is to add Statements of Work to provide funding for technical assistance to small community and non-community Group A Water systems; and amend Statements of Work to fund implementation of the on-site sewage system (OSS) and local management plan (LMP) for the last six months of the 2013-2015 biennium; and to provide Women, Infants, and Children (WIC) Nutrition Program services. This Amendment allocates an additional \$11,900 in funding for a new compensation amount to Skagit County not to exceed \$500,336. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination of December 31, 2017. **(Amendment No. A20150078)**
- i) **PUBLIC WORKS:**
18. Resolution for approval of maps, plans, and specifications and call for bids for the Resurfacing of Annual Construction Program (ACP) Roads Project #ESA015-1. The bid opening is scheduled to take place on Monday, June 8, 2015, at 2:30 p.m. or as soon thereafter as possible. **(Resolution No. R20150182)**

19. Amendment No. 2 to Rural Arterial Program (RAP) Project Agreement No. C20130206 with the County Road Administration Board (CRAB) to authorize funds for the Bow Hill Road Project RAP #2913-01. The purpose of this Amendment is to reflect the increase in Rural Arterial Trust Account (RATA) funding from \$1,500,000 to \$2,306,700 as per the original Agreement the project has been awarded \$806,700 which completes the funding request. The estimated project cost is \$3,000,000. There is a 10% match on the RATA funds and the County has received \$450,000 in Federal Surface Transportation Program (STP) funds for a total funding packet of \$2,766,700. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20150079)**
20. Rural Arterial Program (RAP) Project Agreement with the County Road Administration Board (CRAB) to authorize funds for the Francis Road Project in the amount of \$93,300. **(Contract No. C20150224)**
21. Construction Contract Agreement with Puget Sound Surfacers, Inc. for the crushing of raw materials at Skagit County's Eagle Pit Crushing Contract #RF20-EAG-D, pursuant to Resolution No. R20150135 which awarded the bid. The Agreement shall commence on the date of execution and all work is to be completed within 65 working days from the first working day, as issued in the Notice to Proceed, the contract shall continue for one year after substantial completion of work. Compensation shall not exceed \$384,721. **(Contract No. C20150225)**
22. Vendor Services Agreement with Surety Pest Control to provide pest control services at the Skagit County Recycling and Transfer Station located at 14158 Ovenell Road in Mount Vernon; the Guemes Island Ferry terminal located at 500 I Street in Anacortes; and additional Skagit County sites may be added to this contract on an as needed basis. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$6,000 and is based on a fee schedule. **(Contract No. C20150226)**
23. Amendment No. 2 to Grant Agreement No. C20140118 with the State of Washington by and through the Salmon Recovery Funding Board (SRFB) and the Recreation and Conservation Office (RCO) to complete the final design for over 3,600 feet of a new Hansen Creek Channel, including the installation of numerous wood structures, as well as floodplain plantings, Project No. 13-1060P. The purpose of this Amendment is to include funding from Puget Sound Acquisition and Restoration (PSAR) in the amount of \$133,159, from project #12-1205, to take the Minkler Road bridge design from preliminary to final. The new award amount to Skagit County is \$378,299, 85% of the total project cost. Skagit County Clean Water Fund - Fund 120 will provide a match of \$66,759, 15% of the total project costs. **(Amendment No. A20150080)**
24. Personal Services Agreement with Northwest Hydraulic Consultants to develop conceptual level designs for a stormwater collection system for the study area that is adequate to treat both existing and future development. The stormwater management plan will include approximately 0.75 square mile of mixed residential, industrial, and commercial/educational land uses including Dunbar Road, Cottonwood Lane, Sunset Lane, and areas adjoining State Route (SR) SR-536. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$85,000 and is based on a fee schedule. **(Contract No. C20150227)**

j) SHERIFF:

25. Subscription Material Agreement with Lexipol, LLC to provide access to the Lexipol Knowledge Management System. The Agreement shall commence on the date of execution and continue until terminated. Compensation shall not exceed \$5,713 annually for the first and second year. Annual rates will be determined according to established rates thereafter. **(Contract No. C20150228)**

VI. RATIFICATION AGENDA (items 26 through 31):

k) ADMINISTRATIVE SERVICES:

A motion was made by Commissioner Wesen to approve Ratification Agenda items No. 26 and 27. Chair Dahlstedt seconded the motion.

26. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Port of Skagit to facilitate the distribution of funds in the amount of \$212,500 through a Grant Agreement with the Washington State Department of Commerce via Skagit County Contract No. C20150139 for the Advanced Environmental Permitting Grant Program for the Northern State Adaptive Reuse Study. The signed Interlocal Cooperative Agreement could not be executed before February 1, 2015, because the contract between Skagit County and the Washington State Department of Commerce was not received for consideration or routing until April 5, 2015. **(Resolution No. R20150183)**
27. Interlocal Cooperative Agreement with the Port of Skagit to facilitate the distribution of funds through a Grant Agreement with the Washington State Department of Commerce via Skagit County Contract No. C20150139 for the Advanced Environmental Permitting Grant Program for the Northern State Adaptive Reuse Study. The Agreement commenced on February 1, 2015, and continues through June 30, 2015. Compensation shall not exceed \$212,500. **(Contract No. C20150229)**

The vote passed unanimously.

l) COMMUNITY SERVICES:

28. Resolution authorizing the ratification of Amendment No. 1 to Interlocal Cooperative Agreement No. C20140377 with Northwest Educational Service District 189 to provide behavioral health intervention and treatment services for children in grades K-12 in all seven school districts in Skagit County. Development of the revision of the terms and scope of work in Exhibit "C" delayed finalization of the Amendment. **(Resolution No. R20150184)**
29. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140377 with Northwest Educational Service District 189 to provide behavioral health intervention and treatment services for children in grades K-12 in all seven school districts in Skagit County. The purpose of this Amendment is to replace Exhibit "C" to reflect the change in the fee schedule. All other terms and conditions of the original Agreement shall remain in effect including the total compensation amount not to exceed \$400,000 which is funded by the 1% sales tax, and the termination date remains as August 31, 2015. **(Amendment No. A20150081)**

m) PUBLIC WORKS:

30. Resolution authorizing the ratification of Amendment No. 1 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. Execution of the Amendment was delayed due to the time required to fully execute the Amendment and the need to begin work as soon as possible for the Clean Samish Initiative "90 Days to Clean Water". **(Resolution No. R20150185)**

31. Amendment No. 1 to Interagency Contract No. N20689, Skagit County Contract No. C20140380, with the State of Washington Department of Health (DOH) to develop the Pollution Identification and Correction (PIC) Program to identify and reduce pollution in the Samish and Padilla Bay watersheds through activities and data gathering. The purpose of this Amendment is to provide funding for additional tasks listed as Task 9 - Agricultural Best Management Practices; Task 10 - Education and Outreach; Task 11 - Sewage Sniffing Dogs, and Task 12 - Integrated PIC Database. The additional Tasks 9 through 12 began on January 1, 2015, the termination date remains as July 31, 2016. This is a Federal Pass-Through Grant from the United States (US) Environmental Protection Agency and is 100% funded through the WA DOH. All other terms and conditions of the original Contract shall remain in effect. **(Amendment No. A20150082)**

VII. MISCELLANEOUS:

Dale Pernula, Director of Planning and Development Services, explained that staff had explored the possibility of the Washington State Department of Ecology becoming co-lead agency for the Environmental Impact Statement preparation associated with the Shell Crude by Rail Unloading Facility. Mr. Pernula read the letter for the Commissioners consideration

Mr. Pernula requested that if the Commissioners supported moving forward with the request that they sign the letter to the Washington State Department of Ecology.

A motion was made by Commissioner Wesen to approve the letter to Ms. Maia Bellon, Director of the Washington State Department of Ecology to formally request that the Department become the co-lead agency for the Environmental Impact Statement preparation associated with the Shell Crude by Rail Unloading Facility. Commissioner Janicki seconded the motion.

The vote passed unanimously.

Executed Letter to the Washington State Department of Ecology:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/05182015/>

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$76,009.06 (Transmittal No. C-70-15); and
 - b) Warrants numbered 422311 through 422651 from Clearing Fund 696 in the total dollar amount of \$1,434,984.82 (Transmittal No. C-71-15).

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 2:01 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board