

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MAY 11, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, May 11, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Information Services; Geographic Information Services; and Records Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Substance Abuse Program Coordinator Sarah Hinman provided additional information on Consent Agenda item #4. Ms. Hinman informed the Commissioners that Phoenix Recovery Services had already exchanged 8,000 needles in 2015 and referred four people to treatment services. Ms. Hinman said that they had received requests from Anacortes and Concrete to provide services at their locations and she shared the times and locations for needle exchanges at each location. She said that the needle exchange program disposed of dirty needles, helped prevent blood borne diseases, and referred individuals seeking help to treatment services.

Watershed Planner Kara Symonds provided additional information on Consent Agenda item #5. Ms. Symonds said that an Amendment of this nature was rare and was being made to an Easement granted in 2004 and was meant to clarify ownership and bring the easement into compliance. She said that the Amendment would not be final until after it was received by the United States Department of Agriculture for their consideration for execution.

Environmental Health Manager Corinne Story provided additional information on Consent Agenda item #11. Ms. Story informed the Board that the wells had provided water to the Big Lake Water Association, and that since the Association had recently hooked up to Skagit Public Utility District No. 1, the decision had been made through an Agreement with the Department of Ecology, to decommission the wells. Ms. Story said that the property where the wells were located had been sold to the Sedro-Woolley School District for their use for wetlands education. Lake Management District Program Coordinator Tracy Alker provided additional information on Consent Agenda item #16, 17, 18, and 19. She explained that the four Lake Districts were self-taxing special assessments for the improvement of the lakes and the removal of abundant or noxious aquatic weeds. Ms. Alker discussed the work

that would be provided by the contractor for each district.

Habitat Restoration Specialist Emily Derenne provided additional information on Consent Agenda item #20. Ms. Derenne explained that the funding received by Skagit County would go towards fencing a waterway from livestock access, removing blackberry bushes, and replanting native plants.

Environmental Health Specialist Alison Mohns was present and briefly provided additional information on Consent Agenda item #15. She informed the Commissioners that the loan was being closed out since the rate it was set at was higher than the rate that Skagit County recently received on an updated loan from Washington State. Ms. Mohns said that the program provided low interest loans to people needing to repair a failing septic system, which, in turn improved water quality. She said that interested parties could contact Clyde Williams in the Treasurer's Office for more information about applying for a loan. The Commissioners briefly discussed Consent Agenda item #3. They said that the Town of Concrete expressed an interest to join and be part of the library district, and, the library district supported their proposed annexation, and so the Commissioners were accommodating their requests and adding the question to the election ballot of whether or not the Town of Concrete be annexed into and be part of the Upper Skagit Partial-County Rural Library District.

V. CONSENT AGENDA (items 1 through 21):

A motion was made by Commissioner Janicki to approve consent agenda items 1 through 21, ratification agenda items 22 and 23, vouchers and warrants for Monday, May 11, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the proceedings for Monday, May 4, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, May 5, 2015. **(Approved)**
3. Resolution placing the question of the Town of Concrete annexation into Upper Skagit Partial-County Rural Library District. The proposition shall be placed on the November 3, 2015, General Election ballot. **(Resolution No. R20150169)**

b) COMMUNITY SERVICES:

4. Amendment No. 1 to Personal Services Agreement No. C20150085 with Phoenix Recovery Services to provide a Needle Exchange Program (NEP) with weekly services in both Mount Vernon and Sedro-Woolley. This Amendment revises Exhibit B, Scope of Work, to expand the outreach to Anacortes and Concrete, and, updates Exhibit C, Compensation, increasing it by \$50,000. The term remains the same, ending December 31, 2016. Total compensation shall not exceed \$300,000 and is funded by the .1% Sales Tax for Behavioral Health. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150067)**

c) CONSERVATION FUTURES:

5. Amendment to Conservation Easement No. C20040253 granted by Daniel H. Miller, Carol J. Miller and Sterling Hill, LLC to Skagit County. Permanent conservation easement granted protecting approximately 410.31 acres of farmland on the Cook Road north of Burlington. This Amendment clarifies current ownership and strengthens the effectiveness

of the Easement in carrying out its original purpose. All other terms and conditions of the original Conservation Easement shall remain in effect. **(Amendment No. A20150068)**

d) FACILITIES MANAGEMENT:

6. Resolution rejecting all bids for the re-roof of the Skagit County Administration Building located at 700 South Second Street, Mount Vernon. None of the bids were accompanied by all of the Bidder Responsibility Criteria as described in the bid documents. **(Resolution No. R20150170)**
7. Resolution calling for bids for Resolution calling for bids to re-roof the Skagit County Administration Building located at 700 South Second Street, Mount Vernon. The bid opening is scheduled to take place on Tuesday, May 26, 2015, at 3:00 p.m. or as soon as possible thereafter. **(Resolution No. R20150171)**
8. Amendment No. 3 to Personal Services Agreement No. C20140251 with Maul Foster Alongi, Inc. to provide environmental services related to the assessment and cleanup of the Truck City Site located at 3228 Old Highway 99 South, Mount Vernon. This Amendment adds additional environmental services as outlined in Exhibit A, and increases compensation by \$8,590. Compensation shall not exceed \$493,423. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150069)**
9. Vendor Services Agreement with Jo Absolute Plumbing Inc./DBA Absolute Plumbing to provide drain cleaning services at the Skagit County Public Safety Building (Jail) located at 600 South 3rd Street, Mount Vernon, or any other Skagit County Facility as needed. The Agreement shall commence on the date of execution and continue for three years. Compensation shall not exceed \$9,800 and is based on an hourly fee schedule. **(Contract No. C20150210)**

e) HEALTH DEPARTMENT:

10. Resolution allowing an Environmental Public Health employee to complete a Washington State Department of Licensing Application for Internet Vehicle/Vessel Information Processing System (IVIPS) via electronic signature. **(Resolution No. R20150172)**
11. Resolution calling for bids to decommission five (5) wells at 16902 Lake View Blvd, Mount Vernon. The bid opening is scheduled to take place on Tuesday, May 26, 2015, at 2:45 p.m. or as soon thereafter as possible. **(Resolution No. R20150173)**

f) INFORMATION SERVICES:

12. Confidentiality and Nondisclosure Agreement with the Washington State Auditor's Office to perform a security audit of Skagit County's Information Systems. The Agreement shall commence on the date of execution and continue until the delivery of the audit documents from the Auditor's Office to Skagit County. No monetary consideration is being paid. **(Contract No. C20150211)**

g) OFFICE OF JUVENILE COURT:

13. Interlocal Agreement with the Sauk-Suiattle Indian Tribe to provide detention facilities for tribal juvenile offenders. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation from the Sauk-Suiattle Indian Tribe is based on a daily detention fee of \$124 per day per juvenile. **(Contract No.**

**C20150212)**

h) PLANNING AND DEVELOPMENT SERVICES:

14. Personal Services Agreement with Heartland, LLC to refine market analysis related to proposed Skagit County TDR and density credit/PDR program, and to support policy and code currently under development. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$20,000, of which \$10,000 will be paid by the Washington State Department of Commerce Grant, and up to \$10,000 will be paid by Skagit County. **(Contract No. C20150213)**
15. Amendment No. 2 (Final) to Skagit County Contract No. C20100251 with the Washington State Revolving Fund Loan Program Agreement No. L1000035, with the State of Washington Department of Ecology to provide low-interest loans to Skagit County property owners for the repair of failing on-site septic systems or for connection to existing sewage utility lines. The purpose of this Amendment is to close out Loan No. L1000035 by updating the final loan program amount, adjusting the interest rate, and establishing a final repayment schedule. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150070)**

i) PUBLIC WORKS:

16. Resolution awarding the bid for aquatic vegetation management for Lake Management District No. 1 (Big Lake) to Northwest Aquatic Eco-Systems, Inc. in the amount of \$118,737.10. **(Resolution No. R20150174)**
17. Resolution awarding the bid for aquatic vegetation management for Lake Management District No. 2 (Lake McMurray) to Northwest Aquatic Eco-Systems, Inc. in the amount of \$19,151.60. **(Resolution No. R20150175)**
18. Resolution awarding the bid for aquatic vegetation management for Lake Management District No. 3 (Lake Erie and Lake Campbell) to Northwest Aquatic Eco-Systems, Inc. in the amount of \$32,703.20. **(Resolution No. R20150176)**
19. Resolution awarding the bid for aquatic vegetation management for Lake Management District No. 4 (Clear Lake and Beaver Lake) to Northwest Aquatic Eco-Systems, Inc. in the amount of \$24,657.80. **(Resolution No. R20150177)**
20. Resolution awarding the bid for the Illabot Creek Riparian Restoration and Livestock Exclusion Project #WA120330 to KV Ranch - Ken and Velma Perrigou in the amount of \$77,090.34. **(Resolution No. R20150178)**
21. Amendment No. 1 to Grant Agreement No. G1200598 with Washington State Department of Ecology, Skagit County Contract No. C20130048, for a Low Impact Development (LID) Demonstration Project redeveloping the North Continental Place parking lot into a LID demonstration project that will incorporate LID Best Management Practices and educational signs. This Amendment increases the amount of grant funding from the Department of Ecology by \$21,128.25. The term remains the same, ending June 30, 2015. Total compensation from the Department of Ecology shall not exceed \$312,128.25. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150071)**

VI. RATIFICATION AGENDA (items 22 and 23):

j) EMERGENCY MEDICAL SERVICES:

22. Resolution authorizing the ratification of a Vendor Services Agreement with Frontline Cleaning Services to provide janitorial services for the Department of Emergency Medical Services (EMS) twice weekly between January 1, 2015 and May 1, 2015. After the Skagit County EMS Commission had been dissolved, services continued to be provided, and Skagit EMS recommends that the Agreement with Frontline Cleaning Services continue to be honored through May 1, 2015. **(Resolution No. R20150179)**
23. Vendor Services Agreement with Frontline Cleaning Services to provide janitorial services for the Department of Emergency Medical Services twice weekly. The Agreement commenced on January 1, 2015, and shall continue through May 1, 2015. Compensation shall not exceed \$1,520. **(Contract No. C20150214)**

VII. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$561,363.64 (Transmittal No. C-68-15); and
  - b) Warrants numbered 422051 through 422310 from Clearing Fund 696 in the total dollar amount of \$5,113,115.93 (Transmittal No. C-69-15); and
  - c) Payroll warrants numbered 348408 through 349101 in the total dollar amount of \$1,158,848.53 (Transmittal No. P-18-2015);
  - d) Junior District Payroll warrants numbered 808983 through 809094 in the total dollar amount of \$187,881.61 (Transmittal No. P-19-2015).

VIII. **ADJOURNMENT:**

Chair Dahlstedt adjourned the proceedings at 2:05 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board