

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, APRIL 20, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, April 20, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 3:30 p.m. Executive Session (Litigation -RCW 42.30.110(1)(i))

Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen attended an executive session on Monday, April 20, 2015, from 2:35 p.m. to 3:10 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Chief Civil Deputy Prosecuting Attorney Melinda Miller, and Prosecutor Rich Weyrich. Other Attendee: County Administrator Tim Holloran.

- d) \*3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION FOR MONDAY, APRIL 20, 2015:

Kevin Renz, Solid Waste Division Manager, provided additional information about consent agenda item #18. Mr. Renz explained that this Agreement was the first of many Street Waste Facility Use Agreements which would specify the terms by which a private company could use the Vactor Waste Facility. The Clerk was instructed to change the resolution number specifying that the vendor would pay fees pursuant to Resolution No. R20130358 to Temporary Resolution No. R20140312 in order to reflect the correct resolution regarding solid waste disposal rates.

David Walde, Construction Section Manager, provided information about Consent Agenda item #19 and explained that the purpose

of the Agreement was to clearly define the duties for maintenance of the South LaVenture Road between Blackburn Road and Blodgett Road. He noted that due to the odd boundary lines along the new South LaVenture Road, there were portions where the County owned the Road and portions where the City of Mount Vernon owned the Road. There was a discussion about installing markers in order to make it easier for future maintenance crews to identify which section of the road was owned by the County and which section was owned by the City.

Sheriff Will Reichardt provided additional information about Consent Agenda items #27, 28, 29, and 30. Sheriff Reichardt explained that the purpose of Consent Agenda item #30 was to clarify that the funding amount of \$149,697 would be used to fund goods and services for the Gang-Drug Task Force and that it would not be used to fund a Deputy Prosecutor position.

V. CONSENT AGENDA FOR MONDAY, APRIL 20, 2015 (items 1 through 22):

A motion was made by Commissioner Wesen to approve Consent Agenda items 1 through 22, Ratification Agenda items 23 through 30, vouchers and warrants for Monday, April 20, 2015. Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the proceedings for Tuesday, March 17, 2015. **(Approved)**
2. Record of the proceedings for Monday, April 13, 2015. **(Approved)**
3. Record of the proceedings for Tuesday, April 14, 2015. **(Approved)**

b) ADMINISTRATIVE SERVICES:

4. Resolution to close the revolving fund for claim settlement established by Resolution No. 12408 and increased by Resolution No. R20100320. **(Resolution No. R20150145)**

c) AUDITOR:

5. Ordinance amending Skagit County Code Chapter 1.20 "Voting Precincts" to adjust boundary lines of Skagit County voting precincts in the Cities of Mount Vernon, Burlington, and Unincorporated Skagit County. **(Ordinance No. O20150003)**

d) BUDGET AND FINANCE:

6. Resolution to correct Resolution No. R20140348 which erroneously awarded 2015 Hotel/Motel tax funding to Skagit Speedway. **(Resolution No. R20150146)**

e) COMMUNITY SERVICES:

7. Resolution authorizing a sole source provider for oven/microwave meal trays distributed by Oliver Packaging &

Equipment Company for the Senior Nutrition Meal Program. **(Resolution No. R20150147)**

8. Amendment No. 1 to Personal Services Agreement No. C20150091 with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers, and Skagit County's Developmental Disabilities Program. The purpose of this Amendment is to add a facilitated cross-agency training day to the spring agenda. This Amendment increases compensation by an additional \$2,100 for a new compensation amount not to exceed \$7,900. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2015. **(Amendment No. A20150057)**
9. Memorandum of Understanding with Cascade Job Corps Center to provide for a student for volunteer work experience for six (6) weeks in the Senior Nutrition Program at the Sedro-Woolley Senior Center and the Burlington Senior Center kitchens. The Agreement shall commence on the date of execution and continue until June 2015. There is no cost associated with this Agreement. **(Contract No. C20150190)**

f) CORONER:

10. Vendor Services Agreement with Valley Memorials Inc., dba Hawthorne Funeral Home to have a person available twenty-four (24) hours a day, seven (7) days a week to receive the deceased at the funeral facility or provide the Coroner's office with a key and alarm codes to the funeral facility. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$5,000. **(Contract No. C20150191)**

g) EMERGENCY MEDICAL SERVICES:

11. Amendment No. 1 to Personal Services Agreement No. C20140617 with Aero Skagit for the provision of trauma and verified ambulance services twenty-four (24) hours a day, seven (7) days a week. This Amendment increases compensation by approximately \$20,000 in order to compensate provider for additional items listed in new paragraph 3 of Exhibit "B", compensation associated with the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system. The term of the Agreement remains the same, ending on December 31, 2018. Compensation shall not exceed \$681,554.96. **(Amendment No. A20150058)**

h) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with the City of Sedro-Woolley to establish a cost sharing partnership for pictometry imagery and software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed a total of \$8,600. **(Contract No. C20150192)**

i) PARKS, RECREATION, AND FAIR:

13. Personal Services Agreement with Great American Entertainment Company LLC to provide four (4) daily animal races at the Skagit County Fair taking place August 12, through August 15, 2015. Compensation shall not exceed \$5,000. **(Contract No. C20150193)**

j) PROSECUTING ATTORNEY:

14. Resolution delegating authority to the County Administrator to approve changes to the standard Personal Services Agreements and other contract templates. **(Resolution No. R20150148)**

k) PUBLIC WORKS:

15. Resolution appointing the 2015 Solid Waste Advisory Committee (SWAC) membership. **(Resolution No. R20150149)**
16. Resolution regarding the Final Order to Vacate a portion of County right-of-way located within the Plat of Similk Beach. **(Resolution No. R20150150)**
17. Resolution awarding the bid for mowing of Skagit County Drainage Facilities Project #WA402000-570 to JTI Commercial Services for an amount not to exceed \$22,622.25. **(Resolution No. R20150151)**
18. Street Waste Facility Use Agreement with North Hill Resources, Inc. to provide access to the Skagit County Waste Facility to dispose of waste generated from cleaning streets and stormwater drainage systems. The Agreement shall commence on the date of execution and continue until April 20, 2017. North Hill Resources, Inc. shall pay fees based on Resolution No. R20140312, Temporary Resolution Regarding Solid Waste Disposal Rates. **(Contract No. C20150194)**
19. Interlocal Cooperative Agreement with the City of Mount Vernon concerning the long-term maintenance of South LaVenture Road between Blackburn Road and Blodgett Road. Due to portions of the road being owned by the County and the City and in order to eliminate duplication of maintenance efforts, the maintenance activities will be performed by either the City or County's staff. The cost of divided maintenance activity shall be relatively equal for both parties. The Agreement shall commence on the date of execution and continue until December 31, 2035. **(Contract No. C20150195)**
20. Vendor Services Agreement with Industrial Mowing and Spraying to provide mowing services at various roads in Skagit County. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,950. **(Contract No. C20150196)**

l) TREASURER:

21. Resolution regarding the cancellation of uncollectible personal property taxes, due to the federal court decision, Great Wolf Lodge v. Thurston County. Total tribal land write-off amount is \$22,356.14. **(Resolution No. R20150152)**
22. Resolution authorizing the cancellation of uncollectible personal property taxes in the amount of \$60,912.32. **(Resolution No. R20150153)**

V. RATIFICATION AGENDA (items 23 through 30):

m) COMMUNITY SERVICES:

23. Resolution authorizing the ratification of a Vendor Services Agreement with Oliver Packaging & Company to provide dual oven/microwave meal trays for home-delivered meals. Review of the Agreement provisions and receipt of the

contract delayed finalization. **(Resolution No. R20150154)**

24. Vendor Services Agreement Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays for home-delivered meals. The Agreement commenced on January 1, 2015, and continues until December 31, 2015. Compensation shall not exceed \$30,940. **(Contract No. C20150197)**

n) FACILITIES MANAGEMENT:

25. Resolution authorizing the ratification of a Personal Services Agreement with Harmsen & Associates Inc. to provide easement documents; underground utility locations; prepare Boundary Line Adjustment (BLA); Master Application; and necessary documents for the purpose of a Boundary Line Adjustment and a lot consideration for the Truck City Jail Site located at 3216 Old Highway 99 in Mount Vernon. There was not sufficient time to execute the Interlocal Agreement before expenses needed to be incurred. **(Resolution No. R20150155)**
26. Personal Services Agreement with Harmsen & Associates Inc. to provide easement documents; underground utility locations; prepare Boundary Line Adjustment (BLA) documents; Master Application; and necessary documents for the purpose of a Boundary Line Adjustment and a lot consideration for the Truck City Jail Site located at 3216 Old Highway 99 in Mount Vernon. The Agreement commenced on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$6,000 plus any applicable sales and use tax. **(Contract No. C20150198)**

o) SHERIFF:

27. Resolution authorizing acceptance of an award of funds from a Federal Financial Assistance Grant Application between the Washington State Parks and Recreation Commissioners and Skagit County to assist local marine law enforcement recreational boating safety programs. **(Resolution No. R20150156)**
28. Washington State Parks & Recreation Commission 2015 Marine Patrol Federal Financial Assistance Grant Award Letter for Recreational Boating Safety Programs. The grant period commenced on April 1, 2015, and continues until September 30, 2015. Compensation to Skagit County shall not exceed \$25,106. **(Contract No. C20150199)**
29. Resolution authorizing the ratification of Amendment No. A to Interagency Agreement No. C20140335 with State of Washington Department of Commerce (WSDOC Amendment No. F14-31440-014) through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program. The Amendment was delayed because WSDOC only recently received approval to distribute the grant budget line totals. **(Resolution No. R20150157)**
30. Amendment No. A to Interagency Agreement No. C20140335 with State of Washington Department of Commerce (WSDOC Amendment No. F14-31440-014) through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program. The purpose of this Amendment is to redistribute the grant budget expenses, the compensation amount to Skagit County remains unchanged at \$149,697. All other terms and conditions of the original Agreement remain in effect including the termination date of July 31, 2015. **(Amendment No. A20150059)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) Warrants numbered 420931 through 421202 from Clearing Fund 696 in the total dollar amount of \$1,151,431.87 (Transmittal No. C-59-15).

VI. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:52 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Kenneth A. Dahlstedt, Chair

\_\_\_\_\_  
Lisa Janicki, Commissioner

\_\_\_\_\_  
Ron Wesen, Commissioner

ATTEST:

\_\_\_\_\_  
Clerk of the Board