

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 13, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, April 13, 2015, with Chair Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present. Commissioner Ron Wesen excused.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m. and excused Commissioner Ron Wesen.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Information Services; Geographic Information Services; and Records Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Facilities Director Dan Fitting provided information on Consent Agenda Item #14, an Interagency Agreement with Washington State Department of Enterprise Services (DES) to establish a vehicle for DES to provide future energy/utility conservation project management and monitoring services to the Client Agency and to authorize the development of the energy services proposal regarding major upgrades to the majority of the Public Safety building's central heating and cooling plant systems. Mr. Fitting described the benefits Skagit County would receive by working with DES on this project.

Facilities Director Dan Fitting provided information on Consent Agenda Item #15, an Amendment to Vendor Services Agreement No. C20140463 with Dimensional Communications, Inc. to replace the sound systems in four (4) courtrooms at the Skagit County Courthouse. Mr. Fitting clarified that some equipment they had been testing was returned to the vendor, some additional items were being purchased, and some additional faulty equipment was being replaced.

Detention Division Manager Shawn Thompson provided information on Consent Agenda Item #19, an Agreement with Northwest Educational Service District 189 for the provision of educational services to juveniles detained in the Skagit County Juvenile Detention Center. He shared that Northwest Education Service District worked with each school district to continue to provide their education and curriculum to students located in the Juvenile Detention Center.

Pollution Identification Correction Coordinator Karen DuBose provided information on Consent Agenda Item #22, a Personal Services Agreement with Environmental Canine Services, LLC to provide use of their specially-trained sewage detection dogs

to search for sources of human sewage in the Samish Basin. Ms. DuBose shared that the dog, Crush, was returning to do some detection work for Skagit County. She said that Crush was able to identify three failed septic systems and they have some new locations to investigate.

A motion was made by Commissioner Janicki to approve consent agenda items 1 through 24, ratification agenda items 25 through 32, vouchers and warrants for Monday, April 13, 2015. Chair Dahlstedt seconded the motion.

The vote passed unanimously.

c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 24):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, April 6, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, April 7, 2015. **(Approved)**
3. Resolution awarding bid for the County legal printing for 2015 - 2016 to Skagit Publishing at the rate of \$10.55 per column inch. **(Resolution No. R20150136)**
4. Resolution regarding the appointment of Commissioner to Dike District No. 4. Jerry Lomsdalen shall be appointed to serve the term of Commissioner Position No. 2 which shall continue until February 2020. **(Resolution No. R20150137)**
5. Resolution reappointing a member to the Skagit County Northwest Senior Services Board. Mr. Bill Pliska's three-term shall be effective on July 1, 2015, and expire on June 30, 2018. **(Resolution No. R20150138)**

b) ADMINISTRATIVE SERVICES:

6. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140538 with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through the Grant Agreement with the Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds Contract No. E15-048 via Skagit County Contract No. C20140477. This Amendment decreases compensation by \$3,383 due to a reduction in grant funding from the Washington State Military Department which is reflected in Amendment No. A20150029. Total funding shall not exceed \$51,117. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150050)**

c) COMMUNITY SERVICES:

7. Amendment No. 1 to Skagit County Contract No. C20150087 with Northwest Educational Service District 189 to

provide evaluation, consultation, coordination, and support services to licensed child care providers on behalf of the NWESD member school districts within Skagit County for the purposes of increasing Kindergarten readiness/success by improving the quality of care for infants and toddlers. This Amendment adjusts the number of child care providers served during the contract period and establishes a video coaching protocol to be used during consultation. The term remains the same, ending June 30, 2015, and compensation from NWESD remains the same and shall not exceed \$31,951. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150051)**

d) EMERGENCY MEDICAL SERVICES:

8. Amendment No. 1 to Personal Services Agreement No. C20140640 with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment increases compensation by approximately \$19,000 in order to compensate the City for additional items listed in new paragraph 3. of Exhibit B, Compensation which are associated with the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system. The term of the Agreement remains the same, ending December 31, 2015. Compensation shall not exceed \$830,200. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150052)**
9. Amendment No. 1 to Personal Services Agreement No. C20140616 with Central Valley Ambulance Authority for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment increases compensation by approximately \$29,500 in order to compensate the provider for additional items listed in new paragraph 3. of Exhibit B, Compensation which are associated with the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system. The term of the Agreement remains the same, ending December 31, 2018. Compensation shall not exceed \$1,942,180.96 for the first year. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150053)**

e) FACILITIES MANAGEMENT:

10. Vendor Services Agreement with Tri County Recycling, Inc. to provide weekly recycling services at Skagit County facilities listed in Exhibit A. The Agreement shall commence on May 1, 2015, and continue until April 30, 2018. Compensation for services is outlined in Exhibit B and shall not exceed \$26,125 plus any applicable sales/use tax for the three year period. **(Contract No. C20150173)**
11. Vendor Services Agreement with Pratt Pest Management Northwest, Inc. to provide pest control and treatment services for the interior and exterior areas at 1700 East College Way and 600 South Third Street in Mount Vernon, and, additional sites as requested by Skagit County. The Agreement shall commence on April 30, 2015, and continue until April 20, 2018. Compensation for services shall not exceed \$5,200 plus any applicable sales/use tax for the three year period. **(Contract No. C20150174)**
12. Personal Services Agreement with Drayton Archaeology to complete the review to see if cultural resources are located at the Truck City site located at 3216 Old Hwy 99 South in Mount Vernon and to provide a report of their findings. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$9,000. **(Contract No. C20150175)**
13. Customer Agreement with Puget Sound Energy to provide electrical service to the new jail site located at 201 Suzanne

Lane, Mount Vernon. The Agreement shall commence on the date of execution and continue until completed. Compensation shall not exceed \$5,175.62. **(Contract No. C20150176)**

14. Interagency Agreement No. K3376 with Washington State Department of Enterprise Services (DES), pursuant to RCW 39.34, to establish a vehicle for DES to provide future energy/utility conservation project management and monitoring services to the Client Agency and to authorize the development of the energy services proposal regarding major upgrades to the majority of the Public Safety building's central heating and cooling plant systems. The Agreement shall commence on the date of execution and continue until December 31, 2018. Compensation shall not exceed \$39,600. **(Contract No. C20150177)**
15. Amendment No. 1 to Vendor Services Agreement No. C20140463 with Dimensional Communications, Inc. to replace the sound systems in four (4) courtrooms at the Skagit County Courthouse. This Amendment increases compensation by \$2,277 in order to exchange handheld microphones to lapel microphones, reprogram equipment and replace failed equipment found during the upgrade. Compensation shall not exceed \$96,725 plus applicable sales tax. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150054)**

f) INFORMATION SERVICES:

16. Ethernet Internet Access Schedule Agreement with Frontier Communications of America, Inc. to install and manage a Cisco Router for providing Session Initiation Protocol to Skagit County's phone system. The Agreement shall commence on the date of execution and continue for three years. Compensation shall be \$1,668 per year plus applicable taxes, fees or surcharges. **(Contract No. C20150178)**
17. Business Local and LD Services Schedule Agreement with Frontier Communications of America, Inc. to provide 300 Direct Inward Dial lines. The Agreement shall commence on the date of execution and continue for three years. Compensation shall not exceed \$540 per year, for a total amount of \$1,620. **(Contract No. C20150179)**
18. Amendment No. 1 to Personal Services Agreement No. C20150132 with Code Publishing to codify ordinances as approved by the Skagit County Board of Commissioners for inclusion in the Skagit County Code and to provide web-based internet hosting of the Skagit County Code. This Amendment provides for one additional copy of the Skagit County Code each quarter for the Hearing Examiner. Compensation is based upon the number of pages printed. There will be a minimal and unknown cost increase as a result of this change. The term remains the same, ending December 31, 2017. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20150055)**

g) OFFICE OF JUVENILE COURT:

19. Agreement with Northwest Educational Service District 189 for the provision of educational services to juveniles detained in the Skagit County Juvenile Detention Center. The Agreement shall commence on September 1, 2015, and continue until August 31, 2016. There is no fiscal consideration associated with this Agreement. **(Contract No. C20150180)**

h) PARKS, RECREATION AND FAIR:

20. Quit Claim Deed with Lester Bradford to transfer ownership of Parcel Numbers P44955 and P44959 to Skagit County. No monetary consideration is being paid. **(Contract No. C20150181)**

i) PUBLIC WORKS:

21. Amendment No. 1 to Interagency Agreement (IAA No. 150073) Skagit County Contract No. C20140650, between the State of Washington, Department of Ecology and Skagit County to conduct monitoring at Regional Stormwater Monitoring Program (RSMP) small stream sites. This Amendment updates Attachment A, Scope of Work, and increases compensation by \$405. Total compensation from the Department of Ecology shall not exceed \$79,705. The term remains the same, continuing until April 15, 2016. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20150056)**
22. Personal Services Agreement with Environmental Canine Services, LLC to provide use of their specially-trained sewage detection dogs to search for sources of human sewage in the Samish Basin. The Agreement shall commence on April 20, 2015, and continue until May 29, 2015. Compensation shall not exceed \$6,000, is based on a fee schedule, and is funded by Washington State Department of Health Grant N20689 (Skagit County Contract No. C20140380). **(Contract No. C20150182)**
23. Vendor Services Agreement with NC Machinery Company to provide equipment rental for various projects as listed in Exhibit "A". The Agreement shall commence on the date of execution and continue until March 31, 2016. Compensation shall not exceed \$50,000. **(Contract No. C20150183)**
24. Vendor Services Agreement with Steve's Window Cleaning for cleaning windows at 201 East Avon Avenue, Burlington. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20150184)**

V. RATIFICATION AGENDA (items 25 through 32):

j) EMERGENCY MEDICAL SERVICES:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit County Fire District #17 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of the patients. A finalized Agreement was not processed prior to the dissolution of the Emergency Medical Services (EMS) Commission. **(Resolution No. R20150139)**
26. Interlocal Cooperative Agreement with Skagit County Fire District #17 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of patients. The County will reimburse the District up to the amount of \$2,249.51 for the year 2014 for disposable emergency medical service supplies. **(Contract No. C20150185)**
27. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit County Fire District #14 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of the patients. A finalized Agreement was not processed prior to the dissolution of the Emergency Medical Services (EMS) Commission. **(Resolution No. R20150140)**
28. Interlocal Cooperative Agreement with Skagit County Fire District #14 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response

treatment of patients. The County will reimburse the District up to the amount of \$3,294.93 for the year 2014 for disposable emergency medical service supplies. **(Contract No. C20150186)**

k) LAW LIBRARY:

29. Resolution authorizing the ratification of a Personal Services Agreement with Allixo Technologies to provide basic computer and network support services, including maintenance and updates for two patron computers and wireless internet portals located in the Skagit County Law Library on an as-needed basis. The Agreement was not executed prior to the commencement of services due to a delay in obtaining the necessary certificate of insurance for the Agreement. **(Resolution No. R20150141)**
30. Personal Services Agreement with Allixo Technologies to provide basic computer and network support services, including maintenance and updates for two patron computers and wireless internet portals located in the Skagit County Law Library on an as-needed basis. The Agreement commenced on February 28, 2015, and shall continue until February 28, 2018. Compensation shall not exceed \$5,000. **(Contract No. C20150187)**

l) PUBLIC WORKS:

31. Resolution authorizing the ratification of a Personal Services Agreement with Debt Recovery Specialists for collection services for the non-law and justice accounts of the County. The Agreement was not executed before February 1, 2015, due to a delay in receiving the signed Agreement from the contractor. **(Resolution No. R20150142)**
32. Personal Services Agreement with Debt Recovery Specialists for collection services for the non-law and justice accounts of the County. The Agreement commenced on February 1, 2015, and shall continue until January 31, 2018. The collection fee shall be 23.08% of any amount collected by either party on an account, pursuant to RCW 19.16.500. **(Contract No. C20150188)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$76,687.22 (Transmittal No. C-54-15); and
 - b) Warrants numbered 420518 through 420930 from Clearing Fund 696 in the total dollar amount of \$4,974,993.81 (Transmittal No. C-57-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$335,930.29 (Transmittal No. C-58-15); and
 - d) Payroll warrants numbered 347007 through 347709 in the total dollar amount of \$1,212,719.88 (Transmittal No. P-13-2015); and

- e) Junior District Payroll warrants numbered 808726 through 808843 in the total dollar amount of \$198,696.71 (Transmittal No. P-14-2015).

VII. ADJOURNMENT:

The Commissioners attended an executive session on Monday, April 13, 2015, from 3:10 p.m. to 3:55 p.m. The purpose of the executive session was Real Estate Sale- RCW 42.30.110(1)(c). (Matters relating to real estate sale where public knowledge would impact price negotiations.) County Administrator Tim Holloran and Facilities Director Dan Fitting were also in attendance.

Chair Dahlstedt adjourned the proceedings at 1:47 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board