

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 23, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, March 23, 2015, with Chair Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present. Commissioner Ron Wesen excused.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks and Recreation; and Facilities Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

David Cunningham, Elections Supervisor, provided information on Consent Agenda Item #5, a Resolution calling for a public hearing to consider amending Skagit County Code, Chapter 1.20 adjusting boundary lines of Skagit County voting precincts in the Cities of Mount Vernon, Burlington, and Unincorporated Skagit County. Mr. Cunningham said that since nearby cities had annexed unincorporated areas into their city limits, boundary lines needed to be readjusted by April 27, 2015, which was the first day upon which the Auditors Office could begin processing filings by mail for candidates wanting to run for an elected office.

Dan Fitting, Facilities Director, provided information on Consent Agenda Item #9, a Resolution calling for bids to re-roof the Skagit County Administration Building located at 700 South Second Street, Mount Vernon. Mr. Fitting described the work needing to be performed on the roof, said that the roof had been replaced in 1990, that the new roof would have a 15-20 year warranty, and he expected Skagit County would be able to maintain the roof for up to 30 years.

Marc Estvold, Project Manager, provided information on Consent Agenda Item #11, Amendment No. 2 to Personal Services Agreement No. C20140251 with Maul Foster Alongi, Inc. to provide environmental services related to the assessment and cleanup of the Truck City Site located at 3228 Old Highway 99 South, Mount Vernon. He described the work performed to date by Maul Foster Alongi which included comprehensive site testing and working with Washington State Department of Ecology and applying for a grant/Pre-Purchaser Consent Decree which would help Skagit County mitigate liability on the cost of cleaning up the site for the Skagit County jail.

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 16, Ratification Agenda Items 17 and 18, vouchers and warrants for Monday, March 23, 2015. Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) *5:30 p.m. Soroptimist Area Awards Banquet (Swinomish Casino, 12885 Casino Drive, Anacortes)

IV. CONSENT AGENDA (items 1 through 16):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, March 16, 2015. **(Approved)**
2. Resolution appointing Lyle Wesen to Skagit County Drainage and Irrigation District 18. Mr. Wesen shall serve the term of Commissioner Position No. 2, which has been vacant, and Mr. Wesen's term will expire in February 2020. **(Resolution No. R20150113)**
3. Resolution appointing Jeffrey S. Boon to Skagit County Drainage and Irrigation District 17. Mr. Boon shall serve the term of Commissioner Position No. 3, which was vacated by Ernesto E. Rogue, and Mr. Boon's term will expire in February 2018. **(Resolution No. R20150114)**

b) ASSIGNED COUNSEL:

4. Amendment No. 1 to Personal Services Agreement No. C20130583 with Sharon Fields, Attorney at Law, to provide consultation and representation services for defendants that are deemed conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. This Amendment corrects Exhibit B, Compensation, to reflect the total amount for the two-year contract which shall not exceed \$150,000. The term remains the same, ending December 31, 2015. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150040)**

c) AUDITOR:

5. Resolution calling for a public hearing to consider amending Skagit County Code, Chapter 1.20 adjusting boundary lines of Skagit County voting precincts in the Cities of Mount Vernon, Burlington, and Unincorporated Skagit County. The public hearing is scheduled to take place on Tuesday, April 14, 2015, at 11:00 a.m. or as soon as possible thereafter. **(Resolution No. R20150115)**

d) CONSERVATION FUTURES:

6. Amendment No. 6 to Cooperative Agreement No. 73-0546-11-003, Skagit County Contract No. C20110324, with the U.S. Commodity Credit Corporation acting through the Natural Resource Conservation Service and Skagit County for the Farm and Ranch Lands Protection Program, which allows the County to accept matching grant funds to purchase agricultural conservation easements. The purpose of this Amendment is to extend the payment request dates and expiration dates in Table 2. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150041)**

e) EMERGENCY MEDICAL SERVICES:

7. Resolution authorizing payments to basic life support providers of Emergency Medical Services for disposable supplies and dispatch fees. **(Resolution No. R20150116)**

f) FACILITIES MANAGEMENT:

8. Vendor Services Agreement with Axthelm Construction Inc. for the demolition and immediate emergency repairs of ceiling damage in the breezeway linking Myrtle Street and a parking lot located at 700 South Second Street in Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$5,000 plus sales tax. **(Contract No. C20150141)**
9. Resolution calling for bids for to re-roof the Skagit County Administration Building located at 700 South Second Street, Mount Vernon. The bid opening is scheduled to take place on April 20, 2015, at 2:30 p.m. **(Resolution No. R20150117)**
10. Amendment No. 1 to Vendor Services Agreement No. C20140495 with Evergreen Moving Systems, Inc. to provide labor and materials necessary to move and relocate a county office from 309 South Third Street to 700 South Second Street, and, any other moves as directed by the Facilities Management Department. This Amendment increases

compensation by \$5,000 in order to provide services for additional, unanticipated moves. The term remains the same, ending October 26, 2016. Compensation shall not exceed \$12,500. **(Amendment No. A20150042)**

11. Amendment No. 2 to Personal Services Agreement No. C20140251 with Maul Foster Alongi, Inc. to provide environmental services related to the assessment and cleanup of the Truck City Site located at 3228 Old Highway 99 South, Mount Vernon. This Amendment adds additional environmental services as outlined in Exhibit A, increases compensation by \$282,183, and extends the Agreement by two years, ending December 31, 2017. Compensation shall not exceed \$484,833. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150043)**

g) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with the Port of Anacortes to establish a cost sharing partnership for pictometry imagery and software. The Agreement shall commence upon the date of execution and continue for two years. Compensation shall not exceed a total of \$8,600. **(Contract No. C20150142)**

h) PARKS, RECREATION AND FAIR:

13. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide t-shirts, apparel, and screen-printing. The Agreement shall commence on the date of execution and continue for up to three years. Compensation shall not exceed a total of \$17,000 and is based on a fee-per-shirt rate schedule. **(Contract No. C20150143)**

i) PUBLIC WORKS:

14. Resolution to close Challenger Road, No. 96300 from milepost 0.00 to milepost 0.26 indefinitely beginning retroactively on February 17, 2015 due to sloughing of the hillside below the roadway. **(Resolution No. R20150118)**
15. Resolution calling for an update of vendor lists for maintenance material and rental equipment to be used as needed by Skagit County in accordance with RCW 39.04.190. **(Resolution No. R20150119)**

j) TREASURER:

16. Interlocal Agreement with the Housing Authority of Skagit County to provide investment services, effective March 25, 2015, through March 24, 2018. **(Contract No. C20150144)**

V. RATIFICATION AGENDA (items 17 and 18):

k) SHERIFF:

17. Resolution authorizing the ratification of a Master Agreement for Laboratory Services with PeaceHealth United General Medical Center to provide legal blood collection services for the Skagit County Sheriff's Office. The Agreement was only recently received due to delays in drafting the Agreement. **(Resolution No. R20150120)**
18. Master Agreement for Laboratory Services with PeaceHealth United General Medical Center to provide legal blood collection services for the Skagit County Sheriff's Office. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2017. Compensation shall not exceed \$30 per draw. **(Contract No. C20150145)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a)

ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,353.60 (Transmittal No. C-46-15); and

- b) Warrants numbered 419318 through 419841 from Clearing Fund 696 in the total dollar amount of \$1,757,549.25 (Transmittal No. C-47-15); and
- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$198,672.64 (Transmittal No. C-48-15).

VII. MISCELLANEOUS:

Dan Fitting, Facilities Director, presented the following two items for the Commissioners consideration:

a) FACILITIES MANAGEMENT:

- 1. Resolution authorizing the ratification of a Personal Services Agreement with Phillips Environmental Services to provide hazardous material surveys and testing of the ceiling in the breezeway linking Myrtle Street and the parking lot of Skagit County's building located at 700 S. Second Street, Mount Vernon, Washington commonly known as the Administration Building on March 10, 2015. The Agreement was only recently received due to delays in drafting the Agreement.
- 2. Personal Services Agreement with Phillips Environmental Services to provide hazardous material surveys and testing of the ceiling in the breezeway linking Myrtle Street and the parking lot of Skagit County's building located at 700 S. Second Street, Mount Vernon, Washington commonly known as the Administration Building and other properties as designated by Facilities Management. The Agreement commenced on March 10, 2015, and shall continue until December 31, 2016. Compensation shall not exceed \$4,500.

A motion was made by Commissioner Janicki to approve the items as presented by staff. **(Resolution No. R20150121) and (Contract No. C20150146)** Chair Dahlstedt seconded the motion.

The vote passed unanimously. Commissioner Ron Wesen's absence was excused

VIII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:53 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board

