

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, MARCH 9, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, March 9, 2015, with Commissioner Lisa Janicki, and Commissioner Ron Wesen present. Chair Kenneth A. Dahlstedt excused.

I. CALL TO ORDER:

Commissioner Wesen called the proceedings to order at 1:30 p.m. and excused Chair Dahlstedt's absence.

II. PLEDGE OF ALLEGIANCE:

Commissioner Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; and Central Services Departments: Information Services/Geographic Information Services/Records Management

b) \*10:00 a.m. - 10:30 a.m. Executive Session (Litigation -RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, March 9, 2015, from 10:00 a.m. to 10:35 a.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Senior Deputy Prosecuting Attorney Arne Denny, Chief Civil Deputy Prosecuting Attorney Melinda Miller, and Civil Deputy Prosecuting Attorney Ryan Walters. Other attendees included: Skagit County Administrator Tim Holloran, Director of Planning and Development Services Dale Pernula, Senior Planner Brandon Black, and Manager Gary Christensen.

c) \*10:30 a.m. - 12:00 p.m. Emergency Medical Services Work Session (2911 East College Way, Suite C, Mount Vernon)

d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Mike See, Public Works Water Resources Section Manager, provided information about Consent Agenda Item #26, Interlocal with Samish Indian Nation. He said that the Samish Indian Nation was one of Skagit County's partners and had been working to collect water samples for the State of Washington's Clean Samish Initiative (CSI). He said that the Samish Indian Nation worked in established areas in the Thomas Creek sub-basin and that their expertise and partnership was appreciated.

Jan Flagan, Public Works Surface Water Manager, provided information about Consent Agenda Item #28, an Agreement with the Salmon Recovery Funding Board for the Martin Slough Fish Passage Feasibility and Design. Ms. Flagan said that there was a failing culvert at Martin Road, and, that a portion of the road was also at risk of being lost to the river which had been steadily encroaching. Ms. Flagan said that the Agreement would allow Public Works to perform design and outreach work to decide whether to remove the culvert and close portions of Martin Road.

Commissioner Wesen announced that Consent Agenda Item #19, the Interlocal Agreement with the City of Anacortes for the Transfer of Development Rights, would be postponed until Tuesday, March 10, 2015, so that additional information could be provided by Planning and Development Services.

A motion was made by Commissioner Janicki to approve Consent Agenda Items 1 through 18, 20 through 22, Ratification Agenda Items 23 through 32, vouchers and warrants for Monday, March 9, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously. Chair Kenneth A. Dahlstedt's absence was excused

e) \*2:00 p.m. - 3:00 p.m. Executive Session (Litigation -RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, March 9, 2015, from 2:10 p.m. to 2:33 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Melinda Miller, and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees included: Skagit County Administrator Tim Holloran.

IV. CONSENT AGENDA (items 1 through 22):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, March 2, 2015. **(Approved)**
2. Record of the proceedings for Monday, March 3, 2015. **(Approved)**
3. Resolution reappointing Owen Peth to the Conservation Futures Program Advisory Board. Mr. Peth's term expires on December 31, 2018. **(Resolution No. R20150097)**
4. Resolution reappointing Lynn Torset to the Central Skagit Rural Partial-County Library District Board of Trustees. Mr. Torset's five-year term shall expire March 25, 2020. **(Resolution No. R20150098)**
5. Resolution reappointing Brian Waltner to the Skagit County Noxious Weed Control Board. Mr. Waltner's four-year term shall expire on January 27, 2019. **(Resolution No. R20150099)**

b) ADMINISTRATIVE SERVICES:

6. Amendment A to Contract No. C20140477 (E15-048) with Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds for the reimbursement of Skagit 911 eligible coordinator professional development and operational expenses incurred described in WAC 118-66-060 and E911 policies. This Amendment decreases compensation by \$3,383 for a new compensation amount not to exceed \$51,117. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150029)**

c) BUDGET AND FINANCE:

7. Resolution establishing Skagit County's Insurance Cost Assessment Policy for 2014. **(Resolution No. R20150100)**

d) COMMUNITY SERVICES:

8. Resolution calling for a public hearing regarding an Application for a Public Service Grant Component of the Community Development Block Grant (CDBG) for community development and housing needs for low to moderate income persons in Skagit County. The public hearing is scheduled to take place on Tuesday, March 24, 2015, at 10:30 a.m. or as soon thereafter as possible. **(Resolution No. R20150101)**
9. Amendment No. 1 to Personal Services Agreement No. C20140057 with Phoenix Recovery Services to provide chemical dependency prevention, treatment and support services in an outpatient setting to eligible persons as part of the Prevention, Intervention, Treatment and Aftercare (P-I-T-A) continuum. The purpose of this Amendment is to revise the GL expenditure codes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150030)**

10. Amendment No. 1 to Personal Services Agreement No. C20140028 with Sunrise Services, Inc. to provide substance abuse treatment to eligible Skagit County residents. The purpose of this Amendment is to revise the GL expenditure codes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150031)**
  11. Amendment No. 2 to Personal Services Agreement No. C20140203 with Catholic Community Services to provide youth and adult substance abuse treatment for eligible Skagit County residents. The purpose of this Amendment is to revise the GL expenditure codes. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20150032)**
  12. Amendment No. 1 to Personal Services Agreement No. C20150017 with Paul Schissler Associates, Inc. to assist the HOME Consortium in its communication and coordination with the Department of Housing and Urban Development (HUD) Seattle Field Office regarding the potential HOME grant and other HUD technical training and assistance for housing-related activities in the Consortium's service area. The purpose of this Amendment is to revise the GL expenditure codes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150033)**
  13. Amendment No. 1 to Personal Services Agreement No. C20140545 with Pioneer Human Services to provide management of the sixteen (16) bed, adult, voluntary Skagit County Crisis Center to provide integrated state-certified sub-acute detoxification and mental health crisis stabilization services. The purpose of this Amendment is to revise the GL expenditure codes. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150034)**
- e) EMERGENCY MEDICAL SERVICES:
14. Public Use Agreement with Public Utility District No. 1 for use of their Aqua Room to hold a public CPR class on March 14, 2015. There is no monetary compensation associated with this Agreement. **(Contract No. C20150117)**
- f) FACILITIES MANAGEMENT:
15. Resolution regarding a declaration of emergency for the demolition and repair of ceiling damage in the breezeway linking Myrtle Street and a parking lot located at 700 South Second Street in Mount Vernon. **(Resolution No. R20150102)**
  16. Vendor Services Agreement with Great Floors Commercial Sales to remove and dispose of existing carpet, seal concrete floor, and install new carpet and baseboard. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$4,241. **(Contract No. C20150118)**
  17. Amendment No. 2 to Vendor Services Agreement No. C20120305 with Commercial Fire Protection, Inc. to perform annual inspection/confidence tests of automatic fire protection devices pursuant to the fire department codes at various Skagit County locations. This Amendment increases compensation by \$1,500 in order to compensate the contractor for repairs that were needed. Total compensation shall not exceed \$11,785. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20150035)**
- g) HUMAN RESOURCES:
18. Agreement with Orca Information, Inc. to provide employment background checks for new hires. The Agreement shall commence on the date of execution. Compensation is based on a rate schedule for the type of background check requested to be performed. **(Contract No. C20150119)**
- h) PLANNING AND DEVELOPMENT SERVICES:
19. Interlocal Cooperative Agreement with the City of Anacortes for financial assistance for its Anacortes Commercial Core Redevelopment and Transfer of Development Rights (TDR) Analysis. The analysis will help the County achieve its goal of developing and potentially implementing a TDR or Density Credit program in the cooperation with local

cities. The Agreement commences on date of execution and ends on December 31, 2015. Compensation shall not exceed \$40,000 and is funded by A20150021, an Amendment to an Agreement with Washington State Department of Commerce for a Puget Sound Watershed Protection and Restoration Grant. **Item pulled from consent agenda.**

i) PROSECUTING ATTORNEY:

20. Release and Settlement Agreement with the City of Sedro-Woolley regarding reimbursement of jail inmate medical expenses regarding Skagit County Booking No. 175897. The City shall reimburse the County \$2,500. **(Contract No. C20150120)**

j) PUBLIC HEALTH:

21. Resolution allowing an Environmental Public Health employee to utilize the Department of Licensing's Internet Vehicle/Vessel Information Processing System (IVIPS). **(Resolution No. R20150103)**

k) PUBLIC WORKS:

22. Vendor Services Agreement with Industrial Power Supply, Inc. dba Skagit Hydraulics for services and products relating to the maintenance and repairs to hydraulic cylinders, pumps, motors and valves, and providing a variety of hydraulic parts and supplies to Skagit County Public Works. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$20,000. **(Contract No. C20150121)**

V. RATIFICATION AGENDA (items 23 through 32):

l) DISTRICT COURT:

23. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Bonded Collectors, LLC to provide collection services of unpaid accounts referred by Skagit County District Court. The Agreement was not executed prior to February 1, 2015 due to corrections or clarifications needing to be resolved as it was being routed through the County review and approval process. **(Resolution No. R20150104)**
24. Personal Services Agreement with Skagit Bonded Collectors, LLC to provide collection services of unpaid accounts referred by Skagit County District Court. The Agreement commenced on February 1, 2015, and continues until January 31, 2018. The collection fee shall be 35% of the principal amount of the account, pursuant to RCW 19.16.500. **(Contract No. C20150122)**

m) PUBLIC WORKS:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Samish Indian Nation to allow the Samish Indian Nation to perform water quality monitoring in the Samish basin, on a reimbursable basis, to assist Skagit County in completing certain tasks related to Skagit County's Critical Areas Ordinance and Clean Water Program in 2015. Review of terms and conditions delayed the execution of the Agreement before January 1, 2015. **(Resolution No. R20150105)**
26. Interlocal Cooperative Agreement with the Samish Indian Nation to allow the Samish Indian Nation to perform water quality monitoring in the Samish basin, on a reimbursable basis, to assist Skagit County in completing certain tasks related to Skagit County's Critical Areas Ordinance and Clean Water Program in 2015. The Agreement commenced on January 1, 2015, and continues until December 31, 2017. Total compensation for the three-year term shall not exceed \$41,000. **(Contract No. C20150123)**
27. Resolution authorizing the ratification of a Washington State Recreation and Conservation Office (RCO) Agreement with the Salmon Recovery Funding Board (SRFB), Project No. 14-1264P for Martin Slough Fish Passage Feasibility and Design. The Agreement could not be executed by all parties before December 4, 2014. **(Resolution No. R20150106)**

28. Washington State Recreation and Conservation Office (RCO) Agreement with the Salmon Recovery Funding Board (SRFB), Project No. 14-1264P for Martin Slough Fish Passage Feasibility and Design. The Agreement commenced on December 4, 2014, and continues until June 4, 2016. The total project cost is \$85,000 which RCO/SRFB has awarded to Skagit County. **(Contract No. C20150124)**
- n) SHERIFF:
  29. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Whatcom County Parks and Recreation to provide use of the Plantation Rifle Range to the Sheriff's Patrol and Correctional staff. The Agreement was not signed before January 1, 2015, due to Whatcom County's need to first finalize the budget for the Plantation Rifle Range. **(Resolution No. R20150107)**
  30. Interlocal Cooperative Agreement with Whatcom County Parks and Recreation to provide use of the Plantation Rifle Range to the Sheriff's Patrol and Correctional staff. The agreement commenced on January 1, 2015, and will continue through December 31, 2015. Compensation shall not exceed a total of \$7,973.50 for 12 sessions. Additional days, if any, to be mutually agreed upon and paid within 30 days. **(Contract No. C20150125)**
  31. Resolution authorizing the ratification of a Harley-Davidson Law Enforcement Vehicle Lease Agreement with Smernis Enterprises, Inc. dba Sound Harley-Davidson for the lease of three (3) motorcycles. The Agreement was only recently received from the contractor since it could not be executed until the motorcycles were delivered in order to incorporate their Vehicle Identification Numbers (VIN) into the document. **(Resolution No. R20150108)**
  32. Harley-Davidson Law Enforcement Vehicle Lease Agreement with Smernis Enterprises, Inc. dba Sound Harley-Davidson for the lease of three (3) motorcycles. The Agreement commenced on January 29, 2015, and shall continue until January 28, 2017. The lease amount for each motorcycle shall not exceed \$2,308.26 for each motorcycle for the entire 24-month period for a total lease amount not to exceed \$6,924.78. **(Contract No. C20150126)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$279,932.86 (Transmittal No. C-41-15); and
  - b) Warrants numbered 418542 through 418872 from Clearing Fund 696 in the total dollar amount of \$1,774,853.41 (Transmittal No. C-42-15); and
  - c) Warrants numbered 418873 through 418919 from Clearing Fund 696 in the total dollar amount of \$163,774.32 (Transmittal No. C-43-15); and
  - d) Payroll warrants numbered 345621 through 346312 in the total dollar amount of \$1,096,295.86 (Transmittal No. P-09-2015); and
  - e) Junior District Payroll warrants numbered 808505 through 808603 in the total dollar amount of \$161,641.79 (Transmittal No. P-10-2015).

VII. ADJOURNMENT:

Commissioner Wesen adjourned the proceedings at 1:48 p.m.

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Kenneth A. Dahlstedt, Chair

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Lisa Janicki, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board