

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 26, 2015**

The Skagit County Board of Commissioners met in regular session on Monday, January 26, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works; Planning and Development Services; Parks and Recreation and the Facilities Management Departments
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen attended an executive session on Monday, January 26, 2015, from 2:00 p.m. to 3:07 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Deputy Prosecuting Attorney Will Honea; and Prosecutor Rich Weyrich. Other attendees: County Administrator Tim Holloran; Public Works Director Dan Berentson; and Planning and Development Services Director Dale Pernula.

- d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JANUARY 26, 2015 (items 1 through 12):

A motion was made by Commissioner Janicki to approve the Consent Agenda items 1 through 12, Ratification Agenda items 13 through 22, vouchers and warrants for Monday, January 26, 2015. Commissioner Wesen seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the proceedings for Tuesday, January 20, 2015. **(Approved)**
- 2. Resolution reappointing John Patton to serve a four year term on the Skagit County Boundary Review Board. His term shall commence on February 1, 2015, and ends on January 31, 2019. **(Resolution No. R20150017)**

b) ASSIGNED COUNSEL:

3. Personal Services Agreement with Justin R. Campbell, Attorney at Law, to provide indigent defense representation for defendants referred by the office of Assigned Counsel who have been deemed conflict of interest cases for the Skagit County Public Defender's office. The Agreement shall commence on February 1, 2015, and continue until December 31, 2016. Compensation shall not exceed \$50,000. **(Contract No. C20150015)**
4. Personal Services Agreement with Skagit Bonded Collectors, LLC to provide collection services for unpaid promissory notes/accounts submitted by the office of Assigned Counsel. The Agreement shall commence on February 1, 2015, and continue until January 31, 2018. The collection fee shall be 35% of the principal amount of the account, pursuant to RCW 19.16.500. **(Contract No. C20150016)**

c) COMMUNITY SERVICES:

5. Personal Services Agreement with Paul Schissler Associates, Inc. to assist the HOME Consortium in its communication and coordination with the Department of Housing and Urban Development (HUD) Seattle Field Office regarding the potential HOME grant and other HUD technical training and assistance for housing-related activities in the Consortium's service area. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$36,000 and is funded through the Community Development Block Grant (CDBG) Planning-Only Grant Agreement, Skagit County Contract No. C20130428, with the Washington State Department of Commerce Local Government and Infrastructure Division Contract No. 13-65400-035. **(Contract No. C20150017)**
6. Personal Services Agreement with Phoenix Recovery Services to provide time limited financial assistance to individuals and families with mental health and substance abuse issues who are homeless and in need of short-term assistance to either acquire and/or sustain housing. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$10,500 and is funded by the .1% sales tax. **(Contract No. C20150018)**

d) EMERGENCY MEDICAL SERVICES:

7. Amendment No. 1 to Personal Services Agreement No. C20140525 with Matthew Russell to provide Emergency Medical Services (EMS) Medical Program Director (MPD) services. The purpose of this Amendment is to replace Exhibit "B" Compensation in its entirety. This Amendment allows for one annual payment of \$4,000, and a reduction of \$333.32 of the monthly payment. All other terms and conditions shall remain the same including the compensation amount not to exceed \$267,694.43 for the four year term of the Agreement. **(Amendment No. A20150002)**

e) FACILITIES MANAGEMENT:

8. Amendment No. 1 to Vendor Services Agreement No. C20130074 with Pacific MicroRem, Inc. to provide maintenance of two metal detectors and one x-ray screener, located at the Skagit County Public Safety Building and Courthouse. The purpose of this Amendment is to extend the term of the Agreement from February 24, 2015, to August 25, 2015, in order to allow time to pursue equipment leasing options. All other terms and conditions of the original Agreement shall remain the same including the compensation amount not to exceed \$4,200. **(Amendment No. A20150003)**
9. Amendment No. 3 to Vendor Services Agreement No. C20120042 with Evergreen Security, Inc. to perform annual fire alarm panel tests, annual monitoring and daily communications tests, and repair work if required for various locations.

The purpose of this Amendment is to extend the term of the Agreement from February 13, 2015, to August 13, 2015, in order to allow time to pursue AES radio options/implementation moving forward with system monitoring and reporting. This Amendment increases compensation by an additional \$3,742 for a new compensation amount not to exceed \$21,265. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20150004)**

f) INFORMATION SERVICES:

10. Adobe Volume Licensing Membership Agreement No. 4400437732 which allows Skagit County to purchase Adobe licenses from the Washington State contract at a lower rate. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$5,000. **(Contract No. C20150019)**

g) PUBLIC WORKS:

11. Permit No. 20-35-05-0113 for limited use of operating property between Puget Sound Energy and Skagit County to complete multiple restoration projects in the Hansen Creek Watershed as part of a comprehensive plan to improve habitat and reduce flooding as outlined in the 2002 Hansen Creek Watershed Management Plan. The permit shall commence on the date of execution and continue for six months. The cost of permit fee shall not exceed \$250. **(Contract No. C20150020)**
12. Amendment D to Public Assistance Grant Agreement No. D09-095, Skagit County Contract No. C20090170, with Washington State Military Department and the Federal Emergency Management Agency for the provision of funds for the repair or restoration of public facilities damaged during the 2008-2009 severe winter storm. The purpose of this Amendment is to extend the expiration date of the Grant from January 29, 2015, to January 29, 2017, in order to allow additional time to complete repairs and restoration projects. All other terms and conditions of the original Grant and subsequent Amendments shall remain in effect. **(Amendment No. A20150005)**

V. RATIFICATION AGENDA (items 13 through 22):

h) EMERGENCY MEDICAL SERVICES:

13. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit County Fire District #2 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of patients. A finalized Agreement was not processed prior to the dissolution of the Emergency Medical Services (EMS) Commission. **(Resolution No. R20150018)**
14. Interlocal Cooperative Agreement with Skagit County Fire District #2 to provide reimbursement funds to the District for the purchase of disposable emergency medical service supplies for use in the Basic Life Support (BLS) first-response treatment of patients. The Agreement commenced on January 1, 2014, and terminated on December 31, 2014. The Agreement shall reimburse the District up to the amount of \$3,244.10. **(Contract No. C20150021)**

i) PROSECUTING ATTORNEY:

15. Resolution authorizing the ratification of a Personal Services Agreement with Michael Hlastala, Ph.D., to provide expert witness evaluation and testimony for the Prosecution in the matter of the State v. Maximo Bernal-Rosas, Skagit County Superior Court Cause No. 13-1-01261-7. Dr. Michael Hlastala was required to testify prior to the execution of the Agreement. **(Resolution No.**

R20150019)

16. Personal Services Agreement with Michael Hlastala, Ph.D., to provide expert witness evaluation and testimony for the Prosecution in the matter of the State v. Maximo Bernal-Rosas, Skagit County Superior Court Cause No. 13-1-01261-7. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$2,000. **(Contract No. C20150022)**

j) PUBLIC WORKS:

17. Resolution authorizing the ratification of a Sub-Award Grant Agreement with the University of Washington to perform work to assist Skagit County in completing certain tasks related to the Pollution Identification and Correction Program. The Sub-Award Agreement could not be executed before August 22, 2014, due to delays experienced in receiving the Agreement from the Washington State Department of Health and then needing to renegotiate, and receive the approval from the Washington State Department of Health, to change the Sub-Award Agreement from one university to two due to the new location of key scientists: one at University Enterprises, Inc. and one at University of Washington. **(Resolution No. R20150020)**
18. Sub-Award Grant Agreement with the University of Washington to perform work to assist Skagit County in completing certain tasks related to the Pollution Identification and Correction Program. The Agreement commenced on August 22, 2014, and shall continue until July 31, 2016. Compensation shall not exceed \$125,239 and is fully funded by a Federal pass-through grant from U.S. EPA to the Washington State Department of Health (Grant N20689, Skagit County Contract No. C20140380). **(Contract No. C20150023)**
19. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit Conservation District to perform work, on a reimbursable basis, to assist the County with the coordination of the development, implementation and maintenance of water quality programs to meet the goals of the Critical Areas Ordinance, the Clean Water Program and Shellfish Protection District. Negotiations of the contract language delayed finalization. **(Resolution No. R20150021)**
20. Interlocal Cooperative Agreement with Skagit Conservation District to perform work, on a reimbursable basis, to assist the County with the coordination of the development, implementation and maintenance of water quality programs to meet the goals of the Critical Areas Ordinance, the Clean Water Program and Shellfish Protection District. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$243,000. **(Contract No. C20150024)**

k) SHERIFF:

21. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Northwest Mini-Chain, Whatcom County Contract No. 201501003, to provide transportation services for prisoners. A signed Agreement was only recently received from Whatcom County due to finalization of the Northwest Mini-Chain budget. **(Resolution No. R20150022)**
22. Interlocal Cooperative Agreement with Northwest Mini-Chain, Whatcom County Contract No. 201501003, to provide transportation services for prisoners. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015, and is subject to review and revision in September of 2015 for renewal in January 2016. Annual compensation shall not exceed \$85,195. **(Contract No. C20150025)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$269,589.73 (Transmittal No. C-13-15); and
 - b) Warrants numbered 4161063 through 416614 from Clearing Fund 696 in the total dollar amount of \$1,951,851.65 (Transmittal No. C-14-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$82,193.59 (Transmittal No. C-15-15); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$81,708.62 (Transmittal No. C-16-15); and
 - e) Payroll warrants numbered 343547 through 344229 in the total dollar amount of \$1,148,399.90 (Transmittal No. P-03-15); and

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board