

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 20, 2015**

The Skagit County Board of Commissioners met in regular session on Tuesday, January 20, 2015, with Chair Kenneth A. Dahlstedt, Commissioner Lisa Janicki, and Commissioner Ron Wesen present.

I. CALL TO ORDER:

Chair Dahlstedt called the proceedings to order at 10:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 10:30 a.m. - 11:30 a.m. Quarterly Presentation by Washington State University (WSU) Skagit County Extension

Chair Dahlstedt introduced Director of WSU Skagit County Extension Center Don McMoran. Mr. McMoran informed the Board that all positions at the Skagit County Cooperative Extension Center had been filled and that they appreciated flexible budgeting to react to community needs.

Mr. McMoran introduced Master Gardener Program Coordinator Alex duPont. Ms. duPont briefed the Commissioners on the Master Gardner volunteer program. She discussed their goals and opportunities for education and public outreach.

The Commissioners thanked Ms. duPont for the presentation. Commissioner Janicki appreciated the Extension Center providing educational opportunities on rain gardens and said that it was an additional step in the right direction to protect the watershed and Puget Sound. Commissioner Wesen agreed with Commissioner Janicki. Chair Dahlstedt informed Mr. McMoran that the Commissioners would be happy to write letters of support for the WSU Extension Center when they were applying for grants, and, he wondered if they utilized interns.

Associate Professor of Washington State University Kevin Zobrist briefed the Commissioners on educational opportunities for forest landowners wanting to manage their lands. He said the program was very successful in King, Snohomish, San Juan, Island, and Whatcom Counties. He shared that funding had not been at levels sufficient to cover the cost of offering the forestry classes in Skagit County, However, classes in other counties could be attended by anyone. Mr. Zobrist discussed plans to implement some forestry education in the classroom.

The Commissioners asked Mr. Zobrist what the cost would be to hold a set of forestry classes in Skagit County and they encouraged Mr. Zobrist to meet with Skagit County's Forest Advisory Board to discuss the request.

Mr. McMoran informed the Commissioners that a group of participants had recently finished their Cultivating Success – Sustainable Small Farming and Ranching Course. He also said that the County Living Expo was coming up on January 31, 2015, featuring keynote speaker Temple Grandin. He updated the Commissioners on his work with researching potato diseases, and, shared what other classes, courses, and workshops were approaching.

WSU Extension Center's presentation:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01202015>

The Commissioners thanked WSU Extension Center for the presentation and Chair Dahlstedt recessed the proceedings at 11:25 a.m.

c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Dahlstedt reconvened the proceedings at 11:31 a.m.

1. County and Individual Success Stories

2. Public Comment Period

Ed Stauffer of Alger wished the Commissioners a Happy New Year and he shared some thoughts on both continuing and improving dialog between Skagit County government and the citizens they served. Mr. Stauffer expressed his appreciation for the work performed by Skagit Conservation District and WSU Extension Center. He said it was important to be a good steward of the land.

3. Miscellaneous Announcements

The Commissioners commented on the football game with the Seattle Seahawks win over the Green Bay Packers.

Commissioner Janicki shared that she would be establishing regular hours in East County starting in February.

Chair Dahlstedt recessed the proceedings at 11:40 a.m.

d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Dahlstedt reconvened the proceedings at 1:30 p.m. and invited Environmental Health Specialist Ron Palmer and Environmental Health Specialist Alison Mohns to discuss consent agenda item no. 15. They reported that it was a great program for Skagit County.

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 13, ratification agenda items 14 through 17, vouchers and warrants for Tuesday, January 20, 2015. Commissioner Janicki seconded the motion.

The vote passed unanimously.

e) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, January 20, 2015, from 2:00 p.m. to 2:50 p.m., the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Senior Deputy Prosecuting Attorney Melinda Miller. Other attendees included: Skagit County Administrator Tim Holloran, Director of Human Resources/Risk Jessica Neill Hoyson, and Risk Management Donnie LaPlante.

f) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 13):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, January 12, 2015. **(Approved)**
2. Record of the proceedings for Tuesday, January 13, 2015. **(Approved)**
3. Record of the proceedings for Thursday, January 15, 2015. **(Approved)**
- 4.

Resolution reappointing Bryan Baker to the Skagit County Developmental Disabilities Advisory Board. Mr. Baker's term shall be effective January 1, 2015, and expire on January 1, 2018. **(Resolution No. R20150011)**

b) ADMINISTRATIVE SERVICES:

5. Quit Claim Deed granted by Old 99, LLC to Skagit County regarding Parcel Numbers P29546, P119262, P119263, P119265, and P119267 for a Boundary Line Adjustment (PL15-002). **(Contract No. C20150007)**

c) BUDGET AND FINANCE:

6. Funding Agreement with Concrete Chamber of Commerce which awards \$15,000 of Lodging Tax funds to support marketing and advertising for the Skagit Eagle Festival and Earth Day Celebration. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015. **(Contract No. C20150008)**
7. Funding Agreement with North Cascades Institute which awards \$1,000 of Lodging Tax funds to support marketing and advertising for the promotion of their programs. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015. **(Contract No. C20150009)**
8. Funding Agreement with Museum of Northwest Art which awards \$2,000 of Lodging Tax funds to support marketing and advertising for the Skagit Valley Art Escape. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015. **(Contract No. C20150010)**
9. Funding Agreement with McIntyre Hall Performing Arts and Conference Center which awards \$12,500 of Lodging Tax funds to support marketing and advertising for the promotion of their programs. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015. **(Contract No. C20150011)**
10. Funding Agreement with Skagit River Salmon Festival which awards \$1,500 of Lodging Tax funds to support marketing and advertising for the festival. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015. **(Contract No. C20150012)**

d) COMMUNITY SERVICES:

11. Resolution authorizing the amendment of Resolution No. R20140311 regarding the allocation of 0.1% Sales Tax Funds for 2015. **(Resolution No. R20150012)**

e) PROSECUTING ATTORNEY:

12. Resolution deleting Skagit County Code Chapters 6.20 and 6.24 regarding Diking and Drainage Districts. **(Resolution No. R20150013)**

f) PUBLIC WORKS:

13. Resolution calling for bids for three (3) new latest model four-axle dump trucks. The bid opening is scheduled to take place on Monday, February 9, 2015, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20150014)**

V. RATIFICATION AGENDA (items 14 through 17):

g) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution authorizing the ratification of a Contract with Washington State Department of Ecology to provide State Revolving Loan Funds (SRF) to Skagit County in order to repair failing on-site septic systems. The Contract was only recently received from Department of Ecology to execute due to their need to confirm and verify the federal funding source. **(Resolution No. R20150015)**

15. Contract with Washington State Department of Ecology to provide State Revolving Loan Funds (SRF) to Skagit County in order to repair failing on-site septic systems. The Contract commenced on July 1, 2014, and shall continue through June 30, 2017. Compensation to Skagit County shall not exceed \$500,000. **(Contract No. C20150013)**

h) PUBLIC WORKS:

16. Resolution authorizing the ratification of a Sub-Award Grant Agreement with University Enterprises, Inc. to perform work to assist Skagit County in completing certain tasks related to the Pollution Identification and Correction Program. The Sub-Award Agreement could not be executed before August 22, 2014, due to delays experienced in receiving the Agreement from the Washington State Department of Health and then needing to renegotiate, and receive the approval from the Washington State Department of Health, to change the Sub-Award Agreement from one university to two due to the new location of key scientists: one at University Enterprises, Inc. and one at University of Washington. **(Resolution No. R20150016)**
17. Sub-Award Grant Agreement with University Enterprises, Inc. to perform work to assist Skagit County in completing certain tasks related to the Pollution Identification and Correction Program. The Agreement commenced on August 22, 2014, and shall continue until July 31, 2016. Compensation shall not exceed \$24,771 and is fully funded by a Federal pass-through grant from U.S. EPA to the Washington State Department of Health (Grant N20689, Skagit County Contract No. C20140380). **(Contract No. C20150014)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$389,920.06 (Transmittal No. C-10-15); and
 - b) Warrants numbered 415833 through 416105 from Clearing Fund 696 in the total dollar amount of \$3,464,172.72 (Transmittal No. C-11-15); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$117,803.94 (Transmittal No. C-12-15).

VII. ADJOURNMENT:

Chair Dahlstedt adjourned the proceedings at 1:35 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Kenneth A. Dahlstedt, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board