

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, NOVEMBER 24, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, November 24, 2014, with Commissioner Sharon D. Dillon, Commissioner Kenneth A. Dahlstedt, and Chair Ron Wesen present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 11:02 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) \*8:00 a.m. - 9:00 a.m. Briefing - County Commissioners/County Administrator

b) 11:00 a.m. - 11:30 p.m. Public Health/Community Services - Jennifer Johnson, Director:

1. Presentation by Skagit County Child and Family Consortium (SCCFC)

Bob Hicks, Operations Manager; stated that he was a member of the Skagit County Child and Family Consortium (SCCFC) and introduced Andy Wheeler, President of the Skagit County Child and Family Consortium and the Director of Special Services at the La Conner School District. Mr. Wheeler stated that the vision of the SCCFC was that every member of the Skagit County community should feel included, hopeful, connected and motivated to maintain a healthy environment for ourselves and future generations.

Mr. Hicks noted that the objectives of the SCCFC were to increase the Consortium's capacity for sustained membership that would represent the diversity of Skagit County; create effective partnerships to optimize funding resources; expand outreach; inform and educate the community on prioritized topics; identify meaningful and useful data sources and make them accessible to community stakeholders; enhance partnership to reduce substance use/abuse among youth; and to prevent and mitigate the effects of adverse childhood experiences in Skagit County.

Lyndie Case, Coordinator for Skagit County Child and Family Consortium, provided information about the strategies being used to reach and connect with underrepresented members, organizations and agencies. Ms. Case reported on the Washington State adverse childhood experience public-private initiative. She noted that the SCCFC served in an advisory capacity for the Family to Family Nurse Family Partnership Program. She reported on current projects that SCCFC were involved in that included the Linda Nelson Community Championship Award.

It was reported that the Consortium brought together community coalitions, service providers, school districts, and others serving children and families in Skagit County for networking, learning, and collaboration.

For more information visit [www.sccfc.org](http://www.sccfc.org) or join on the third Wednesday of the

month from 9:00 a.m. to 10:30 a.m. at the Family Resource Center in Mount Vernon.

The Commissioners thanked SCCFC for the presentation and all their hard work in bringing the community together.

Chair Wesen recessed the proceedings at 11:29 a.m.

c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) \*2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 24, 2014 (items 1 through 17):

Chair Wesen reconvened the proceedings at 1:32 p.m.

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 17, Ratification Agenda items 18 through 25, vouchers and warrants for Monday, November 24, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 15, 2013. **(Approved)**
2. Record of the Proceedings for Tuesday, April 16, 2013. **(Approved)**
3. Record of the Proceedings for Thursday, May 9, 2013. **(Approved)**
4. Record of the Proceedings for Monday, November 17, 2014. **(Approved)**

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with Corpolongo and Associates, Inc. to provide court reporter services, including a transcription, as needed for meetings or hearings regarding the Truck City Environmental Cleanup. The Agreement shall commence on December 1, 2014, and shall continue for one year. Compensation shall not exceed \$1,000 and is based on a fee schedule. **(Contract No. C20140532)**
6. Amendment No. 1 to AIA Document B103 - 2007 Standard Form of Agreement with DLR Group for the design and construction management of the new Skagit County Jail facility. The purpose of this Amendment is to amend Article 1.1.12.1 to include additional consultants: Garry Horvitz, Geotechnical Surveyor; Geo Loop, Geothermal Consultant to perform geothermal well conductivity testing. This Amendment also adds services for security electronics for cell cameras. This Amendment increases compensation by an additional \$35,161 for a new compensation amount not to exceed \$871,161. All other terms and conditions of the original Agreement shall remain in effect including the termination date of February 1, 2017. **(Amendment No. A20140161)**
7. Amendment No. 2 to Personal Services Agreement No. C20140115 with Community Action of Skagit County to provide services to low-income residents, administration of Veteran's Relief Program, case management for family services, and support for the Ted. W. Anderson East County Resource Center. The purpose of this Amendment is to allow Stephanie A. Morgareidge network access to the County's private network for the specific purpose of coordinating, implementing and supporting the Upriver Services Center. All other terms and conditions of the original Agreement and subsequent Amendment shall remain

in effect including the termination date of December 31, 2014, and the compensation amount not to exceed \$410,014. **(Amendment No. A20140162)**

c) AUDITOR:

8. Amendment No. 1 to Personal Services Agreement No. C20140487 with Marie Nelson to provide consulting services relating to documenting and accounting procedures and reporting requirements for the annual finance statement preparation. The purpose of this Amendment is to allow network access for the specific purpose of coordinating, implementing and supporting the Cayenta financial system. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2014, and the compensation amount not to exceed \$3,000. **(Amendment A20140163)**

d) CORONER:

9. Personal Services Agreement with Dr. Sigmund Menchel to perform forensic autopsies. The Agreement shall commence on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$80,000 and is based on a fee schedule. **(Contract No. C20140533)**

e) PLANNING AND DEVELOPMENT SERVICES:

10. Amendment No. B to Contract No. 12-63401-005, Skagit County Contract No. C20120130, with Washington State Department of Commerce for a Puget Sound Watershed Protection and Restoration Grant to study, consider and, subject to the Board of County Commissioners direction and approval, consider for adoption and implementation an inter-jurisdiction Transfer of Development Rights Program (TDR) in Skagit County. The purpose of this Amendment is to extend the term of the contract from December 31, 2014, to December 31, 2015, to allow additional time to complete and submit all final deliverables relating to the possible implementation of a TDR Program. The total budget remains unchanged at \$271,028, with Skagit County providing \$70,960 in matching funds. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140164)**

f) PROSECUTING ATTORNEY:

11. Personal Services Agreement with Skagit Business & Staffing, LLC to provide testing services and on-call general office clerical assistance. The Agreement shall commence on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$3,000 and is based on a rate structure. **(Contract No. C20140534)**
12. Release and Settlement Agreement between Richard S. Duffy, Trustee of the Richard Duffy Testamentary, Trustee of the Marje W. Duffy Testamentary Trust and Skagit County regarding Skagit County Contract No. C20140314. **(Contract No. C20140535)**
13. Personal Services Agreement with Sue Fox-Golombek doing business as Express Legal Transcription to provide transcription services for victim, witness, and/or defendant interviews and depositions. The Agreement shall commence on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$5,000 and is based on a fee schedule. **(Contract No. C20140536)**

g) PUBLIC WORKS:

14. Resolution to adopt the 2015 Annual Construction Program. **(Resolution No. R20140339)**

15. Temporary Easement with Skagit Land Trust on Skagit County Assessor Tax Parcel No. P109477 for the Natural Resource Stewardship Program (NRSP) riparian restoration and maintenance work. The Temporary Easement shall commence on the date of execution and shall continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20140033, and 25% funded by the Clean Water Fund, Fund 120. **(Contract No. C20140537)**
16. Amendment No. 2 to Vendor Services Agreement No. C20130218 with American Environmental Construction, LLC to provide for the removal and disposal of approximately 40 feet of buried abandoned asbestos pipe and 25 feet of exposed abandoned asbestos pipe on property located in the Hansen Creek area. The purpose of this Amendment is to dispose of approximately 24 feet of asbestos that was discovered during the recent installation of the sheet pilings for the new bridge foundations. This Amendment extends the term of the Agreement from December 31, 2014, to December 31, 2015, and increases compensation from \$6,978.90 to an amount not to exceed \$8,902.88. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140165)**

h) SHERIFF:

17. Amendment No. 1 to Subscriber Agreement No. C20110521 with Public Safety Testing, Inc. to assist in the hiring process of the Sheriff's Office Deputies. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2014, to December 31, 2017. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$13,200. **(Amendment No. A20140166)**

V. RATIFICATION AGENDA (items 18 through 25):

i) ADMINISTRATIVE SERVICES:

18. Resolution to authorize the ratification of an Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through the Grant Agreement with the Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds Contract No. E15-048 via Skagit County Contract No. C20140477 which commenced on July 1, 2014, and shall continue until August 15, 2015. A signed Interlocal Cooperative Agreement could not be executed before July 1, 2014, because the contract between Skagit County and the Washington State Military Department was not received for consideration or routing until September 8, 2014, and Skagit County could not enter into the Interlocal Agreement with Skagit 911 until the Contract received by Washington State Military Department was fully executed by both parties. **(Resolution No. R20140340)**
19. Interlocal Cooperative Agreement with Skagit 911 to facilitate the distribution of funds in the amount of \$54,500 through the Grant Agreement with the Washington State Military Department's Emergency Management Division and State Enhanced 911 Funds Contract No. E15-048 via Skagit County Contract No. C20140477. The Interlocal Agreement commenced on July 1, 2014, and shall continue until August 15, 2015. **(Contract No. C20140538)**

j) COMMUNITY SERVICES:

20. Resolution authorizing the ratification of Amendment No. 4 to County Program Contract Agreement No. 1163-38470, Skagit County Contract No. C20110468, with the State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to

implement the Residential Substance Abuse Treatment (RSAT) Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. Review and changes to the contract language delayed finalization. **(Resolution No. R20140341)**

21. Amendment No. 4 to County Program Contract Agreement No. 1163-38470, Skagit County Contract No. C20110468, with the State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment (RSAT) Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. The purpose of this Amendment is to extend of the contract term from September 30, 2014, to September 30, 2015, replace Attachment III-A with Attachment III-B and increase the funding match requirement by \$40,809 to \$106,796. This Amendment increases compensation to Skagit County by \$101,972 for a new compensation amount not to exceed \$436,560 which is funded by the Department of Justice, Office of Programs, Bureau of Justice Assistance. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140167)**

k) FACILITIES MANAGEMENT:

22. Resolution authorizing the ratification of a Personal Services Agreement with Arnason Appraisal Services to prepare an Appraisal Report based on inspection and market investigation of County owned real property located at 1412 Walter Street in Mount Vernon. A signed contract was not received prior to the commencement of services on October 28, 2014. **(Resolution No. R20140342)**
23. Personal Services Agreement with Arnason Appraisal Services to prepare an Appraisal Report based on inspection and market investigation of County owned real property located at 1412 Walter Street in Mount Vernon. The Agreement commenced on October 28, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$475. **(Contract No. C20140539)**

l) SHERIFF:

24. Resolution authorizing the ratification of Amendment No. 10 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, LLC, to provide food and commissary services (excluding vending machine operation) for inmates, staff, and visitors of the Skagit County Jail. The Agreement was not received from ARAMARK Correction Services, LLC prior to the commencement date of October 1, 2014. **(Resolution No. R20140343)**
25. Amendment No. 10 to Vendor Services Agreement No. C20090398 with ARAMARK Correctional Services, LLC, to provide food and commissary services (excluding vending machine operation) for inmates, staff, and visitors of the Skagit County Jail. The purpose of this Amendment is to update the price per meal charged to the County as a result in changes in the Consumer Price Index. **(Amendment No. A20140168)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusted Plans Service

Corporation from Clearing Fund 696 in the total dollar amount of \$183,617.84 (Transmittal No. C-150-14); and

- b) Warrants numbered 412956 through 413315 from Clearing Fund 696 in the total dollar amount of \$1,867,096.64 (Transmittal No. C-151-14); and
- c) Warrants numbered 413316 through 413361 from Clearing Fund 696 in the total dollar amount of \$108,768.61 (Transmittal No. C-152-14); and
- d) Payroll warrants numbered 340724 through 341448 in the total dollar amount of \$1,113,138.28 (Transmittal No. P-45-14).

VII. MISCELLANEOUS:

1. INFORMATION SERVICES:

- a) Mike Almvig, Director, presented a Telecommunication Services Agreement with Frontier Communications of America, Inc. to provide telecommunication services to Skagit County Government. Mr. Almvig stated that this Agreement would replace Skagit County's current phone lines and would be a cost savings of almost half the amount the County was currently paying and would increase functionality. The Agreement shall commence on the date of execution and continue the initial service term for three (3) years and will be renewed automatically unless terminated by the County. The compensation shall not exceed \$17,244 per year.

A motion was made by Commissioner Dillon to approve a Telecommunication Services Agreement with Frontier Communications of America, Inc. to provide telecommunication services to Skagit County Government. Mr. The Agreement shall commence on the date of execution and continue the initial service term for three (3) years and will be renewed automatically unless terminated by the County. The compensation shall not exceed \$17,244 per year. **(Contract No. C20140540)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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Clerk of the Board