

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 27, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, October 27, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:33 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 10:30 a.m. - 11:00 a.m. Planning and Development Services, Dale Pernula, Director:

Chair Wesen introduced Director of Planning and Development Services Dale Pernula.

1. Code Compliance and FEMA Community Rating System Update

Mr. Pernula introduced Code Compliance Officer Sandra Perkins. Ms. Perkins briefed the Board on the steps Planning and Development Services took when their department received a complaint or Request for Investigation regarding possible code violations. She also reviewed updates that had been made to the website which included an explanation of the code compliance process and related forms. Last, Ms. Perkins provided the Commissioners with a list of open code compliance cases, and, a list of building permits issued to remedy code violations. The Commissioners thanked Ms. Perkins and Planning and Development Services for their work. Next, Building Official Jack Moore updated the Commissioners on the Washington State Department of Ecology's Community Rating System. He explained that Skagit County had successfully participated in the voluntary process for many years which allowed Skagit County citizens to purchase less expensive, federally backed flood insurance. However, Mr. Moore reported that the rating standards had recently been re-evaluated and that Skagit County had not performed as well. He briefed the Commissioners on the changes made, and, Skagit County's plan to adjust to the change. Mr. Moore also discussed the Community Assistance Visit which was also conducted by Department of Ecology (DOE) and which Skagit County had also not scored as well on. He explained that the review had been more extensive than in previous years, and, that 110 properties had been found in unincorporated Skagit County that had possible violations. 51 of those properties had been resolved. The remaining properties were being discussed with DOE. The main problem was that many properties had been developed or built without permits. Due to the violations, Mr. Moore said that Skagit County's low rates were now at risk to be increased through the National Flood Insurance Program. Another concern Mr. Moore had, and discussed with the Commissioners, was a request by DOE to elevate all agricultural buildings in the flood zone instead of wet-floodproofing them. He explained how this would be a substantial change and burden. The Commissioners thanked Planning and Development Services for working hard to achieve good results.

Chair Wesen recessed the proceedings at 11:03 a.m.

c) 1:15 p.m. - 1:30 p.m. Proclamation Recognizing October as Conflict Resolution Month

Chair Wesen reconvened the proceedings at 1:15 p.m.

LaDessa Croucher, Senior Director, Volunteers of America Western Washington, Dispute Resolution Center; and Sean Connor, Restorative Justice coordinator; briefed the Board on the services they provided, said that they had moved to the Carnation Building downtown Mount Vernon. Ms. Croucher thanked the Commissioners for their support.

The Commissioners appreciated the professional services provided by the volunteers at the Dispute Resolution Center.

Commissioner Dillon read the proclamation regarding October as Conflict Resolution Month.

d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 10, ratification agenda items 11 through 14, vouchers and warrants for Monday, October 27, 2014. Commissioner seconded the motion.

The vote passed unanimously.

e) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 10):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 27, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, October 28, 2014. **(Approved)**
3. Resolution appointing Amy Hughes to the vacant seat on the Skagit County Planning Commission, and reappointing Josh Axthelm to the Skagit County Planning Commission. Their terms will expire on August 31, 2015. **(Resolution No. R20140310)**

b) COMMUNITY SERVICES:

4. Resolution authorizing the allocation of 0.1% Sales Tax Funds for 2015. **(Resolution No. R20140311)**

c) FACILITIES:

5. Vendor Services Agreement with Evergreen Moving Systems, Inc. to provide labor and materials necessary to move and relocate a county office from 309 South Third Street to 700 South Second Street, and, any other moves as directed by the Facilities Management Department. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$7,500. **(Contract No. C20140495)**
6. Vendor Services Agreement with Electric West, Inc. to provide electrical services, including the troubleshooting, repair and replacement of electrical components

that include, but may not be limited to: power resources, lighting switches and relays, electrical motors, generators, and building lights and electrical infrastructure in general at any and all Skagit County facilities as directed by the Facility Management Department. The Agreement shall commence on November 21, 2014, and continue for three years. Compensation shall not exceed \$9,500. **(Contract No. C20140496)**

7. Amendment No. 7 to Skagit County Contract No. C20110498 with the Department of Enterprise Services. This Amendment increases compensation by \$1,797, plus any tax, to the updated "Measurement and Verification Year 1" for work performed regarding lighting, water, weatherization and retro-commissioning project of the Administration Building located at Kincaid and 2nd Street in Mount Vernon. Total funding shall not exceed \$235,195.99. All other terms and conditions shall remain the same. **(Amendment No. A20140146)**

d) PARKS AND RECREATION:

8. Vendor Services Agreement with Sam Stakkeland, dba C & S Construction to clear 2 acres of Skagit County property located on Jameson Street, Sedro-Woolley, WA. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,950 plus applicable sales tax. **(Contract No. C20140497)**

e) PUBLIC WORKS:

9. Resolution regarding a temporary Amendment of Solid Waste Disposal Rates. This Resolution sets temporary rates for the recently constructed Street Waste Decant Facility located at the Skagit County Transfer and Recycling Station. All other solid waste rates remain unchanged. **(Resolution No. R20140312)**
10. Resolution appointing members and alternate members to the Skagit County Marine Resources Committee and updating the Membership Roster. **(Resolution No. R20140313)**

V. RATIFICATION AGENDA (items 11 through 14):

f) FACILITIES MANAGEMENT:

11. Resolution authorizing the ratification of a Vendor Services Agreement with Guardian Security Systems Inc. to replace a part in the existing ESL 1500 Fire Alarm Panel at the Mount Vernon Senior Center located at 1401 Cleveland Avenue, in Mount Vernon. The contract was not received from the contractor in time to execute before April 14, 2014. (Resolution No. R20140314)
12. Vendor Services Agreement with Guardian Security Systems Inc. to replace a part in the existing ESL 1500 Fire Alarm Panel at the Mount Vernon Senior Center located at 1401 Cleveland Avenue, in Mount Vernon. The Agreement commenced on April 14, 2014, and shall continue for thirty days. Compensation shall not exceed \$960.23. **(Contract No. C20140498)**

g) PUBLIC WORKS:

13. Resolution authorizing the ratification of a Single Day Rental Contract with the Lincoln Theatre Center Foundation to use the facility for a public meeting regarding water rights in the Skagit watershed. The Contract was not routed in time for execution by the Commissioners before the date of the public meeting. **(Resolution No. R20140315)**
14. Single Day Rental Contract with the Lincoln Theatre Center Foundation to use the facility for a public meeting regarding water rights in the Skagit watershed.

The Agreement commenced on October 1, 2014, and was for the entire day.
Compensation totaled \$575. **(Contract No. C20140499)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,395.40 (Transmittal No. C-136-14); and
 - b) Warrants numbered 411235 through 411678 from Clearing Fund 696 in the total dollar amount of \$2,414,880.96 (Transmittal No. C-137-14); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$145,052.43 (Transmittal No. C-138-14); and
 - d) Payroll warrants numbered 339296 through 340011 in the total dollar amount of \$1,144,143.73 (Transmittal No. P-40-14); and
 - e) Junior District Payroll warrants numbered 807221 through 807352 in the total dollar amount of \$179,837.58 (Transmittal No. P-41-14).

VII. **AJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:38 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board