

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 20, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, October 20, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:15 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *8:00 a.m. - 12:00 p.m. Department Budget Meetings

b) 1:15 p.m. - 1:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda 1 through 12, vouchers and warrants for Monday, October 20, 2014. Commissioner Dillon seconded the motion.

The vote passed unanimously.

c) *1:30 p.m. - 4:30 p.m. Department Budget Meetings

IV. CONSENT AGENDA (items 1 through 12):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 13, 2014. **(Approved)**

2. Record of the Proceedings for Tuesday, October 14, 2014. **(Approved)**

b) AUDITOR:

3. Personal Services Agreement with Marie Nelson to provide consulting service for documenting and accounting procedures and reporting requirements for the annual finance statement preparation. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$3,000. **(Contract No. C20140487)**

c) FACILITIES MANAGEMENT:

4. AIA Standard Form of Agreement with Carletti Architects, P.S. for structural, mechanical, and electrical engineering services for product research, construction documents, technical specifications, and construction administration for a roof membrane replacement project located at the Skagit County Administration Building, 700 South Second Street, Mount Vernon, WA. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$35,000. **(Contract No. C20140488)**

d) INFORMATION SERVICES:

5. Personal Services Agreement with All Phase Communications, Inc. to assist Skagit County with the implementation of a new Shore Tel phone system. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$48,000 plus any applicable taxes. **(Contract No. C20140489)**

e) PLANNING AND DEVELOPMENT SERVICES:

6. Resolution approving a revision of the corporate boundaries of the City of Burlington along Rio Vista Avenue by substituting the right-of-way line. **(Resolution No. R20140309)**

f) PUBLIC DEFENDER:

7. Amendment No. 1 to Personal Services Agreement No. C20130568 with Jennifer C. Schroeder to prepare court transcripts as needed upon the specific request by the Skagit County Public Defender. This Amendment changes the contractor's name to Jennifer C. Pollino. The term remains the same and shall continue until December 31, 2014. Compensation remains the same and shall not exceed \$5,000, and, all other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140142)**
8. Personal Services Agreement with Anna M. Thompson to provide transcription services as requested by the Skagit County Public Defender. The Agreement shall commence on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$15,000. **(Contract No. C20140490)**

g) PUBLIC WORKS:

9. Amendment No. 1 to Vendor Services Agreement No. C20140344 with Foss Maritime Company for the haul out and maintenance of the vehicle and passenger ferry M/V Guemes. This Amendment increases compensation by \$153,570 for the additional work being added to Exhibit A, Scope of Services, and referenced in Change Order 1 and Change Order 2. The work needs to be completed before the United States Coast Guard will allow the vessel to sail. The term remains the same, ending July 28, 2015. Compensation shall not exceed \$520,227. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140143)**
10. Amendment No. 2 to Grant Agreement No. G1200542, Skagit County Contract No. C20120431, with the Washington State Department of Ecology for the Vactor Waste Facility project to retrofit an existing building for use as a regional street waste decant and deposal facility. The purpose of this Amendment is to increase compensation by \$16,404 for additional grant eligible change orders. The term remains the same, ending December 31, 2014. Total compensation to Skagit County (75%) shall not exceed \$128,807, and Skagit County shall contribute (25%) \$42,935 towards the project for a total compensation amount not to exceed \$171,742. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140144)**

h) PROSECUTING ATTORNEY:

11. Release and Settlement Agreement between Skagit County and William L. Johnson and Rita J. Johnson regarding Skagit County Superior Court Cause Number 12-2-00226-9. **(Contract No. C20140491)**

i) SHERIFF:

12. Amendment No.2 to Memorandum of Understanding (MOU) No. C20110355 with Skagit County Interlocal Drug Enforcement United (SCIDEU) and Northwest Regional Drug Task Force (NWRDTF) for asset sharing in joint operation cases. The purpose of this Amendment is to extend term of the Agreement from December 31, 2014, through December 31, 2018. All other terms and conditions of the original MOU shall remain in effect. **(Amendment No. A20140145)**

V. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 410889 through 411234 from Clearing Fund 696 in the total dollar amount of \$1,330,287.84 (Transmittal No. C-135-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$225,756.80 (Transmittal No. C-134-14).

VI. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:16 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board