

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, OCTOBER 13, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, October 13, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive session scheduled for the week of October 13, 2014.

IV. CONSENT AGENDA FOR MONDAY, OCTOBER 13, 2014 (items 1 through 14):

A motion was made by Commissioner Dillon to approve the Consent Agenda, vouchers and warrants for Monday, October 13, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, October 6, 2014. **(Approved)**
- 2. Record of the Proceedings for Tuesday, October 7, 2014. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 3. Amendment No. 1 to Personal Services Agreement No. C20140268 with Harmsen & Associates, Inc. to perform an American Land Title Association (ALTA)/American Congress on Surveying and Mapping (ACSM) Land Title Survey of the Truck City/Suzanne Lane jail site. The purpose of this Amendment is to add Boundary Line Adjustment services as outlined in "Attachment #2" to the Scope of Work. This Amendment adds an additional \$4,850 for a new compensation amount not to exceed \$27,850. All other terms conditions of the original Agreement including the termination date of December 31, 2014, shall remain in effect. **(Amendment No. A20140136)**

c) BUDGET AND FINANCE:

- 4. Personal Services Agreement with the Economic Development Association of Skagit County (EDASC) to provide Economic Gardening services. The Agreement commenced January 1, 2014, pursuant to Resolution No. R20140187,

and shall continue until December 31, 2014. Compensation shall not exceed \$100,000. **(Contract No. C20140481)**

5. Funding Agreement with the City of Mount Vernon to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2014, pursuant to Resolution No. R20140187, and shall continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20140482)**
6. Funding Agreement with the City of Burlington to distribute economic development funds pursuant to RCW 82.14.370. The funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County (EDASC). The Agreement commenced on January 1, 2014, pursuant to Resolution No. R20140187, and shall continue until December 31, 2014. Compensation shall not exceed \$7,500. **(Contract No. C20140483)**

d) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Commercial Fire Protection Inc. to perform annual maintenance and hydrostatic tests on approximately 294 fire extinguishers due for testing during the term of the Agreement at various Skagit County facilities. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$4,975 and is based on a fee schedule. **(Contract No. C20140484)**
8. Vendor Services Agreement with Commercial Fire Protection Inc. to perform annual backflow prevention assembly tests and repair work associated with the outcome of the tests at various Skagit County facilities. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$7,500 and is based on a fee schedule. **(Contract No. C20140485)**

e) INFORMATION SERVICES:

9. Amendment No. 3 to Master License and Services Agreement No. C20070372 with Harris Local Government Solutions, Inc., previously known as True Automation to implement and support an Assessor/Treasurer system for the purpose of appraisal management, assessments, and tax collection. The purpose of this Amendment is to continue the software support services. The original Agreement commenced on June 11, 2007 and is non-terminating. This Amendment adds an additional \$10,000 for the year 2014 for software support. The new compensation amount shall not exceed \$716,885. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140137)**
10. Amendment No. 1 to Personal Services Agreement with Harris Local Government Solutions, previously known as True Automation to assist with the move of the Property Assessment and Collection Systems (PACS) database to a new server as part of the a hardware refresh plan. The purpose of this Amendment is to include the 8.5% sales tax to the \$1,800 compensation amount. All other terms and conditions of the original Agreement including the termination date of December 31, 2014, shall remain in effect. **(Amendment No. A20140138)**
11. Amendment No. 1 to Interlocal Technology Services Agreement No. C20140171 with the City of Anacortes for the provision of the Insight Spillman technology services. The purpose of this Amendment is to allow the City to query the Island and San Juan Counties data sets. All other terms and conditions of the original Agreement including Skagit County invoicing the City on a quarterly basis based

on a service for compensation fee schedule, and the termination date of December 31, 2016, shall remain in effect. **(Amendment No. A20140139)**

12. Amendment No. 1 to Interlocal Technology Agreement No. C20140253 with VP Consulting, Inc. to implement and install a Clerk Imaging System to replace the current Oracle system. The purpose of this Amendment is to upgrade a Laserfiche Quick Fields License to include bar code processing. This Amendment increases compensation by \$2,338.19 for a new compensation amount not to exceed \$132,338.19. All other terms and conditions of the original Agreement including the termination date of December 31, 2015, shall remain in effect. **(Amendment No. A20140140)**

f) **PARKS, RECREATION AND FAIR:**

13. Vendor Services Agreement with Interwest Construction Inc. to furnish all labor, materials and other incidentals including the coordination for the placement of a CXT concrete pre-manufactured restroom structure including installation and connection of utilities and miscellaneous site improvements. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$73,900, plus Washington State sales tax. **(Contract No. C20140486)**

g) **PUBLIC WORKS:**

14. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140073 with the Skagit Conservation District to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The purpose of this Amendment is to include work that was needed to proceed on a time-sensitive mailing for the Clean Samish Initiative. This Amendment increases compensation by \$2,673.49 for a new compensation amount not to exceed \$245,673.49. All other terms and conditions of the original Agreement shall remain in effect including the termination of December 31, 2014. **(Amendment No. A20140141)**

V. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 409817 through 409817 from Clearing Fund 696 in the total dollar amount of \$794,683.61 (Transmittal No. C-125-14); and
 - b) Warrants numbered 410540 through 410888 from Clearing Fund 696 in the total dollar amount of \$3,399,330.98 (Transmittal No. C-132-14); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$81,715.63 (Transmittal No. C-133-14); and
 - d) Payroll warrants numbered 338578 through 339295 in the total dollar amount of \$1,156,031.10 (Transmittal No. P-38-14); and
 - e) Junior District Payroll warrants numbered 807108 through 807220 in the total dollar amount of \$181,096.05 (Transmittal No. P-39-14).

VI. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:33 a.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board