

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 15, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, September 15, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:35 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 2:30 p.m. Executive Session Litigation - (RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Ken Dahlstedt, and Commissioner Sharon Dillon attended an executive session on Monday, September 15, 2014, from 2:05 p.m. to 2:35 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran.

- d) *2:30 p.m. - 3:30 p.m. Executive Session Litigation - (RCW 42.30.110(1)(i))

Chair Ron Wesen, Commissioner Ken Dahlstedt, and Commissioner Sharon Dillon attended an executive session on Monday, September 15, 2014, from 2:35 p.m. to 3:24 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Deputy Prosecuting Attorney Steve Fallquist; Prosecutor Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Will Honea; and Mark Meyers (outside counsel). Other attendees: County Administrator Tim Holloran; Public Works Director Dan Berentson; Hydrogeologist Technician Margo Gillaspy; and Solid Waste Division Manager Kevin Renz.

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 15, 2014 (items 1 through 22):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 22, Ratification Agenda items 23 through 26, vouchers and warrants for Monday, September 15, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, September 8, 2014. **(Approved)**

2. Record of the Proceedings for Tuesday, September 9, 2014. **(Approved)**
 3. Resolution to appoint Auburn Parent to fill the position vacated by Cynthia Pugh on the Darrington Rural Partial County Library District Board of Trustees. Ms. Parent's term will commence on February 19, 2014, and continue until February 19, 2019. **(Resolution No. R20140277)**
 4. Resolution to reappoint Richard Wisniewski to a five-year term on the La Conner Regional Library Board of Trustees. Mr. Wisniewski's term shall commence on September 30, 2014, and expire on September 29, 2019. **(Resolution No. R20140278)**
 5. Resolution to appoint Anthony Young as an alternate on the Skagit County Board of Equalization. Mr. Young's term shall commence on September 30, 2014, and expire on December 31, 2016. **(Resolution No. R20140279)**
 6. Resolution to appoint William Blunt to the Skagit County Board of Equalization. Mr. Blunt's term shall commence on September 30, 2014, and expire on December 31, 2016. **(Resolution No. R20140280)**
 7. Ordinance to approve the dissolution of the Skagit County Emergency Medical Services Commission effective September 22, 2014. **(Ordinance No. O20140002)**
- b) AUDITOR:
8. Vendor Services Agreement with Hart Intercivic to provide a one year extended onsite warranty for a C9650 model printer. The term shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$1,000. **(Contract No. C20140404)**
- c) BUDGET AND FINANCE:
9. Interlocal Cooperative Agreement with the City of Anacortes for library services. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$14,435. **(Contract No. C20140405)**
 10. Interlocal Cooperative Agreement with the City of Burlington for library services. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$8,914. **(Contract No. C20140406)**
 11. Interlocal Cooperative Agreement with the City of Sedro-Woolley for library services. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$8,848. **(Contract No. C20140407)**
- d) COMMUNITY SERVICES:
12. Amendment No. 2 to Funding Agreement No. 162009-NUTR, Skagit County Contract No. C20140031, with Northwest Regional Council to provide funding for congregate home-delivered meals through the Skagit County Senior Nutrition Program. The purpose of this Amendment is to provide reimbursement for Chronic Disease Self-Management programs in Skagit County using the Stanford University curriculum. Funding to Skagit County is increased by \$2,000 for a new compensation amount \$282,062. All other terms and conditions of the original Agreement and subsequent Amendment shall remain the same including the termination date of December 31, 2014. **(Amendment No. A20140122)**

13. Personal Services Agreement with Community Action of Skagit County to provide In Person Assister Program (IPA) coordination in Skagit County. The Agreement shall commence on the date of execution and continue until February 28, 2015. Compensation shall not exceed \$6,750. **(Contract No. C20140408)**
- e) DEPARTMENT OF EMERGENCY MANAGEMENT:
 14. Personal Services Agreement with Organizational Quality Associates, Inc. to provide Incident Command System/Emergency Operations Center (ICS/EOC) training to the Skagit County Emergency Management Organization. The training will include training materials for thirty-five participants and shall consist of one, two-day session occurring on September 24, and 25, 2014, and a one day session occurring on October 1, 2014. Compensation shall not exceed \$10,061. **(Contract No. C20140409)**
- f) EMERGENCY MEDICAL SERVICES:
 15. Personal Services Agreement with the City of Anacortes Fire Department to provide ambulance services in response area #1. The Agreement shall commence on September 22, 2014, and shall continue until December 31, 2014. Monthly compensation shall not exceed \$71,240 for 2014. **(Contract No. C20140410)**
- g) PARKS, RECREATION AND FAIR:
 16. Resolution to award the bid for the Clear Lake Beach Restroom Project to Interwest Construction, Inc. in the amount of \$73,900. **(Resolution No. R20140281)**
- h) PUBLIC WORKS:
 17. Resolution to authorize the closure of Bow Cemetery Road No. 20800 at milepost 0.018 (80 feet south of Bow Hill Road) for thirty days beginning on September 22, 2014, through October 21, 2014, or dates thereabouts, to conduct the necessary replacement of a culvert. **(Resolution No. R20140282)**
 18. Resolution to award the bid for the Crescent Lane Stormwater Outfall Repair Project #WA402180 to SRV Construction, Inc. in the amount of \$92,865. **(Resolution No. R20140283)**
 19. Personal Services Agreement with Shannon & Wilson, Inc. to undertake a feasibility study and preliminary design for a dike set-back project on the North Fork of the Skagit River. The Agreement shall commence on the date of execution and shall continue until December 31, 2015. This project is funded through a grant from the Washington State Recreation and Conservation Office, Skagit County Contract No. C20140119. Compensation shall not exceed \$300,000. **(Contract No. C20140411)**
 20. Resolution to call for an update of the Vendor List for Maintenance Material and Rental Equipment. **(Resolution No. R20140284)**
 21. Vendor Services Agreement with Pacific Star Marine USA, Inc. to perform all work and furnish all tools, materials, equipment, and transportation required for the Overhaul and Maintenance of Outdrives for the Ferry M/V Guemes. The Agreement shall commence on the date of execution and shall continue for two years. Compensation shall not exceed \$254,300. **(Contract No. C20140412)**
 22. Supplemental Agreement No. 1 to Local Agency Standard Agreement No. C20140100 with KPFF Consulting Engineers for construction support services

for the Davis Slough Bridge Project (South Skagit Highway) ES7000-11. The purpose of this Supplement is to replace Exhibit "E-1" Consultant Fee Determination Summary of Cost with an updated Exhibit "E-1", Fee Schedule for July 2014 through June 2015, to reflect wage rate adjustments. All other terms and conditions of the original Agreement shall remain the same including the completion date of August 31, 2015, and the compensation amount not to exceed \$59,662.23. **(Amendment No. A20140123)**

V. RATIFICATION AGENDA (items 23 through 26):

i) FACILITIES MANAGEMENT:

23. Resolution authorizing the ratification of a Vendor Services Agreement with Commercial Fire Protection, Inc. to test and repair a leaking backflow device located at the Guemes Channel boat launch on Josh Green Lane in Mount Vernon. A signed contract was not received prior to the commencement of the contract on July 8, 2014. **(Resolution No. R20140285)**
24. Vendor Services Agreement with Commercial Fire Protection, Inc. to test and repair a leaking backflow device located on the Guemes Channel boat launch on Josh Green Lane in Mount Vernon. The Agreement commenced on July 8, 2014, and shall continue for one year. Compensation shall not exceed \$179.03. **(Contract No. C20140413)**

j) OFFICE OF JUVENILE COURT:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide funding to support a portion of the BECCA Case Manager Position to be used to provide additional Truancy Intervention Support to the Sedro-Woolley School District for effective truancy classes and intervention activities not financed with BECCA Funding. The Office of Juvenile Court did not receive the contract until August 18, 2014, and there was not sufficient time to execute it prior to the commencement date of September 1, 2014. **(Resolution No. R20140286)**
26. Interlocal Cooperative Agreement with the Sedro-Woolley School District to provide funding to support a portion of the BECCA Case Manager Position to be used to provide additional Truancy Intervention Support to the Sedro-Woolley School District for effective truancy classes and intervention activities not financed with BECCA Funding. The Agreement commenced on September 1, 2014, and shall continue until August 31, 2015. Compensation shall not exceed \$7,171. **(Contract No. C20140414)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 409264 through 409497 from Clearing Fund 696 in the total dollar amount of \$1,992,129.29 (Transmittal No. C-119-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$301,578.16 (Transmittal No. C-120-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:38 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board