

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 2, 2014**

The Skagit County Board of Commissioners met in regular session on Tuesday, September 2, 2014, with Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dillon called the proceedings to order at 9:17 a.m. Chair Wesen's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 9:15 a.m. Briefing - County Commissioners/County Administrator

b) 9:15 a.m. - 9:30 a.m. Budget and Finance - Trisha Logue, Director:

1. Public Hearing to Consider Testimony Regarding Amending the 2014 Skagit County Budget

Trisha Logue, Budget and Finance Director, noted that the County was in the process of negotiating for the purchase of real property and the amendment was necessary in order to allow for a check to be issued if the negotiations were successful.

Commissioner Dillon opened the public hearing at 9:18 a.m., seeing no public testimony forthcoming, Commissioner Dahlstedt made a motion to close the public hearing at 9:19 a.m. which was seconded by Commissioner Dillon. The motion passed.

A motion was made by Commissioner Dahlstedt to approve a resolution amending the 2014 Skagit County budget. **(Resolution No. R20140270)** Commissioner Dillon seconded the motion.

The vote passed unanimously.

Commissioner Dillon recessed the proceedings at 9:21 a.m.

c) 9:30 a.m. - 9:45 a.m. Proclamation Recognizing September as Childhood Cancer Awareness Month

Commissioner Dahlstedt read the Proclamation recognizing September as Childhood Cancer Awareness Month in Skagit County and urged the community to join them in recognizing all those involved in the many organizations supporting cancer patients and their families.

Commissioner Dillon recessed the proceedings at 9:35 a.m.

d) 11:00 a.m. - 11:30 a.m. Proclamation Recognizing September as National Senior Center Month in Skagit County

Commissioner Dillon reconvened the proceedings at 11:00 a.m.

Bob Hicks, Operations Manager, thanked the Senior Center Coordinators: Sally Hill from Anacortes; Jackie Crest from Burlington; Kristal Torset from Mount Vernon, Sara Pritchard from Concrete; and Ellen Palmer from Sedro-Woolley.

Yvonne Eagleburger; Shirley Benson, Jim Stout; and Kristl Torset shared their personal stories about the benefits of Senior Centers.

Commissioner Dahlstedt read the Proclamation recognizing September as National Senior Center Month in Skagit County and called upon all citizens to recognize the special contributions of the Senior Center participants, and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

Commissioner Dillon recessed the proceedings at 11:21 a.m.

e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

1. County and Individual Success Stories

There was no one present to share County and Individual Success Stories.

2. Public Comment Period

Carl "Bud" Ullman of 5162 West Shore Road on Guemes Island provided a PowerPoint presentation regarding the satisfaction of the Ferry fare target Resolution No. R20110382. Mr. Ullman also addressed concerns about Public Works desire to replace Resolution No. R20110382; accurate fare calculation; the Operation and Maintenance Fund; and the shrinking Road Fund. Mr. Ullman stated that Public Works had announced its intent to ask to rescind the Ferry Fare calculation methodology in Resolution No. R20110382. He requested clarification for the need to rescind the Resolution and that the underlying data be made readily available for review.

3. Miscellaneous Announcements

Bid Opening:

Wednesday, September 3, 2014, at 2:00 p.m. - Clear Lake Beach Restroom Project.

Monday, September 8, 2014, at 2:00 p.m. - Crescent Lane Stormwater Outfall Repair Project #WA402180

Future Public Hearing:

Monday, September 8, 2014, at 1:15 p.m. - Regarding the Issuance by the County of its Limited Tax General Obligation Bonds, 2014

Tuesday, September 9, 2014, at 9:00 a.m. - Regarding the Dissolution of the Skagit County Emergency Medical Services Commission

Commissioner Dillon recessed the proceedings at 11:52 a.m.

f) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

g) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of September 1, 2014.

IV. CONSENT AGENDA FOR TUESDAY, SEPTEMBER 2, 2014 (items 1 through 10):

Commissioner Dillon reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 10, Ratification Agenda items 11 and 12, vouchers and warrants for Tuesday, September 2, 2014. Commissioner Dillon seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 25, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, August 26, 2014. **(Approved)**
3. Resolution reappointing Jim Hinton to a four-year term on the Skagit County Noxious Weed Control Board, effective July 31, 2014, and ending on July 31, 2018. **(Resolution No. R20140271)**

b) COMMUNITY SERVICES:

4. Resolution authorizing the allocation of 2060 low income housing funds for 2015. **(Resolution No. R20140272)**
5. Amendment No. 1 to Personal Services Agreement No. C20130560 with United General Hospital to provide enhanced funding from the Partnership for Success (PFS) grant award for substance abuse prevention programs and services to high-need communities currently receiving funding to implement the Community Prevention and Wellness Initiative (CPSI). The purpose of this Amendment is change the name of the contractor from United General Hospital to Public Hospital District #304 and to change the mailing address to 2241 Hospital Drive, Sedro-Woolley, WA 98284. All other terms and conditions of the original Agreement shall remain the same including the termination date of September 30, 2014, and the compensation amount not to exceed \$29,662 which is funded by the PFS grant award. **(Amendment No. A20140112)**
6. Amendment No. 1 to Funding Agreement No. 162009-NUTR, Skagit County Contract No. C20140031, with Northwest Regional Council to provide funding for congregate home-delivered meals through the Skagit County Senior Nutrition Program. The purpose of this Amendment is to provide funds for administrative support for the Senior Farmers' Market Nutrition Program. Funding is increased by \$5,562 for a new compensation amount to Skagit County not to exceed \$280,062. All other terms and conditions of the original Agreement shall remain the same including the termination date of December 31, 2014. **(Amendment No. A20140113)**

c) HEALTH:

7. Amendment No. 1 to Personal Services Agreement No. C20130536 with Sandra Higman to provide mental health consultation services related to the Nurse Family Partnership program. The purpose of this Amendment is to extend the term of the contract from September 30, 2014, to September 30, 2015. This Amendment increases compensation by \$6,000 for a total compensation amount not to exceed \$12,000. All other terms and conditions of the original Agreement shall remain the same. **(Amendment No. A20140114)**

d) PLANNING AND DEVELOPMENT SERVICES:

8. Personal Services Agreement with The Watershed Company to provide services related to the draft Shoreline Master Program Update. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$20,000 and is based on a fee schedule. **(Contract No. C20140395)**

e) PUBLIC WORKS:

9. Correction to Grant Deed of Agriculture Conservation Easement Deed No. C20130501, with Olson Family Farms to extinguish one (1) development right on 62 acres. The purpose of this correction is to revise Exhibit "B" Site Plan & Baseline Documentation in order to add the Building Envelope/Farmstead Complex to Auditor Recorded Document No. 201401070067. All other terms and conditions of the original Grant Deed shall remain the same including compensation not to exceed \$125,000 and the United States Department of Agriculture (USDA) and the Washington State Recreation and Conservation office (RCO) each funding 50% of the easement. **(Amendment No. A20140115)**

f) TREASURER:

10. Addendum #15 to License Agreement No. 004743 with Balanced Action, Inc. to include CashtaxSvc Report Server Scheduler to allow CashtaxSvc to operate as a Windows Server based process. This Amendment increases compensation by \$15,000 for a new compensation amount not to exceed \$268,700. All other terms and conditions of the original Agreement and subsequent Addendums shall remain the same including the Agreement being effective until terminated. **(Amendment No. A20140116)**

V. RATIFICATION AGENDA (items 11 and 12):

g) COMMUNITY SERVICES:

11. Resolution authorizing the ratification of a Personal Services Agreement with North Puget Sound Auto Market dba Conscious Moves to provide job development training for agency leadership and staff on sales fundamentals. Review of contract terms delayed the finalization and it was important to provide continuity of services to eligible participants. **(Resolution No. R20140273)**
12. Personal Services Agreement with North Puget Sound Auto Market dba Conscious Moves to provide job development training for agency leadership and staff on sales fundamentals. The Agreement commenced on September 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$5,050 and is based on a fee schedule and funded by County Program Agreement, Contract No. 1463-16465, (Skagit County Contract No. C20140348) with Washington State Department of Social & Health Services, Division of Development Disabilities. **(Contract No. C20140396)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$48,615.87 (Transmittal No. C-113-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$136,786.71 (Transmittal No. C-114-14); and
 - c) Warrants numbered 408651 through 408955 from Clearing Fund 696 in the total dollar amount of \$6,228,719.85 (Transmittal No. C-115-14).

VII. ADJOURNMENT:

Commissioner Dillon adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board