

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 25, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, August 25, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 3:00 p.m. Executive Session Litigation - (RCW 42.30.110(1)(i))

Commissioners Ron Wesen; Ken Dahlstedt; and Sharon Dillon attended an executive session on Monday, August 25, 2014, from 2:00 p.m. to 3:25 p.m. The purpose was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich; Chief Civil Deputy Prosecuting Attorney Will Honea; and Civil Deputy Prosecuting Attorney Melinda Miller. Other Attendees: County Administrator Tim Holloran; Budget and Finance Director Trisha Logue; Treasurer Katie Jungquist; Chief Deputy Assessor RC Cavazos; and Residential Appraiser Dave Thomas.

- d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- e) *6:00 p.m. Mount Vernon School District's Annual New Teacher Welcome and Barbecue (Hillcrest Park Lodge, 1717 South 13th Street, Mount Vernon)

IV. CONSENT AGENDA FOR MONDAY, AUGUST 25, 2014 (items 1 through 9):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 9, Ratification Agenda items 10 through 13, vouchers and warrants for Monday, August 25, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, August 18, 2014. **(Approved)**
- 2. Record of the Proceedings for Tuesday, August 19, 2014. **(Approved)**
- 3. Resolution reappointing Tammy Candler to the Skagit County Planning Commission for a four-year term ending on August 31, 2018. **(Resolution No. R20140265)**

b) COMMUNITY SERVICES:

4. Amendment No. 1 to Personal Services Agreement No. C20130518 with The Language Exchange, Inc., to provide interpretation and translation (spoken and/or written) services for Community Services. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2014, to June 30, 2015. This Amendment entirely replaces Exhibit "B" Compensation to increase the hourly compensation rate fee schedule. All other terms and conditions of the original Agreement shall remain the same including the compensation amount not to exceed \$7,500. **(Amendment No. A20140109)**

c) GEOGRAPHIC INFORMATION SERVICES:

5. Interlocal Technology Service Agreement with Skagit County Fire Protection District 14 for the provision of technology services. The Agreement shall commence on the date of execution and shall continue until December 31, 2016. Skagit County shall invoice Fire Protection District 14 on a quarterly basis based on a service for compensation fee schedule. **(Contract No. C20140388)**

d) INFORMATION SERVICES:

6. Software Evaluation License Agreement with Frontrange Solutions USA Inc., to evaluate Frontrange's Service Management System. The Agreement shall commence on the date of execution and shall continue for 30 days. There is no cost associated with this evaluation. **(Contract No. C20140389)**

e) PUBLIC WORKS:

7. Resolution to authorize the close of Worline Road #22810 at milepost 2.133 (200 feet south of Bow Hill Road) for twenty-one (21) days beginning on September 2, 2014, or as soon there about as possible and as determined by the County Engineer. The closure is to allow for Razz Construction to replace a culvert that has failed. **(Resolution No. R20140266)**
8. Correction to Grant Deed of Agriculture Conservation Easement Deed No. C20130498, with Dick and Olga M. Vander Kooy to extinguish three (3) development rights on 198.19 acres. The purpose of this correction is to revise Exhibit "B" Site Plan & Baseline Documentation in order to add the Building Envelopment/Farmstead Complex to Auditor Recorded Document No. 201401070069. All other terms and conditions of the original Grant Deed shall remain the same including compensation not to exceed \$345,000, and the United States Department of Agriculture (USDA) and the Washington State Recreation and Conservation office (RCO) each funding 50% of the easement. **(Amendment No. A20140110)**
9. Amendment No. 1 to Project Grant Agreement No. 12-1495A, Skagit County Contract No. C20130595, with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation Conservation Office (RCO) in the amount of \$4,135 for the purchase of \$25.23 acres and two (2) development rights on the Stephen Johnson Farm. The purpose of this Amendment to allocate additional grants funds from the Farmland Preservation Account in the amount \$117,065 for 2013-2015 biennium to fully fund the project for a new grant amount not to exceed \$121,200. All other terms and conditions of the original Agreement shall remain the same including the termination of December 31, 2014. **(Amendment No. A20140111)**

V. RATIFICATION AGENDA (items 10 through 13):

f) COMMUNITY SERVICES:

10. Resolution authorizing the ratification of a Personal Services Agreement with Washington Vocational Services to provide "Pathways to Employment" and "Community Access" services to eligible individuals with development disabilities. Contractor review of the document terms delayed finalization and it was important to provide continuity of services to eligible Skagit County residents. **(Resolution No. R20140267)**
11. Personal Services Agreement with Washington Vocational Services to provide "Pathways to Employment" and "Community Access" services to eligible individuals with development disabilities. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$438,388 and is funded through the Department of Health and Human Services, Development Disabilities Administration (DSHS-DDA) and includes state dollars and federal Medicaid match. **(Contract No. C20140390)**

g) **PUBLIC WORKS:**

12. Resolution authorizing the ratification of Vendor Services Agreement with Diesel Services, Inc., to perform a tune-up on the No. 1 engine on the Guemes Island Ferry including adjusting the valves, injections, and servicing the after cooler. The tune-up was necessary prior to the execution of the Agreement in order to avoid significant interruption of transportation services. Finalization of the Agreement was delayed because the County was only recently received it from the contractor. **(Resolution No. R20140268)**
13. Vendor Services Agreement with Diesel Services, Inc., to perform a tune-up on the No. 1 engine on the Guemes Island Ferry including adjusting the valves, injections, and servicing the after cooler. The Agreement commenced on March 12, 2014, and shall continue for one year. Compensation shall not exceed \$565.36. **(Contract No. C20140391)**

VI. **MISCELLANEOUS:**

1. Resolution appointing Kathy Mitchell to the Skagit County Planning Commission. Her term shall commence on September 1, 2014, and end on August 31, 2018.

A motion was made by Commissioner Dahlstedt to approve a Resolution appointing Kathy Mitchell to the Skagit County Planning Commission. **(Resolution No. R20140269)** Chair Wesen seconded the motion.

The vote passed on a 2 - 1 vote with Commissioner Dillon dissenting.

VII. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$132,334.16 (Transmittal No. C-108-14); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,510.35 (Transmittal No. C-109-14); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service

Corporation from Clearing Fund 696 in the total dollar amount of \$75,017.29 (Transmittal No. C-110-14);

- d) Warrants numbered 408220 through 408649 from Clearing Fund 696 in the total dollar amount of \$2,365,323.49 (Transmittal No. C-111-14); and
- e) Warrants numbered 408650 through 408650 from Clearing Fund 696 in the total dollar amount of \$237,867.96 (Transmittal No. C-112-14); and
- f) Payroll warrants numbered 336433 through 337162 in the total dollar amount of \$1,155,291.21 (Transmittal No. P-32-14).

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board