

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 11, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, August 11, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of August 11, 2014.

IV. CONSENT AGENDA (items 1 through 16):

A motion was made by Commissioner Dillon to approve Consent Agenda items 1 through 3, and 5 through 16, Ratification Agenda items 17 through 22, vouchers and warrants for Monday, August 11, 2014. **(Consent Agenda item #4 was removed from the Consent Agenda for further discussion.)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, August 4, 2014. **(Approved)**
- 2. Record of the Proceedings for Tuesday, August 5, 2014. **(Approved)**
- 3. Record of the Proceedings for Wednesday, August 6, 2014. **(Approved)**

b) COMMUNITY SERVICES:

- 4. Amendment No. 1 to Personal Services Agreement No. C20140030 with Community Action Agency of Skagit County to provide processing of mileage reimbursement requests to Skagit Meals on Wheels volunteers, and provide liability insurance to senior and non-senior volunteers with the Skagit Senior

Nutrition Program. This Amendment increases the per mile rate from \$0.25 to \$0.56 and increases compensation by \$3,000 for a new total compensation amount not to exceed \$14,000. The term remains the same, continuing until December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(This item was removed from the Consent Agenda for further discussion.)**

c) FACILITIES MANAGEMENT:

5. Personal Services Agreement with Carletti Architects, P.S. to provide architecture services in regards to minor interior remodeling on the building located at 2005 E. College Way, Mount Vernon. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$16,000. **(Contract No. C20140366)**
6. Resolution awarding the bid for the sound system in the existing Superior Court courtrooms in the Skagit County Courthouse located at 205 W. Kincaid in Mount Vernon to Dimensional Communications, Inc. in the amount of \$94,448 plus applicable sales tax. **(Resolution No. R20140244)**

d) HUMAN RESOURCES:

7. Skagit County Courthouse Labor Agreement between Skagit County and Teamsters Union Local 231 representing employees of Skagit County Courthouse, District Court, and Parks. This Agreement commenced on January 1, 2014, and shall continue through December 31, 2015. **(Contract No. C20140367)**

e) INFORMATION SERVICES:

8. Amendment No. 1 to Interlocal Cooperative Agreement No. C20140237 with Washington State University for the provision of Cooperative Extension Services. This Amendment replaces Asset # 20051 with Asset # 14714, which was a monitor that did not work. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140097)**
9. Personal Services Agreement with Handel Information Technologies, Inc. to provide reports, configuration, interface and SQL table changes at the rate of \$135 per hour. The Agreement shall commence upon the date of execution and continue until December 31, 2014. Compensation shall not exceed \$5,000. **(Contract No. C20140368)**
10. Microsoft Enterprise Agreement to continue maintenance on Windows, OS, and Office Professional and other core products. This Agreement shall commence upon the date of execution and continue for three years. Compensation for the first year shall not exceed \$184,546.56 plus tax, the second year \$185,212.70 plus tax, and the third year \$187,422.49 plus tax. **(Contract No. C20140369)**

f) OFFICE OF JUVENILE COURT:

11. Interlocal Cooperative Agreement with Anacortes School District to jointly fund a BECCA Case Manager position to serve the Anacortes School District in implementing the truancy portion of the BECCA Bill as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2014, and shall

continue until August 31, 2015. Compensation to Skagit County shall not exceed \$4,648. **(Contract No. C20140370)**

g) PARKS & RECREATION:

12. Resolution authorizing a call for bids for the Clear Lake Beach Restroom Project at 12925 South Front Street in Clear Lake. The bid opening is scheduled to take place on Wednesday, September 3, 2014 at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20140245)**

h) PUBLIC WORKS:

13. Construction Contract Agreement with RAZZ Construction, Inc. for the Edison Slough Box Culverts - Worline Road and Bow Cemetery Road Project #WA402149. The Agreement shall commence upon the date of execution and continue until the project is completed. Compensation shall not exceed \$320,761.50. **(Contract No. C20140371)**
14. Vendor Services Agreement with Brett Engholm Trucking to provide transportation and hauling services for logs that are needed to complete large drainage/fish habitat projects at various sites around the county. The Agreement shall commence upon the date of execution and continue until December 31, 2015. Compensation shall not exceed \$8,500 and will charge \$125 per hour with a two-hour minimum charge. **(Contract No. C20140372)**

i) SHERIFF:

15. Amendment No. 3 to Agreement No. C20130539 with the Pacific Region Organized Crime Drug Enforcement Task Forces (OCDETF) and Skagit County Interlocal Drug Enforcement Unit (SCIDEU) for the purpose of receiving reimbursable costs incurred by SCIDEU in providing resources to joint operations/task forces. The purpose of this Amendment is to decrease compensation to Skagit County by \$1,506.88 for a new compensation amount not to exceed \$3,243.12. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the Agreement term date of September 30, 2014. **(Amendment No. A20140098)**

j) TREASURER:

16. Resolution authorizing the cancellation of warrants in the amount of \$5,618.22, pursuant to R.C.W. 36.22.100. **(Resolution No. R20140246)**

V. RATIFICATION AGENDA (items 17 through 22):

k) OFFICE OF JUVENILE COURT:

17. Resolution authorizing the ratification of Grant Award Agreement No. 2014-DJ-BX-0076 with the Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) for the Edward Byrne Memorial Justice Assistance Grant which provides funding for the Skagit Juvenile Victim Offender Meeting Program. The Federal Department of Justice awarded the grant on July 15, 2014 and set the period from October 1, 2013 through September 30, 2015, and the Agreement was only recently received from the DOJ for execution. **(Resolution No. R20140247)**

18. Grant Award Agreement No. 2014-DJ-BX-0076 with the Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) for the Edward Byrne Memorial Justice Assistance Grant which provides funding for the Skagit Juvenile Victim Offender Meeting Program. The project period began on October 1, 2013, and will continue until September 30, 2015. Compensation to Skagit County shall not exceed \$10,779. **(Contract No. C20140373)**

l) PROSECUTING ATTORNEY:

19. Resolution authorizing the ratification of a Personal Services Agreement with Mark R. McClung, MD for the provision of expert witness evaluation and testimony in the area of forensic psychiatry for the prosecution in the matter of St. v. William R. Rodgers, Superior Court Cause No. 12-1-00555-8. The Agreement could not be executed prior to the commencement of services due to the need to examine records in time for trial. **(Resolution No. R20140248)**

20. Personal Services Agreement with Mark R. McClung, MD for the provision of expert witness evaluation and testimony in the area of forensic psychiatry for the prosecution in the matter of St. v. William R. Rodgers, Superior Court Cause No. 12-1-00555-8. The Agreement commenced on July 28, 2014, and continues until July 31, 2015. Compensation shall not exceed \$15,000. **(Contract No. C20140374)**

m) PUBLIC WORKS:

21. Resolution authorizing the ratification of a Personal Services Agreement with Dalton, Olmsted & Fuglevand, Inc. to provide environmental expertise to assist with issues regarding the former Whitmarsh (March Point) Landfill. Time constraints and other contractual obligations related to the former landfill made it necessary to begin work prior to the execution of the Agreement. **(Resolution No. R20140249)**

22. Personal Services Agreement with Dalton, Olmsted & Fuglevand, Inc. to provide environmental expertise to assist with issues regarding the former Whitmarsh (March Point) Landfill. The Agreement commenced on June 16, 2014, and shall continue until June 30, 2016. Compensation shall not exceed \$20,000. **(Contract No. C20140375)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$98,927.91 (Transmittal No. C-104-14); and

b) Warrants numbered 407571 through 407949 from Clearing Fund 696 in the total dollar amount of \$1,395,304.87 (Transmittal No. C-105-14); and

c) Payroll warrants numbered 335702 through 336432 in the total dollar

amount of \$1,233,142.08 (Transmittal No. P-30-14); and

- d) Junior District Payroll warrants numbered 806515 through 806681 in the total dollar amount of \$273,762.18 (Transmittal No. P-31-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board