

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 28, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, July 28, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) *10:30 a.m. - 1:00 p.m. Puget Sound Energy Private Tour of Fredonia Generation Station (13085 Ball Road, Mount Vernon)
- c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Commissioner Dahlstedt commented on consent agenda item no. 10: Amendment 2 to Agreement with Telmate, LLC.

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 21, ratification agenda items 22 through 37, vouchers and warrants for Monday, July 28, 2014. Commissioner Dillon seconded the motion.

The vote passed unanimously.

- d) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 21):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 21, 2014. **(Approved)**
- 2. Record of the Proceedings for Tuesday, July 22, 2014. **(Approved)**
- 3. Resolution to reappoint Kevin Loy to the Skagit County Parks and Recreation Advisory Board. His term shall expire on December 31, 2016. **(Resolution No. R20140225)**
- 4. Resolution appointing Alberta Horn to fill a vacant position on the Northwest Senior Services Board. Her term shall expire on June 30,

2017. **(Resolution No. R20140226)**

b) ADMINISTRATIVE SERVICES:

5. Advertising Agreement with Skagit Publishing to provide advertising services as requested on behalf of fifteen (15) County departments. The Agreement shall commence on August 1, 2014, and shall continue until July 31, 2015. Skagit Publishing charges \$14.05 for a daily display, \$8.40 for a weekly display, and \$15.25 for Sunday display. Total compensation shall not exceed \$35,000. **(Contract No. C20140338)**
6. Resolution supporting the Washington State Association of Counties (WSAC) Fiscal Sustainability Initiative. **(Resolution No. R20140227)**

c) BUDGET AND FINANCE:

7. Funding Agreement with the Town of La Conner to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the Town for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced January 1, 2014, pursuant to Resolution No. R20140187, and ends on December 31, 2014. Compensation shall not exceed \$1,000. **(Contract No. C20140339)**
8. Amendment No. 2 to Personal Services Agreement No. C20110438 with Public Financial Management, Inc. to provide financial advisory services and analysis. The original Agreement commenced on October 10, 2011, and shall continue until December 31, 2015. The purpose of this Amendment is to update the Scope of Work to include services related to the Jail Finance Committee. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the compensation amount not to exceed \$100,000. **(Amendment No. A20140093)**
9. Funding Agreement with the City of Sedro-Woolley to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced January 1, 2014, pursuant to Resolution No. R20140187, and ends on December 31, 2014. Compensation shall not exceed \$2,000. **(Contract No. C20140340)**

d) FACILITIES MANAGEMENT:

10. Amendment No. 2 to Personal Services Agreement No. C20110361 with Telmate, LLC to provide all inmate telephones located at Skagit County's designated sites. This Amendment extends the term of the Agreement by one year, ending August 14, 2015, with the option to continue phones services at the same commission and rates. Telmate, LLC shall pay Skagit County on a monthly basis 60% of billed gross revenues from inmate calls. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140094)**
11. Amendment No. 1 to Personal Services Agreement No. C20140251 with Maul Foster Alongi, Inc. to provide environmental services related to the assessment and cleanup of the Truck City Site located at 3228 Old Highway 99 South, Mount Vernon. This Amendment adds additional environmental services and increases compensation by \$127,650. Compensation shall not

exceed \$202,650. The term remains the same, ending December 31, 2105. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140095)**

e) HEALTH:

12. Amendment No. 2 County/Local Health Jurisdiction Agreement No. 1163-35474, Skagit County Contract No. C20110482, with the Washington State Health Care Authority (HCA) to continue funding for the Medicaid Administrative Match. This Amendment adds language to the HCA Special Terms and Conditions about the Local Health Jurisdiction Cost Allocation Plan (Statewide), and that upon approval by Federal Centers for Medicare and Medicaid Services, this contract shall be terminated and replaced with a new contract. This Amendment also extends the term an additional year, ending September 30, 2015. Compensation shall be paid on a fee for service basis with no maximum consideration. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140096)**

f) INFORMATION SERVICES:

13. Dark Fiber Agreement with Wave Broadband for fiber optic communications. Wave Broadband will permit Skagit County to use certain dark fibers in their Provider System between ten specific connecting points identified by Skagit County. This Agreement is in conjunction with the master agreement (Contract No. C20130371) for existing fiber connections. This Agreement shall commence on the date of execution and continue for five years. Wave Broadband shall charge a monthly service fee for each connection, totaling \$3,763 per month, and compensation shall not exceed \$244,971 which also includes taxes. **(Contract No. C20140341)**
14. Resolution calling for bids for Skagit County Security Upgrades to four buildings located at 1700 East College Way; 1800 Continental Place; 205 West Kincaid, Room #124; and 700 South Second Street, Room #124. The first call for bids pursuant to Resolution No. R20140188 received no responses. This bid opening is scheduled to take place on Monday, August 25, 2014, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20140228)**

g) OFFICE OF JUVENILE COURT:

15. Interlocal Cooperative Agreement with the La Conner School District to jointly fund a BECCA Case Manager position to serve the La Conner School District in implementing the truancy portion of the BECCA Bill as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2014, and shall continue until August 31, 2015. Compensation to Skagit County shall not exceed \$1,328. **(Contract No. C20140342)**

h) PARKS, RECREATION & FAIR:

16. Vendor Services Agreement with Keith Orestad, dba K O Contracting to replace the roof on Pressentin caretaker garage located at 60060 SR 20 in Marblemount, WA. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$7,200 which includes all applicable sales taxes. **(Contract No. C20140343)**

i) PUBLIC WORKS:

17. Resolution authorizing the sale of a one ton truck with dump body to Mount Vernon School District for \$5,000. **(Resolution No. R20140229)**
18. Vendor Services Agreement with Foss Maritime Company for the haul out and maintenance of the vehicle and passenger ferry M/V Guemes. The agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$366,657. **(Contract No. C20140344)**
19. Vendor Services Agreement with Kamps Painting Company for pavement markings on various roads. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,000. **(Contract No. C20140345)**
20. Interlocal Cooperative Agreement with the City of Burlington. This Agreement is required by Burlington Municipal Code 13.04.050 before the County may connect the Street Waste Facility to the City's sewer system. The Agreement shall commence on the date of execution and continue until December 31, 2024. Skagit County shall pay the City of Burlington a standard monthly sewer fee based on volume in accordance to Burlington Municipal Code as well as one-time connection fee in the amount of \$26,312. **(Contract No. C20140346)**

j) TREASURER:

21. Interlocal Agreement with Skagit 911 to collect and disperse their taxes. This Agreement supersedes Skagit County Contract No. 004288. Skagit 911 will reimburse Skagit County fees for the costs of safekeeping (\$6.50 per occurrence) and wire transfers (\$8.00 per occurrence). **(Contract No. C20140347)**

V. RATIFICATION AGENDA (items 22 through 37):

k) COMMUNITY SERVICES:

22. Resolution authorizing the ratification of a County Program Agreement with Washington State Department of Social & Health Services, Division of Developmental Disabilities, Contract No. 1463-16465, to advance the state legislative policy to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. Community Services received the Agreement after the term began and continued to provide coverage to eligible residents. **(Resolution No. R20140230)**
23. County Program Agreement with Washington State Department of Social & Health Services, Division of Developmental Disabilities, Contract No. 1463-16465, to advance the state legislative policy to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. The Agreement commenced on July 1, 2014, and ends on June 30, 2015. Compensation to Skagit County shall not exceed \$1,669,513. **(Contract No. C20140348)**
24. Resolution authorizing the ratification of a Client Service Contract with Washington State Department of Social & Health Services, Division of Area Agency on Aging, Contract No. 1412-15576, for Home Delivered Meal

Service. Review of contract language was delayed and Community Services did not want to delay delivery services to eligible residents. **(Resolution No. R20140231)**

25. Client Service Contract with Washington State Department of Social & Health Services, Division of Area Agency on Aging, Contract No. 1412-15576, for Home Delivered Meal Service. The Agreement commenced on July 1, 2014, and shall continue through June 30, 2018. Compensation to Skagit County shall not exceed \$6.80 per meal. **(Contract No. C20140349)**
26. Resolution authorizing the ratification of a Client Service Contract with the State of Washington Department of Social & Health Services, Division of Area Agency on Aging, Contract No. 1412-15577, to provide nutritional training to clients authorized by the Client's Service Plan. Review of contract language was delayed and Community Services did not want to deny services to eligible residents. **(Resolution No. R20140232)**
27. Client Service Contract with the State of Washington Department of Social & Health Services, Division of Area Agency on Aging, Contract No. 1412-15577, to provide nutritional training to clients authorized by the Client's Service Plan. The Agreement commenced on July 1, 2014, and continues through June 30, 2018. Compensation shall be paid on a fee for service basis. **(Contract No. C20140350)**
28. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Preschool and Resource Center (SPARC), Inc. to provide outreach, information and support to families who have a family member who experiences a developmental disability, local service professionals who provide specific and generic services to people with disabilities and their families, and the general public. Review of contract terms delayed the finalization of the Agreement before July 1, 2014. **(Resolution No. R20140233)**
29. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC), Inc. to provide outreach, information and support to families who have a family member who experiences a developmental disability, local service professionals who provide specific and generic services to people with disabilities and their families, and the general public. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$30,000. **(Contract No. C20140351)**

l) HEALTH:

30. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Snohomish County Department of Emergency Management to allow for the provision of contract deliverables, related to the contract between Skagit County and the National Association of City and County Health Officials, Contract # MRC 14-1027. The Agreement was not received for consideration until after the start date of June 1, 2014. **(Resolution No. R20140234)**
31. Interlocal Cooperative Agreement with Snohomish County Department of Emergency Management to allow for the provision of contract deliverables, related to the contract between Skagit County and the National Association of City and County Health Officials, Contract # MRC 14-1027 which provides for various Medical Reserve Corp (MRC) program supplies, small equipment, and coordinator costs. The Agreement commenced on June 1, 2014, and

shall continue through July 31, 2105. Compensation shall not exceed \$3,500. **(Contract No. C20140352)**

m) OFFICE OF JUVENILE COURT:

32. Resolution authorizing the ratification of County Program Agreement, DSHS No. 1463-17 297, Juvenile Accountability Block Grant with the Department of Social and Health Services (DSHS) to provide funding for diversion programming. There was not enough time to route and execute the Agreement after it had been received from the third party. **(Resolution No. R20140235)**
33. County Program Agreement, DSHS No. 1463-17 297, Juvenile Accountability Block Grant with the Department of Social and Health Services (DSHS) to provide funding for diversion programming. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation from DSHS shall not exceed \$6,100. **(Contract No. C20140353)**

n) PUBLIC DEFENDER:

34. Resolution authorizing the ratification of a Client Service Contract with State of Washington Office of Public Defense, Contract No. CSV15044 for indigent dependency and termination defense services in Skagit County Juvenile Court. There was a delay in routing the Contract for review by July 1, 2014. **(Resolution No. R20140236)**
35. Client Service Contract with State of Washington Office of Public Defense, Contract No. CSV15044, for indigent dependency and termination defense services in Skagit County Juvenile Court. The Agreement commenced on July 1, 2014, and shall continue through June 30, 2015. Compensation shall not exceed \$124,236. **(Contract No. C20140354)**

o) RISK MANAGEMENT:

36. Resolution authorizing the ratification of a Personal Services Agreement with Wells Fargo Insurance Services Northwest, Inc. to provide brokerage services for health benefits. Wells Fargo has continued to provide services after the expiration of the previous contract which ended December 31, 2013, while a new Agreement was negotiated. **(Resolution No. R20140237)**
37. Personal Services Agreement with Wells Fargo Insurance Services Northwest, Inc. to provide brokerage services for health benefits. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2015. Compensation shall not exceed \$82,000. **(Contract No. C20140355)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service

Corporation from Clearing Fund 696 in the total dollar amount of \$74,529.92 (Transmittal No. C-98-14); and

- b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$77,895.18 (Transmittal No. C-99-14); and
- c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,489.45 (Transmittal No. C-100-14); and
- d) Warrants numbered 406842 through 407270 from Clearing Fund 696 in the total dollar amount of \$4,813,798.52 (Transmittal No. C-97-14); and
- e) Payroll warrants numbered 334989 through 335701 in the total dollar amount of \$1,190,546.51 (Transmittal No. P-28-14); and
- f) Junior District Payroll warrants numbered 806304 through 806514 in the total dollar amount of \$277,532.08 (Transmittal No. P-29-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:34 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board