

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JULY 21, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, July 21, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:00 p.m. - 3:00 p.m. Executive Session Litigation - (RCW 42.30.110(1)(i))

Chair Ron Wesen; Commissioner Kenneth A. Dahlstedt; and Commissioner Sharon D. Dillon attended an executive session on Monday, July 21, 2014, from 2:03 p.m. to 2:35 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich; Deputy Prosecuting Attorney Arne Denny and outside counsel John Justice (via teleconference). Other attendees: County Administrator Tim Holloran; Human Resources/Risk Management Jessica Neill Hoyson; Risk Management Sharon DuBois; Representative, Washington Counties Risk Pool Lisa McMeekin.

Chair Ron Wesen; and Commissioner Sharon D. Dillon attended an executive session on Thursday, July 24, 2014 from 2:35 p.m. to 3:46 p.m. Commissioner Kenneth A. Dahlstedt was absent. The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Civil Deputy Prosecuting Attorney Melinda Miller. Other attendees: County Administrator Tim Holloran, Assessor Don Munks; Deputy Assessor RC Cavazos; Residential Appraiser Dave Thomas; Budget and Finance Director Trisha Logue; and Treasurer Katie Jungquist.

- d) \*3:00 p.m. - 4:00 p.m. Executive Session (none scheduled as of the date of this notice)

IV. CONSENT AGENDA FOR MONDAY, JULY 21, 2014 (items 1 through 25):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1

through 25, Ratification Agenda items 26 through 39, vouchers and warrants for Monday, July 21, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 7, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, July 8, 2014. **(Approved)**
3. Resolution to reappoint John Ruthford, Dale Ragan, Harold Beitler, David Nielson, Rusty Feay, and Marty Coble to an additional six (6) month term on the Central Valley Ambulance Authority. Their terms shall commence on August 1, 2014, and expire on December 31, 2014. **(Resolution No. R20140212)**
4. Vendor Services Agreement with Skagit Publishing to provide legal printing services. The Agreement commenced on July 1, 2014, pursuant to Resolution No. R20140103, and shall continue until June 30, 2015. Compensation shall not exceed \$10.25 per column inch for notices submitted electronically to Skagit Publishing. **(Contract No. C20140315)**

b) ADMINISTRATIVE SERVICES:

5. Amendment No. 1 to Personal Services Agreement No. C20140270 with Materials Testing & Consulting Inc., to provide geotechnical engineering and consulting services for the new Skagit County Jail. The purpose of this Amendment is to include additional site exploration, field testing, and monitoring at the "Truck City" project site. Compensation is increased by an additional \$14,150 for a new compensation amount not to exceed \$49,105. All other terms and conditions of the original Agreement shall remain the same, including the termination date ending on June 15, 2015. **(Amendment No. A20140090)**

c) BUDGET AND FINANCE:

6. Funding Agreement with the City of Anacortes to distribute economic development funds pursuant to RCW 82.14.370. Funds will be used to reimburse the City for the expense of membership in the Economic Development Association of Skagit County. The Agreement commenced January 1, 2014, pursuant to Resolution No. R20140187, and ends on December 31, 2014. Compensation shall not exceed \$7,200. **(Contract No. C20140316)**
7. Resolution establishing Objectives for the 2015 Skagit County Budget. **(Resolution No. R20140213)**

d) CLERK:

8. Amendment No. 1 to Personal Services Agreement No. C20120376 with Alliance One to provide debt collection services for Legal Financial Obligations (LFO's), including but not limited to fines, penalties and fees, in accordance with the scope of work. The purpose of this Amendment is to extend the term of the Agreement from August 31, 2014, to August 31, 2015. All other terms and conditions of the original Agreement shall remain the same including Alliance One being compensated for its services by an add-on

fee of 23.5% of the balance assigned. **(Amendment No. A20140091)**

e) COMMUNITY SERVICES:

9. Personal Services Agreement with Sea Mar Community Health to provide culturally competent, bilingual, English and Spanish, mental health treatment services by a mental health professional as defined by Washington Administrative Code (WAC) 388-865-0150 for individuals detained in the Skagit County Jail. The Agreement shall commence on the date of execution and continue until June 30, 2015. Compensation shall not exceed \$12,000. **(Contract No. C20140317)**
10. Interlocal Cooperative Agreement with North Sound Mental Health Administration (NSMHA) to enhance access to Wraparound With Intensive Services (WISE) for children and their families in Skagit County. The Agreement shall commence on the date of execution and shall continue until June 30, 2015. Compensation shall not exceed \$35,000 and is funded by mental health millage funds. **(Contract No. C20140318)**
11. Personal Services Agreement with Skagit County Public Hospital District 304 for the coordination of two (2) adverse Childhood Experiences (ACES) trainings to intervene with children who have experienced trauma. The Agreement shall commence on the date of execution and shall continue until September 20, 2014. Compensation shall not exceed \$1,700. **(Contract No. C20140319)**

f) INFORMATION SERVICES:

12. Business Service Order Agreement with Comcast to deliver business internet to the Anacortes Senior Center, located at 1701 22nd Street in Anacortes. The Agreement shall commence on the date of execution and shall continue for three (3) years. Compensation shall not exceed \$1,300 per year. **(Contract No. C20140320)**
13. Personal Services Agreement with Crossmatch Technologies to upgrade three (3) fingerprinting machines; two (2) in the Skagit County Jail and one (1) at Skagit County Juvenile Detention. These upgrades are necessary because of the Windows 7 upgrade as well as the Spillman software upgrade. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$3,500. **(Contract No. C20140321)**

g) OFFICE OF JUVENILE COURT:

14. Interlocal Cooperative Agreement with the Concrete School District to jointly fund a BECCA Case Manager position to serve the Concrete School District in implementing the truancy portion of the BECCA Bill as outlined by the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2014, and shall continue until August 31, 2015. Compensation to Skagit County shall not exceed \$1,151. **(Contract No. C20140322)**

h) PROSECUTING ATTORNEY:

15. Resolution to authorize the provision of legal defense to Robert Plank in a lawsuit filed by Blaine C. and Carolyn J. Detering. **(Resolution No. R20140214)**

i) PUBLIC WORKS:

16. Resolution amending Resolution No. R20130112 to reflect that the responsibility for special assessments has been transferred from the Skagit County Assessor's Office to the Skagit County Treasurer's Office and revise the membership of the Drainage Utility Appeals Board accordingly. **(Resolution No. R20140217)**
17. Resolution awarding the bid for the Skagit County Low Impact Development Demonstration Parking Lot Project #WA402164 to Fisher & Sons in the amount of \$492,519.05. **(Resolution No. R20140216)**
18. Resolution awarding the bid for the Edison Slough Box Culverts - Worline Road and Bow Cemetery Road Project #WA402149 to RAZZ Construction, Inc. in the amount \$320,761.50. **(Resolution No. R20140217)**
19. Amendment No. 1 to Vendor Services Agreement No. C20140182 with Cummins Northwest, LLC for the complete engine rebuild for one (1) Cummins KTA-19 M3 diesel engine for the M/V Guemes. The purpose of this Amendment is to add Change Order No. 1 to accommodate additional work required. This Amendment increases compensation by \$10,348.07 for a new compensation amount not to exceed \$89,741.48. All other terms and conditions of the original Agreement shall remain the same including the termination date of April 21, 2015. **(Amendment No. A20140092)**
20. Construction Contract Agreement with Lakeside Industries, Inc. for the 2014 Asphalt Overlay. The Agreement shall commence on the date of execution and shall continue until complete. Compensation shall not exceed \$626,395.75. **(Contract No. C20140323)**
21. Personal Services Agreement with John Koenigh, a.k.a. John's Guide Service to provide five (5) days of transporting County employees on the Skagit River for the control and eradication of noxious weeds. The Agreement shall commence on July 20, 2014, and shall continue until September 30, 2014. Compensation shall not exceed \$1,750. **(Contract No. C20140324)**

j) RISK MANAGEMENT:

22. Personal Services Agreement with Sound Testing, Inc. to provide required confined space testing for the Guemes Ferry maritime employees. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20140325)**
23. Personal Services Agreement Slalom, LLC, dba Slalom Consulting, to provide a comprehensive analysis of health services Skagit County must provide, either by Washington State or Federal law, or County ordinance. The Agreement shall commence on the date of execution, and shall continue until December 31, 2014. Compensation shall not exceed \$48,000 and is based on a fee schedule. **(Contract No. C20140326)**

k) SHERIFF:

24. Vendor Services Agreement with R & R Kennel & Storage to provide services related to boarding the Sheriff's K-9 dogs on an as-needed basis. The Agreement shall commence on the date of execution and shall continue until

December 31, 2019. Compensation shall not exceed \$2,500 per calendar year and is based on a fee schedule. **(Contract No. C20140327)**

25. Contract with West Publishing Corporation for access to CLEAR Plus Web Analytics. The Agreement shall commence on the date of execution and shall continue for 36 months. Compensation shall not exceed \$5,460. **(Contract No. C20140328)**

V. RATIFICATION AGENDA (items 26 through 30):

1) COMMUNITY SERVICES:

26. Resolution authorizing the ratification of a Personal Services Agreement with Chinook Enterprises to provide "Pathways to Employment" and "Community Access" services to eligible individuals with developmental disabilities. Contractor review of the document terms delayed finalization and it was important to provide continuation of services to eligible Skagit County residents. **(Resolution No. R20140218)**
27. Personal Services Agreement with Chinook Enterprises to provide "Pathways to Employment" and "Community Access" services to eligible individuals with development disabilities. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$760,268 and is funded through the Department of Health and Human Services, Developmental Disabilities Administration (DSHS-DDA) and includes state dollars and federal Medicaid match. **(Contract No. C20140329)**
28. Resolution authorizing the ratification of a Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness to facilitate a safe transition from the Skagit County Jail into Skagit County Community Services. Review of Amendment No. 1 to Interagency Agreement with North Sound Mental Health Administration (NSMHA) Contract #NSMHA-Skagit County-Jail Services 13-15, Skagit County Contract No. C20130456, to provide the necessary personnel and service for offenders with mental illness who are transitioning from the Skagit County Jail delayed finalization of the Personal Services Agreement with Pioneer Human Services and it was important to provide continuation of services to eligible Skagit County residents. **(Resolution No. R20140219)**
29. Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness to facilitate a safe transition from the Skagit County Jail into Skagit County Community Services. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$72,000 and is funded through the State of Washington via North Sound Mental Health Administration (NSMHA) Contract #NSMHA-Skagit County-Jail Services 13-15, Skagit County Contract No. C20130456, and by the 0.10% sales tax. **(Contract No. C20140330)**
30. Resolution authorizing the ratification of a Subrecipient Agreement for Community Block Grant (CDBG) Public Services with the Washington State Department of Commerce to provide funding to support East Skagit County's critical needs and housing service. The Department of Commerce experienced administrative delays in finalizing the Agreement. **(Resolution No. R20140220)**

31. Subrecipient Agreement for Community Block Grant (CDBG) Public Services with the Washington State Department of Commerce to provide funding to support East Skagit County's critical needs and housing service. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. The Department of Commerce contracts with Skagit County, and the County in turn shall reimburse Community Action of Skagit County an amount not to exceed \$57,236. **(Contract No. C20140331)**

m) DISTRICT COURT PROBATION:

32. Resolution authorizing the ratification of a Service Contract with Sea Mar Community Health Centers for the Domestic Violence Education Program. Extended negotiation was required which caused a delay in preparing and signing the Agreement. **(Resolution No. R201400221)**

33. Service Contract with Sea Mar Community Health Centers for the Domestic Violence Education Program. The Agreement commenced on June 16, 2014, and shall continue until June 15, 2015. The Agreement may be renewed annually by written agreement. Skagit County through District Court Probation will compensate Sea Mar Community Health Centers at the rate of \$20 per participant. **(Contract No. C20140332)**

n) FACILITIES MANAGEMENT:

34. Resolution authorizing the ratification of a Vendor Services Agreement with Esary Roofing & Siding Co. Inc. to reseal the waterproof membrane in the attic of the Skagit County Jail in the Larry E. Moeller Public Safety Building located at 600 S. Third Street in Mount Vernon. A signed contract was not received from the vendor prior to the commencement of the necessary repair work. **(Resolution No. R20140222)**

35. Vendor Services Agreement with Esary Roofing & Siding Co. Inc. to reseal the waterproof membrane in the attic of the Skagit County Jail in the Larry E. Moeller Public Safety Building located at 600 S. Third Street in Mount Vernon. The Agreement commenced on March 28, 2014, and shall continue for one year. Compensation shall not exceed \$1,882.48. **(Contract No. C20140333)**

o) SHERIFF:

36. Resolution authorizing the ratification of an Interagency Agreement, Grant No. RSO 14-15 Skagit, with the Washington Association of Sheriffs and Police Chiefs (WASPC) to provide funding for the Registered Sex Offender Verification Program. A signed Agreement was only received from the WASPC after they determined the allocation of funding. **(Resolution No. R20140223)**

37. Interagency Agreement, Grant No. RSO 14-15 Skagit, with the Washington Association of Sheriffs and Police Chiefs (WASPC) to provide funding for the Registered Sex Offender Verification Program. The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation to Skagit County shall not exceed \$106,497.64. **(Contract No. C20140334)**

38. Resolution authorizing the ratification of an Interagency Agreement with State of Washington Department of Commerce through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force

Program (Agreement No. M14-31440-014). A signed Agreement was only recently received from the Department of Commerce after the allocation of new funds for Skagit County from the U.S. Department of Justice for Fiscal Year 2014-2015. **(Resolution No. R20140224)**

39. Interagency Agreement with State of Washington Department of Commerce through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program (Agreement No. M14-31440-014). The Agreement commenced on July 1, 2014, and shall continue until June 30, 2015. Compensation to Skagit County shall not exceed \$117,058. **(Contract No. C20140335)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 406091 through 406434 from Clearing Fund 696 in the total dollar amount of \$4,416,872.56 (Transmittal No. C-91-14); and
  - b) Warrants numbered 406435 through 406435 from Clearing Fund 696 in the total dollar amount of \$5,000 (Transmittal No. C-92-14); and
  - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$186,698.61 (Transmittal No. C-93-14); and
  - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$81,816.15 (Transmittal No. C-94-14); and
  - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$31,765.42 (Transmittal No. C-95-14); and
  - f) Warrants numbered 406436 through 406841 from Clearing Fund 696 in the total dollar amount of \$2,213,917.19 (Transmittal No. C-96-14); and
  - g) Payroll warrants numbered 334278 through 334988 in the total dollar amount of \$1,142,983.62 (Transmittal No. P-26-14); and
  - h) Junior District Payroll warrants numbered 806125 through 806303 in the total dollar amount of \$369,209.12 (Transmittal No. P-27-14).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

---

Ron Wesen, Chair

---

Kenneth A. Dahlstedt, Commissioner

---

Sharon D. Dillon, Commissioner

ATTEST:

---

Clerk of the Board