

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 30, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, June 30, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of June 30, 2014.

IV. CONSENT AGENDA FOR MONDAY, JUNE 30, 2014 (items 1 through 18):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 and items 3 through 18, Ratification Agenda Items 19 through 26, vouchers and warrants, for Monday, June 30, 2014. (item 2, Record of the Proceedings for Tuesday, June 24, 2014, was removed. It will be signed on Monday, July 7, 2014.) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, June 23, 2014. **(Approved)**
- 2. Record of the Proceedings for Tuesday, June 24, 2014. **(Removed to be signed on Monday, July 7, 2014)**
- 3. Resolution approving the Governance Agreement for the Skagit Council of Governments (SCOG) and terminating all earlier SCOG related Agreements and Bylaws. The Resolution shall be effective on the date of execution. **(Resolution No. R20140194)**
- 4. Resolution to appoint Mike Brockman to fill the unexpired term in Council Position 5 on the Town Hamilton Council. Mr. Brockman's term shall commence on the date of execution and shall expire on December 31, 2017. **(Resolution No. R20140195)**

b) AUDITOR:

5. Department of Licensing Contract No. K3057/29-18 between Skagit County Auditor's Office and Beverly Harrington, Suzanne Metzmeier, Danielle Debruine, and Scot Ford dba Skagit Auto Licensing, Inc. to provide vehicle and vessel licensing services. The Agreement shall commence on the date of execution and shall continue until June 30, 2019. The contract may be extended once for no more than five years each for a total period not to exceed ten years, or June 30, 2024. **(Contract No. C20140297)**
6. Department of Licensing Contract No. K3060/29-22 between Skagit County Auditor's Office and Valerie Stafford dba Chamber of Commerce, Concrete Chamber of Commerce & Information Center to provide vehicle and vessel licensing services. The Agreement shall commence on the date of execution and shall continue until June 30, 2019. The contract may be extended once for no more than five years each for a total period not to exceed ten years, or June 30, 2024. **(Contract No. C20140298)**

c) BUDGET AND FINANCE:

7. Resolution to close the revolving fund account for Washington State University (WSU) Skagit County Cooperative Extension which was established by Resolution No. R20020358. **(Resolution No. R20140196)**

d) COMMUNITY SERVICES:

8. Personal Services Agreement with Skagit Preschool & Resource Center (SPARC) to provide early intervention services for eligible infants, toddlers and their families living in Skagit County. The Agreement shall commence on July 1, 2014, and continue until June 30, 2015. Compensation shall not exceed \$75,369 and is funded through the Washington State Department of Social and Health Services (DSHS) Developmental Disabilities Administration (DDA). **(Contract No. C20140299)**
9. Amendment No. 1 to Interagency Agreement with North Sound Mental Health Administration Contract #NSMHA-Skagit County-Jail Services-13-15, Skagit County Contract No. C20130456 to provide the necessary personnel and service for offenders with mental illness who are transitioning from the Skagit County Jail. The purpose of this Amendment is to reduce jail transition funding by \$42,711.96, due to a 50% reduction in state funding. The new funding amount to Skagit County shall not to exceed \$114,788.04. The term of the Agreement remains the same, ending on September 30, 2015. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140081)**

e) HEALTH:

10. Amendment No. 15 to Skagit County Contract No. C20110594 with the Washington State Department of Health (DOH) Consolidated, DOH Contract No. C16899. The purpose of this Amendment is to add \$1,245 for the Women, Infant, and Children (WIC) Nutrition Program for a new compensation amount to Skagit County not to exceed \$2,424,957. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140082)**

f) HUMAN RESOURCES:

11. Memorandum of Agreement (Amendment No. 4) to Labor Agreement No. C20080089 between Skagit County and Teamsters 231 (Courthouse/District Court). This Amendment updates prior language in order to clearly define the process to initiate promotions for the Accounting Tech III positions in the Auditor and Treasurer's office. **(Amendment No. A20140083)**

g) INFORMATION SERVICES:

12. Resolution authorizing the transfer of surplus computer equipment to the Concrete School District. **(Resolution No. R20140197)**
13. Personal Services Agreement with Ivoxy Consulting, LLC for the procurement of a new storage area network to replace the current system that is due for replacement. The Agreement shall commence on the date of execution and shall continue until December 31, 2014. Compensation shall not exceed \$14,000. **(Contract No. C20140300)**

h) OFFICE OF JUVENILE COURT:

14. Interlocal Cooperative Agreement with Burlington-Edison School District to jointly fund a Truancy Intervention Specialist position to serve the Burlington Edison School District in implementing the truancy portion of the BECCA Bill as outlined by Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2014, and continue until August 31, 2015. Compensation to Skagit County shall not exceed \$5,533. **(Contract No. C20140301)**

i) PARKS, RECREATION, AND FAIRGROUNDS:

15. Vendor Services Agreement with A Door Above, LLC to remove and dispose of an existing garage door and replace seals on two garage doors at the maintenance shop at the Skagit Playfields. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$1,642.05. **(Contract No. C20140302)**

j) PUBLIC WORKS:

16. Resolution to award the bid for the Haul Out and Maintenance for the Vehicle Passenger Ferry M/V Guemes to Foss Maritime Company in the amount of \$366,657. **(Resolution No. R20140198)**
17. Resolution to award the bid for the 2014 Asphalt Overlay Project #ESA014-1 to Lakeside Industries, Inc. in the amount of \$626,395.75. **(Resolution No. R20140199)**
18. Personal Services Agreement with Sound Testing, Inc. to provide a marine chemist to conduct testing of all voids onboard the Guemes Island Ferry. The Agreement shall commence on the date of execution and continue until May 31, 2015. Compensation shall not exceed \$1,500. **(Contract No. C20140303)**

V. RATIFICATION AGENDA (items 19 through 26):

k) COMMUNITY SERVICES:

19. Resolution authorizing the ratification of Amendment No. 9 to DSHS County

Program Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. Receipt of the Amendment delayed finalization and it was important to provide these necessary services to eligible Skagit County residents. **(Resolution No. R20140200)**

20. Amendment No. 9 to DSHS County Program Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. The purpose of this Amendment is to increase compensation by \$132,815 for a new compensation amount to Skagit County not to exceed \$5,641,196. The term of the Agreement remains the same, ending on June 30, 2015. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140084)**

l) HEALTH:

21. Resolution authorizing the ratification of an Affiliation Agreement with the University of Washington, School of Public Health to provide a practicum training experience for a local Master's in Public Health student. The Agreement was not received from the University until after the commencement date of June 16, 2014. **(Resolution No. R20140201)**
22. Affiliation Agreement with the University of Washington, School of Public Health to provide a practicum training experience for a local Master's in Public Health student. The student will work on a community needs assessment of services to support the health and well-being of pregnant women, infants and young children to provide the foundations for life-long health. The Agreement commenced on June 16, 2014, and shall continue through October 31, 2104. There is no financial consideration associated with this Agreement. **(Contract No. C20140304)**

m) PUBLIC WORKS:

23. Resolution authorizing the ratification of Amendment No. 2 to Personal Services Agreement No. C20130147 with Elliott Bay Design Group to provide consultant services to prepare a ferry transportation and vessel replacement plan for the M/V Guemes. In preparation for the dry dock period, on February 20, 2014, Skagit County Public Works issued a letter of authorizing Elliott Bay to begin work on the plans and specifications for the steel and piping replacement; it was determined that an amendment to Skagit County Contract No. C20130147 would be necessary for any work already completed and any work moving forward. **(Resolution No. R20140202)**
24. Amendment No. 2 to Personal Services Agreement No. C20130147 with Elliott Bay Design Group to provide consultant services to prepare a ferry transportation and vessel replacement plan for the M/V Guemes. The purpose of this Amendment is to add "Steel Renewal Plans for 2014 Dry Docking of the M/V Guemes Ferry" to Exhibit "A" Scope of Work, Phase 3. The term of the Agreement remains the same, ending on April 12, 2015, with the option to extend the Agreement for an additional two years. Compensation amount remains the same at an amount not to exceed \$150,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140085)**

n) SHERIFF:

25. Resolution authorizing the ratification of an Interagency Agreement with the Washington State Patrol (WSP Contract No. C141442FED) to support a federal grant for domestic cannabis eradication/suppression, Federal Grant No. 2014-125. A signed Interagency Agreement was only recently received from WSP after the amount of funding to be allocated was determined.
(Resolution No. R20140203)
26. Interagency Agreement with the Washington State Patrol (WSP Contract No. C141442FED) to support a federal grant for domestic cannabis eradication/suppression, Federal Grant No. 2014-125. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation to Skagit County shall not exceed \$20,000.
(Contract No. C20140305)

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$74,295.18 (Transmittal No. C-82-14); and
 - b) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,479 (Transmittal No. C-83-14); and
 - c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$51,370.14 (Transmittal No. C-84-14); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$199,638.60 (Transmittal No. C-85-14); and
 - e) Warrants numbered 405466 through 405707 from Clearing Fund 696 in the total dollar amount of \$4,538,331.51 (Transmittal No. C-86-14); and
 - f) Warrants numbered 405708 through 405708 from Clearing Fund 696 in the total dollar amount of \$185,272.72 (Transmittal No. C-87-14); and
 - g) Payroll warrants numbered 333576 through 334261 in the total dollar amount of \$1,101,739.81 (Transmittal No. P-24-14).

VII. MISCELLANEOUS:

1. Earl Klinefelter, Skagit County Emergency Medical Services, presented a Memorandum of Understanding between Skagit County and the Skagit County Emergency Medical Services Commission (Commission) regarding the daily operations of the Commission. The Agreement shall be effective on July 1, 2014, and remain in effect until dissolution of the Commission.

Commissioner Dahlstedt stated that since he served as Chair of the Skagit County Emergency Medical Services Commission on behalf of the Board of Skagit County Commissioners, he would abstain from voting on the Memorandum of Agreement, because he would be signing the Memorandum as Chair of the Commission.

A motion was made by Chair Wesen to approve Memorandum of Understanding between Skagit County and the Skagit County Emergency Medical Services Commission (Commission) regarding the daily operations of the Commission. The Agreement shall be effective on July 1, 2014, and remain in effect until dissolution of the Commission. **(Contract No. C20140306)** No seconder was required.

The vote passed unanimously.

2. Public Health Child/Family Health Nurse Jennifer Sass-Walton presented Amendment No. 2 to Interlocal Cooperative Agreement No. 201208013 with Whatcom County, Skagit County Contract No. C20120355, to deliver Nurse-Family Partnership home visiting services to pregnant and parenting women living in Whatcom County who would benefit from the intense support offered through the program. The purpose of this Amendment is to extend the term of the contract from June 30, 2014, to June 30, 2015; and amend Exhibit "B" Compensation by an additional \$28,769 for a new compensation amount not to exceed \$81,452. All other terms and conditions of the Agreement and subsequent Amendment shall remain in effect.

A motion was made by Commissioner Dillon to approve Amendment No. 2 to Interlocal Cooperative Agreement No. 201208013 with Whatcom County, Skagit County Contract No. C20120355, to deliver Nurse-Family Partnership home visiting services to pregnant and parenting women living in Whatcom County who would benefit from the intense support offered through the program. The purpose of this Amendment is to extend the term of the contract from June 30, 2014, to June 30, 2015; and amend Exhibit "B" Compensation by an additional \$28,769 for a new compensation amount not to exceed \$81,452. All other terms and conditions of the Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140086)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:36 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board