

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 23, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, June 23, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:38 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 15, ratification agenda items 16 and 17, vouchers and warrants for Monday, June 23, 2014. Commissioner Dillon seconded the motion.

The vote passed unanimously.

c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 15):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, June 16, 2014. **(Approved)**

2. Record of the Proceedings for Tuesday, June 17, 2014. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution awarding grant funding for Economic Development / Public Facilities Projects for 2014. **(Resolution No. R20140187)**

4. Agreement with the Economic Development Association of Skagit County (EDASC) to award \$47,000 in Economic Development funds to provide administrative and marketing services for Skagit County. The Agreement commenced on January 1, 2014, and shall continue through December 31, 2014. **(Contract No. C20140289)**

c) COMMUNITY SERVICES:

5. Interlocal Agreement to establish a HOME consortium between the Counties of Skagit, Island, and Whatcom (and multiple cities and towns from each County) to receive funds under the National Affordable Housing Act for the program for the years 2015 through 2017 if approved by the U.S. Department of Housing and Urban Development (HUD). The Agreement shall commence upon the date of

execution by all parties, and continue until June 30, 2018. **(Contract No. C20140290)**

d) INFORMATION SERVICES:

6. Resolution calling for bids for Skagit County Security Upgrades to four buildings located at 1700 East College Way; 1800 Continental Place; 205 West Kincaid, Room #124; and 700 South Second Street, Room #124. The bid opening is scheduled to take place on Monday, July 14, 2014, at 2:00 p.m. or as soon thereafter as possible. **(Resolution No. R20140188)**

e) PUBLIC WORKS:

7. Resolution amending Resolution No. R20140110 adopting a policy regarding the Organizational Structure of the Skagit County Public Works Department. **(Resolution No. R20140189)**
8. Resolution concerning the approval of contract specifications and call for bids for the Overhaul and Maintenance of Outdrives for the Ferry M/V Guemes. Bids are scheduled to be opened on Monday, July 21, 2014, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20140190)**
9. Resolution authorizing an application to the Recreation and Conservation Office (RCO) for a Local Agency Boating Infrastructure Grant for a development type project to replace the Sinclair Island Dock. The dock was closed until further notice in 2012. This grant could pay for up to 50% of the \$2,000,000 in project costs. **(Resolution No. R20140191)**
10. Temporary Easement granted by Dawn Harju on a portion of Skagit County Tax Parcel Numbers P70362 and P131147 for the Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant, Skagit County Grant Funding Agreement No. C20140033, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20140291)**
11. Temporary Easement granted by Thomas Howell and Zoe Howell on a portion of Skagit County Tax Parcel Number P50917 for the Natural Resources Stewardship Program (NRSP) riparian restoration and maintenance. The Easement shall commence on the date of execution and continue for ten (10) years. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant, Skagit County Grant Funding Agreement No. C20140033, and is 25% funded by the Clean Water Fund 120. **(Contract No. C20140292)**
12. Amendment No. 1 to Vendor Services Agreement No. C20130112 with Emissions Technology, Inc. to provide labor and materials to install an Ultra Burn Combustion Catalyst System and provide catalyst refills on the MV Guemes Ferry engines and other work as described in Exhibit "A". This Amendment increases compensation by \$25,000 to pay for the cost of the catalyst re-fills for the Ultra Burn Combustion Catalytic System which had burned more than anticipated. The term remains the same, ending March 18, 2015. Compensation shall not exceed a total of \$75,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140080)**
13. Vendor Services Agreement with Dakota Creek Industries, Inc. for the Emergency Repairs of the Guemes Island Ferry. The Agreement commenced on May 19, 2014, per Resolution numbers R20140125 and R20140150, and shall end after six months. Compensation shall not exceed \$13,366.39. **(Contract No. C20140293)**

14. Vendor Services Agreement with Northwest Tank and Environmental Services to calibrate all dispensers, and make repairs as directed, at County fueling facilities in Mount Vernon, Burlington and Concrete. This service is necessary to keep the county fueling stations in compliance with regulatory agency requirements. The Contract shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20140294)**
15. Interlocal Cooperative Agreement with the Upper Skagit Indian Tribe regarding dairy tributary improvement projects. This continues a partnership in improving fish passage and drainage, as well as enhance habitat in Dairy Creek, a tributary of Red Creek. The Agreement shall commence on the date of execution and continue through September 30, 2015. The Upper Skagit Indian Tribe and Skagit County will each contribute \$56,000 towards the project. **(Contract No. C20140295)**

V. RATIFICATION AGENDA (items 16 and 17):

f) COMMISSIONERS:

16. Resolution authorizing the ratification of an Agreement between Skagit County and the Washington State Department of Revenue for the administration of county Enhanced 911 Excise Taxes. The Agreement was not received from the State until after the start of the fiscal year. **(Resolution No. R20140192)**
17. Agreement between Skagit County and the Washington State Department of Revenue for the administration of county Enhanced 911 Excise Taxes. This Agreement allows the Department of Revenue to collect the local portion of the E911 taxes that have been changed to 70 cents per month, pursuant to Chapter 3.36 of the Skagit County Code regarding an increase in the Enhanced 911 Excise Taxes on radio access lines and Voice over Internet Protocol (VoIP) as provided by state law. The Agreement became effective on January 1, 2014 and shall automatically renew each year unless written notice of termination is provided. **(Contract No. C20140296)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 405010 through 405399 from Clearing Fund 696 in the total dollar amount of \$2,745,346.29 (Transmittal No. C-79-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$281,992.18 (Transmittal No. C-80-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:39 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board