

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, JUNE 2, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, June 2, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) \*9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 13, ratification agenda items 14 and 15, vouchers and warrants for Monday, June 2, 2014. Commissioner Dillon seconded the motion.  
The vote passed unanimously.

c) \*2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 13):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, May 27, 2014. **(Approved)**
2. Record of the Proceedings for Wednesday, May 28, 2014. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution to allow for the loan of funds from the General Fund to the Facility Improvement Fund for the purchase of real estate until bonds can be issued. **(Resolution No. R20140161)**

c) COMMUNITY SERVICES:

4. Resolution authorizing an Interlocal Agreement with other municipalities in Skagit County, Whatcom County and Island County, agreeing to participate as a member of a regional HOME consortium that will qualify the area for additional funding to address homelessness and the shortage of homes affordable to lower-wage workers and others. **(Resolution No.**

**R20140162)**

## d) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Vendor Services Agreement No. C20120268 with Black Box Network Services to provide periodic repairs and maintenance to the County phone system at the Skagit County Administration Building located at 700 S. 2nd Street in Mount Vernon. This Amendment extends the term six months, ending December 31, 2014, and increases compensation by \$1,500. Compensation shall not exceed \$9,500. All other terms and conditions of the original contract shall remain in effect. **(Amendment No. A20140073)**

## e) INFORMATION SERVICES:

6. Perpetual License Transfer Form to provide notice to Microsoft of the transfer of perpetual Licenses from Skagit County to Skagit 911. This Form Amends Skagit County Contract No. C20110197. **(Amendment No. A20140074)**

## f) PARKS &amp; RECREATION:

7. Personal Services Agreement with Semrau Engineering & Surveying, PLLC to provide construction bid documents and specifications for site improvements, building pad and utility rough-in for the County's Clear Lake restroom facility project. The Agreement shall commence upon the date of execution and continue until December 31, 2015. Compensation shall not exceed \$11,000. **(Contract No. C20140241)**

## g) PUBLIC WORKS:

8. Resolution to approve maps, plans, and specifications and call for bids for the Skagit County Low Impact Development Demonstration Parking Lot Project #WA402164. The bid opening is scheduled to take place on Monday, June 23, 2014, at 2:00 p.m. **(Resolution No. R20140163)**
9. Vendor Services Agreement with Overhead Door Company of Bellingham Inc. for inspecting and making any adjustments or repairs to the eleven roll up doors in the Burlington road shop. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$10,000. **(Contract No. C20140242)**
10. Permanent Drainage Easement with James L. Peters and Nancy L. Peters allowing the County to address the surface water ponding issues at the Chuckanut Drive and Sam Bell Road intersection. Catch basin and piping will be installed in order to address the recurrent water over the roadway and associated safety concerns that have existed in this area for over 10 years. The Agreement shall commence upon the date of execution. No monetary consideration is being paid. **(Contract No. C20140243)**
11. Work Plan/Financial Plan with the United States Department of Agriculture, Animal and Plant Health Inspection Services- Wildlife Services (APHIS-WS), in accordance with Cooperative Services Agreement No. 11-73-53-2009-RA, Skagit County Agreement No. C20100567, to provide assistance to Skagit

County for wildlife control activities. The Agreement shall commence on July 1, 2014, and continue through June 30, 2015. Compensation shall not exceed \$6,778. **(Contract No. C20140244)**

12. Personal Services Agreement with Innovative Environments, LLC to assist the department with the management and administration of the Forestry Program. The Agreement shall commence on the date execution and continue until June 30, 2015. Compensation shall not exceed \$50,000. **(Contract No. C20140245)**
13. Personal Services Agreement with Innovative Environments, LLC to assist the department with the management and administration of the Farmland Legacy Program. The Agreement shall commence on the date of execution and continue until June 30, 2015. Compensation shall not exceed \$75,000. **(Contract No. C20140246)**

V. RATIFICATION AGENDA (items 14 and 15):

h) INFORMATION SERVICES:

14. Resolution authorizing the ratification of an Interlocal Agreement with Skagit 911 for the provision of technology services. Finalization of the Agreement was delayed because Skagit County only recently received it from Skagit 911 for execution. **(Resolution No. R20140164)**
15. Interlocal Technology Service Agreement with Skagit 911 for the provision of technology services. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2016. Skagit County shall invoice Skagit 911 on a quarterly basis based on a service for compensation fee schedule. **(Contract No. C20140247)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 403896 through 403896 from Clearing Fund 696 in the total dollar amount of \$73,869.94 (Transmittal No. C-68-14); and
  - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$135,175.22 (Transmittal No. C-69-14); and
  - c) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$68,766.28 (Transmittal No. C-70-14); and
  - d) Warrants numbered 403897 through 404260 from Clearing Fund 696 in the total dollar amount of \$1,953,937.95 (Transmittal No. C-71-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:30 p.m.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt, Commissioner

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Sharon D. Dillon, Commissioner

ATTEST:

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Clerk of the Board