

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MAY 19, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, May 19, 2014, with Chair Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Commissioner Sharon D. Dillon excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:01 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 10:00 a.m. - 11:00 a.m. Public Works - Dan Berentson, Director:

1. Proclamation Recognizing National Public Works Week

Dan Berentson introduced County Engineer Paul Randall-Grutter who briefed the Board on the history of National Public Works week and the motto: "Building for today, planning for tomorrow". Mr. Randall-Grutter described the ways Public Works improved the quality of life in the community.

The Commissioners thanked staff of Public Works for jobs well done and Commissioner Dahlstedt read the proclamation regarding National Public Works Week.

2. Miscellaneous

Public Works did not have any miscellaneous items to discuss.

Chair Wesen recessed the proceedings at 10:13 a.m.

c) 11:00 a.m. - 11:15 a.m. Skagit County Historical Museum New Exhibit Presentation

Chair Wesen reconvened the proceedings at 11:01 a.m. and introduced Jo Wolfe, Skagit County Historical Museum Fundraising and Publicity Coordinator. Ms. Wolfe briefed the Commissioners on a new exhibit at the museum: Relocation – The Impact of World War II on Skagit Valley. She shared that the exhibit was inspired by trunks that had been donated by the Nagatiani Family.

Ms. Wolfe also shared that the museum went to Olympia to accept a State Historic Preservation Officer Award for outstanding achievement in preservation media in for the Heritage Barn Map.

Other new and updated exhibits included Father's Day: Adventures with Dad, and, It's a Franklin: Made in Mount Vernon which featured a 1898 Franklin motorcycle. Ms. Wolfe shared events that were scheduled throughout the Summer including a new program: Adventure Camp for kids ages 5 to 12. More information about the camp can be received by calling (360) 466-3365.

Commissioner Dahlstedt inquired about Skagit City Schoolhouse, property that the museum had recently received. Ms. Wolfe said that the building would be preserved and used as an additional facility for camps, meetings, and gatherings.

Chair Wesen recessed the proceedings at 11:10 a.m.

d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:30 a.m. and explained that public comment was being held on Monday instead of Tuesday due to lack of a quorum on Tuesday.

1. Public Comment Period

Seeing no public present to provide comments, Commissioner Dahlstedt made a motion to close the public comment period which was seconded by Chair Wesen. The motioned passed unanimously.

2. Miscellaneous Announcements

Commissioner Dahlstedt shared that he and Chair Wesen were traveling to Alaska to attend committee meetings held by National Association of Counties (NACo).

Chair Wesen recessed the proceedings at 11:32 a.m.

e) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Wesen reconvened the proceedings at 1:30 p.m.

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 18, ratification agenda Items 19 through 30, vouchers and warrants for Monday, May 19, 2014. Chair Wesen seconded the motion.

The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

Chair Wesen recessed the proceedings at 1:34 p.m.

f) 2:00 p.m. - 2:30 p.m. Proclamation Recognizing Emergency Medical Services Week

Chair Wesen reconvened the proceedings at 2:00 p.m. and introduced Mark Raaka.

Mr. Raaka provided information on Emergency Medical Services Week and said that it was an opportunity to recognize individuals' for their service and he asked the Commissioners to consider executing the proclamation.

The Commissioners expressed their appreciation for the work provided by first responders in Skagit County and Commissioner Dahlstedt read the proclamation recognizing Emergency Medical Services Week in Skagit County. Chair Wesen recessed the proceedings at 2:04 p.m.

g) 2:30 p.m. - 3:00 p.m. Proclamation Recognizing May as Community Action Month

Chair Wesen reconvened the proceedings at 2:30 p.m. and introduced Karen Parnell of Community Action of Skagit County.

Ms. Parnell shared that Community Action of Skagit County was in its 35th year of service helping people change their lives. She briefed the Board on their mission and shared information with the Board about their amazing network of volunteers.

The Commissioners thanked Community Action of Skagit County for their dedicated work and Commissioner Dahlstedt read the proclamation regarding May as Community Action Month.

h) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, May 12, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, May 13, 2014. **(Approved)**

b) COMMUNITY SERVICES:

3. Personal Services Agreement with Consumer Voices Are Born (CVAB) to provide peer-run drop-in center to offer recovery oriented psychosocial, recreational, and peer support needs to individuals living in Skagit County with mental illness, substance use and/or co-occurring disorders who are 16 years and older. The Agreement shall commence on July 1, 2014, and continue until June 30, 2015. Compensation shall not exceed \$85,000 and is funded by the .1% sales tax. **(Contract No. C20140209)**
4. Amendment No. 1 to Personal Services Agreement No. C20130275 with the Follman Agency LLC to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the

promotion of ongoing recovery. The purpose of the Amendment is to extend the term of the Agreement from June 30, 2014, to December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$10,000. **(Amendment No. A20140062)**

5. Amendment No. 1 to Personal Services Agreement No. C20140066 with United General Hospital to coordinate and implement substance abuse prevention programs designed to prevent or delay the misuse of alcohol, tobacco, marijuana and other drugs. The purpose of this Amendment is to change the name, mailing address, and compensation amount of the Agreement. The name shall be changed to Public Hospital District #304, the mailing address shall be 2241 Hospital Drive, Sedro-Woolley, WA, and compensation is increased by \$4,004.52, for a new total amount not to exceed \$85,555.52 and is funded through the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20140063)**

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with West Coast Windows, Inc. to install glass guardrail with associated hardware at two pass-through windows in the Skagit County Commissioner's Administrative Building, 1800 Continental Place, Mount Vernon, per plans and specifications provided by the County. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$10,129.56. **(Contract No. C20140210)**

d) INFORMATION SERVICES:

7. Amendment to Services Agreement No. C20080599 with IBM for hardware support. This Amendment clarifies the Statement of Work for ServiceElite regarding media retention. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140064)**
8. Personal Services Agreement with VP Consulting for the conversion of Skagit County's current Laserfiche United Licenses to the Laserfiche RIO system. The Agreement shall commence on the date of execution and continue until July 21, 2014. Compensation shall not exceed \$91,000. **(Contract No. C20140211)**

e) PARKS, RECREATION & FAIRGROUNDS:

9. Personal Services Agreement with Kerry Sharp, Hypnotist, for four stage show set performances at the Skagit County Fair. The Agreement shall commence on August 6, 2014, and continue until August 7, 2014. Compensation shall not exceed \$2,000. **(Contract No. C20140212)**

f) PLANNING AND DEVELOPMENT SERVICES:

10. Resolution establishing the 2013 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments. **(Resolution No. R20140139)**

g) PUBLIC WORKS:

11. Resolution calling for a public hearing regarding the reauthorization of the

Skagit County Clean Water (Shellfish Protection) District Program and reestablishment of budget and finance rates and charges. The public hearing is scheduled to take place on Tuesday, June 3, 2014, at 9:30 a.m. or as soon as possible thereafter. **(Resolution No. R20140140)**

12. Resolution requesting qualifications for professional real estate acquisition services as part of the Bow Hill Road Reconstruction Project #ES21200-6. **(Resolution No. R20140141)**
13. Resolution rejecting all bids for the Haul Out and Maintenance for the Vehicle and Passenger Ferry, M/V Guemes. **(Resolution No. R20140142)**
14. Personal Services Agreement with Snohomish Publishing Company Inc. to publish the Skagit County Clean Water Program Annual Report and other documents for projects as required. The Agreement shall commence upon the date of execution and continue until December 31, 2015. Compensation shall not exceed \$4,000 and is funded through Clean Water Fund 120. **(Contract No. C20140213)**
15. Construction Contract Agreement with Faber Construction Corporation for the Calhoun Road Rehabilitation Project, Schedule A - Calhoun Road Project #ES43200-1, Schedule B - Waterline Project #ES97-81, PUD Project #WO13-03451. The Agreement shall commence upon the date of execution and continue until completed. Compensation shall not exceed \$429,871.04. **(Contract No. C20140214)**
16. Personal Services Agreement with Edge Analytical Laboratories to conduct required water and soil sample testing for landfill monitoring, surface water quality monitoring, stormwater and drinking water monitoring, and soil analyses for Skagit County's Public Works, Health, and Planning and Development Services Departments. The Agreement shall commence upon the date of execution and continue until May 31, 2016. Total compensation shall not exceed \$410,000. **(Contract No. C20140215)**
17. Personal Services Agreement with Gold Aero, Inc. to provide flight services as part of the Clean Samish Initiative Pollution Identification and Correction Program. The Agreement shall commence on the date of execution and continue until April 30, 2016. Compensation shall not exceed \$16,000 and is funded through Clean Water Fund 120. **(Contract No. C20140216)**

h) SHERIFF:

18. Interlocal Agreement with Chelan County, WA for the housing of inmates in the Chelan County Regional Justice Center. The Agreement shall commence on the date of execution and renew automatically each year. Compensation will be based on housing rates of \$65 per day, per secure jail bed. **(Contract No. C20140217)**

V. RATIFICATION AGENDA (items 19 through 30):

i) ADMINISTRATIVE SERVICES:

19. Resolution authorizing the ratification of a Personal Services Agreement with Stephen H. Berentson to provide Public Information Services for various departments as well as directed by the County Administrator. The Agreement was not executed before the commencement of services due to delays in finalizing contract terms. **(Resolution No. R20140143)**

20. Personal Services Agreement with Stephen H. Berentson to provide Public Information Services for various departments as well as directed by the County Administrator. The Agreement commenced on April 22, 2014, and shall continue until December 31, 2015. Compensation shall not exceed \$85 per hour and approved travel time shall not exceed \$42.50 per hour. Total compensation shall not exceed \$50,000. **(Contract No. C20140218)**

j) ASSIGNED COUNSEL:

21. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20130449 with Mark Seitter, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office. The initial Agreement was inadvertently prepared and signed with the incorrect start date, the start date of the Agreement should have been November 12, 2013 when services commenced. **(Resolution No. R20140144)**
22. Amendment No. 1 to Personal Services Agreement No. C20130449 with Mark Seitter, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's office. This Amendment changes the start date of the Agreement from November 25, 2013, to November 12, 2013. All other terms and conditions of the Agreement shall remain in effect including compensation which shall not exceed \$75,000. **(Amendment No. A20140065)**

k) FACILITIES MANAGEMENT:

23. Resolution authorizing the ratification of a Vendor Services Agreement with Generator Services NW to provide full services and maintenance inspection of the Onan 30KW DQHAB generator at the Data Center located at 2911 E College Way, Mount Vernon. A signed Agreement was not received by the contractor prior to the commencement of services. **(Resolution No. R20140145)**
24. Vendor Services Agreement with Generator Services NW to provide full services and maintenance inspection of the Onan 30KW DQHAB generator at the Data Center located at 2911 E College Way, Mount Vernon. The Agreement commenced on April 11, 2014, and shall continue for one year. Compensation shall not exceed \$439.43. **(Contract No. C20140219)**

l) INFORMATION SERVICES:

25. Resolution authorizing the ratification of an Interlocal Technology Service Agreement between Skagit County and the City of Mount Vernon to provide technology services as outlined in Exhibit A. Skagit County only recently received the Agreement from the City of Mount Vernon for execution. **(Resolution No. R20140146)**
26. Interlocal Technology Service Agreement between Skagit County and the City of Mount Vernon to provide technology services as outlined in Exhibit A. The Agreement commenced on January 1, 2014, and shall continue through December 31, 2016. The City of Mount Vernon shall compensate Skagit County up to \$60,000 per year. **(Contract No. C20140220)**

m) PUBLIC WORKS:

27. Resolution authorizing the ratification of a Personal Services Agreement with Sound Testing, Inc. to provide a marine chemist to conduct testing onboard the Guemes Island Ferry. Services needed to be performed prior to the full execution of the Agreement to avoid significant interruption of transportation services. **(Resolution No. R20140147)**
28. Personal Services Agreement with Sound Testing, Inc. to provide a marine chemist to conduct testing onboard the Guemes Island Ferry. The Agreement commenced on April 23, 2014, and shall continue until May 31, 2014. Compensation shall not exceed \$500. **(Contract No. C20140221)**

n) SHERIFF:

29. Resolution authorizing the ratification of a Federal Financial Assistance Grant Application with Washington State Parks Recreational Boating Safety (RBS) Program to assist with local marine law enforcement and boating safety programs. The letter of award and Grant Application were not received from the State in time to route before April 1, 2014. **(Resolution No. R20140148)**
30. Federal Financial Assistance Grant Application with Washington State Parks Recreational Boating Safety (RBS) Program to assist with local marine law enforcement and boating safety programs. The Agreement commenced on April 1, 2014, and shall continue until September 30, 2014. Compensation to Skagit County shall not exceed \$20,659. **(Contract No. C20140222)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$224,686.40 (Transmittal No. C-63-14); and
 - b) Warrants numbered 403191 through 403493 from Clearing Fund 696 in the total dollar amount of \$1,185,089.43 (Transmittal No. C-64-14).

VII. MISCELLANEOUS:

a) PARKS AND RECREATION:

1. Resolution providing notice of intent to lease County-owned property located at Northern State Recreation Area in Sedro-Woolley for hay cutting.

Mr. Adams presented the Resolution providing notice of intent to lease County-owned property for hay cutting. He briefed the Board on the benefits of leasing portions of the Northern State Recreation Area for hay cutting.

A motion was made by Commissioner Dahlstedt to approve the Resolution providing notice of intent to lease County-owned property located at Northern State Recreation Area for hay cutting (**Resolution No. R20140149**) Chair Wesen seconded the motion.

The vote passed unanimously.

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 2:44 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board