

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 28, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, April 28, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) 9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

a) 1:30 p.m. - 1:40 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dillon to approve the consent agenda items 1 through 15, ratification agenda items 16 through 19, vouchers and warrants for Monday, April 28, 2014. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

Chair Wesen recessed the proceedings at 1:32 p.m.

b) 1:40 p.m. - 2:00 p.m. Other Business:

Chair Wesen reconvened the proceedings at 1:42 p.m.

1. Conservation Futures - Discussion/Possible Action: Resolution to Authorize Applications for Grant Funding Assistance through the Washington Wildlife and Recreation Program (WWRP) to the Recreation and Conservation Office (RCO) for Acquisition of Nine (9) Conservation Easements

Farmland Legacy Program Coordinator Kendra Smith briefed the Board on the grant funding match through the Washington Wildlife and Recreation Program from the Recreation and Conservation Office.

No one was present to provide comments. Chair Wesen recused himself from voting on the

Resolution since his family was one of the eleven applicants.

A motion was made by Commissioner Dahlstedt to approve the Resolution to authorize the applications for grant funding assistance through the Washington Wildlife and Recreation Program (WWRP) to the Recreation and Conservation Office (RCO) for the acquisition of Conservation Easements.

(Resolution No. R20140128) Commissioner Dillon seconded the motion.

The vote passed unanimously.

Ms. Smith and the Commissioners discussed the WWRP application process to further clarify that this was the first of many steps in the process and that the applicants, if awarded funding, would have certain rules and regulations to follow. After concluding the discussion regarding funding from WWRP, Mr. Berentson and Ms. Smith briefed the Board on a proposed letter to the Washington State Department of Natural Resources regarding their sustainable harvesting regulations.

Chair Wesen recessed the proceedings at 1:53 p.m.

- c) 2:30 p.m. - 3:00 p.m. Update by Project Manager Marc Estvold and DLR Group: Jail Process

Chair Wesen reconvened the proceedings at 2:30 p.m. and introduced Project Manager Marc Estvold. Mr. Estvold, Bill Valdez of DLR Group, and Skagit County Sheriff Will Reichardt were present to update the Commissioners on the jail process and gave an overview of the project since 1984 when the current jail was built and designed for 83 beds. Mr. Estvold said that the current jail was remodeled in 1991 to accommodate 154 beds, then again in 2002 to accommodate 174 beds, but currently has a population of 200. Mr. Estvold said that 11 jail sites had been evaluated over the years and after the creation of the Jail Coordinating Council in 2012 which evaluated the need for a larger jail and whether to renovate, outsource or build new, the Coordinating Council and

each City Council unanimously supported building a new facility, which the voters approved and passed a sales tax increase from 8.2% to 8.5%.

Mr. Estvold said that the new facility would be built with 400 beds and that it was being planned for the future expansion of 800 beds. The preferred site for the facility was the Truck City/Suzanne Lane Site, which the City of Mount Vernon had recently approved to re-zone for the purposes of building the jail facility.

Mr. Valdez discussed the work and meetings held to capture Skagit County's needs for the new jail facility in order to complete the pre-design, programming, and planning work. Mr. Valdez said that the facility was also being designed to current American Correctional Association requirements and he shared that some areas in the facility were being built to accommodate 400 beds and some areas were being built to accommodate the future expansion of the full 800 beds.

Mr. Estvold and Mr. Valdez discussed the remaining steps left before construction could begin on the facility.

The Commissioners thanked them for the information.

- d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, APRIL 28, 2014 (items 1 through 15):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 21, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, April 22, 2014. **(Approved)**

b) ADMINISTRATIVE SERVICES:

3. Resolution to modify the purpose of the Medic 1 Fund, Fund 123, as established by Resolution No. 7697. **(Resolution No. R20140122)**
4. Resolution requesting the Treasurer, Assessor, and Director of Geographic

Information Services to attend Canvassing Board Election Certification meetings. **(Resolution No. R20140123)**

c) ASSIGNED COUNSEL:

5. Amendment No. 1 to Personal Services Agreement No. C20120537 with Jennifer Bouwens, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. The purpose of this Amendment is to increase the compensation amount by \$75,000 for additional representation services. The new compensation amount shall not exceed \$150,000. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20140050)**

d) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Esary Roofing and Siding to inspect the entire roof at the Skagit County Moen Building located at 315 S. 3rd Street in Mount Vernon, and patch necessary areas with PCV Membrane. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$1,000. **(Contract No. C20140185)**

e) GEOGRAPHIC INFORMATION SERVICES:

7. This is a tier 3 partnership Agreement with the City of Sedro-Woolley to allow the sharing of the 2013 Pictometry Orthophotographic aerial photography images with organizations outside of the existing Skagit County-Pictometry partnership. Tier 3 partners pay \$400 to recover some of the cost of the project, paid by all Skagit partners. The Agreement shall commence on the date of execution and shall continue for as long as the contractor possesses the Orthographic Images. Compensation to Skagit County shall not exceed \$400. **(Contract No. C20140186)**

f) INFORMATION SERVICES:

8. Amendment No. 3 to Customer Sales Agreement No. C20050492 with Vitera Healthcare Solutions (f/k/a Emdeon Practice Services/Sage Software Healthcare, LLC) to upgrade the Medical Manager system to Version 12 which supports the International Classification of Diseases, Tenth Revision (ICD-10). This Amendment increases compensation by \$1,200 for a new compensation amount not to exceed \$31,188. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20140051)**
9. Amendment No. 1 to Personal Services Agreement No. C20130634 with Diversint for a support technician for repair and support of all County managed computer and computer related equipment. The purpose of this Amendment is to extend term of the Agreement from April 30, 2014, to December 31, 2014. This Amendment increases compensation by \$40,000 for a new compensation amount not to exceed \$65,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140052)**

g) OFFICE OF JUVENILE COURT:

10. Personal Services Agreement with Youthnet to perform intake to determine goals and develop individualized independent living skills plan for youth referred by Skagit County Office of Juvenile Court. The Agreement shall commence on July 1, 2014, and continue until June 30, 2017. Compensation shall not exceed \$24,000 per year; total compensation shall not exceed \$72,000. **(Contract No. C20140187)**

h) PARKS RECREATION AND FAIRGROUNDS:

11. Vendor Services Agreement with Skagit Roofing, LLC to remove and replace the metal overlay with a snap-lock metal roof at the maintenance shop and clubhouse located at Howard Miller Steelhead Park, 52804 Rockport Park Road in Rockport. The Agreement shall commence on the date of execution and shall continue for one year. Compensation shall not exceed \$9,240. **(Contract No. C20140188)**

i) PUBLIC WORKS:

12. Resolution to call for a public hearing to consider testimony regarding a Franchise Agreement with Blanchard-Edison Water Association to install, operate and maintain water utility systems. The hearing is scheduled to take place on Monday, May 19, 2014, at 10:00 a.m., or as soon thereafter as possible. **(Resolution No. R20140124)**
13. Resolution regarding a declaration of emergency for the repair of the Guemes Island Ferry keel coolers. **(Resolution No. R20140125)**
14. Vendor Services Agreements with Pacific Northwest Scale Co., Inc. to perform quarterly calibration, maintenance, and repair on the scales and associated equipment at the Skagit County Transfer and Recycling Station, located at 14158 Ovenell Road in Mount Vernon, and the Sauk Transfer Station located at 50796 Sauk Landfill Road in Concrete. The Agreement shall commence on the date of execution and shall continue for one (1) year with the option to extend the term for one (1) additional year. Compensation shall not exceed \$30,000 per year. **(Contract No. C20140189)**
15. Vendor Services Agreement with Culbertson Marine Construction, Inc. to provide emergency repair, pursuant to Declaration of Emergency Resolution No. R20140111, for the repair of the Guemes Island Ferry dock sheaves and pins. The work commenced on March 31, 2014, and the Agreement shall continue for one year from the date of commencement of the work. Compensation shall not exceed \$2,732.59. **(Contract No. C20140190)**

V. RATIFICATION AGENDA (items 16 through 19)

j) COMMUNITY SERVICES:

16. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Burlington to provide administrative and professional care services to senior citizens. The City of Burlington

experienced administrative delays in finalizing the agreement and it was important to continue to provide these crucial services to Skagit County residents. **(Resolution No. R20140126)**

17. Interlocal Cooperative Agreement with the City of Burlington to provide administrative and professional care services to senior citizens. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation to Skagit County shall not exceed \$16,973. **(Contract No. C20140191)**

k) **FACILITIES MANAGEMENT:**

18. Resolution authorizing the ratification of a Vendor Services Agreement with ServiceMaster Cleaning Services to provide emergency water restoration services for the Skagit County Sheriff's Office, located at 600 S. 3rd Street in Mount Vernon. As a result of the sewer line backup, emergency water restoration services were needed. A signed Agreement was not received prior to the commencement of services. **(Resolution No. R20140127)**
19. Vendor Services Agreement with ServiceMaster Cleaning Services to provide emergency water restoration services for the Skagit County Sheriff's Office, located at 600 S. 3rd Street in Mount Vernon. The Agreement commenced on January 9, 2014 and shall continue for one year. Compensation shall not exceed \$2,139.92. **(Contract No. C20140192)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$74,295.18 (Transmittal No. C-55-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$216,348.08 (Transmittal No. C-56-14); and
 - c) Warrants numbered 402118 through 402537 from Clearing Fund 696 in the total dollar amount of \$4,550,661.60 (Transmittal No. C-57-14); and
 - d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$46,787.79 (Transmittal No. C-58-14); and
 - e) Payroll warrants numbered 330806 through 331491 in the total dollar amount of \$1,144,644.48 (Transmittal No. P-16-14).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 3:09 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board