

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 21, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, April 21, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 24, ratification agenda items 25 through 30, vouchers and warrants for Monday, April 21, 2014. Commissioner Dillon seconded the motion.

The vote passed unanimously.

c) *3:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

None scheduled for Monday, April 21, 2014.

IV. CONSENT AGENDA (items 1 through 24):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, April 14, 2014. **(Approved)**

2. Record of the Proceedings for Tuesday, April 15, 2014. **(Approved)**

3. Resolution appointing members to the Forest Advisory Board in Districts 1, 2, and 3. **(Resolution No. R20140109)**

b) AUDITOR:

4. Amendment No. 3 to Contract No. C20050250 with HART Intercivic. This Amendment provides extended hardware warranties on the DAU, JBC and VBO election equipment through June 15, 2015. Compensation is increased by \$567.00, for a new contract amount not to exceed \$254,438.86. All other terms and conditions of the original Agreement and subsequent

Amendments shall remain in effect. **(Amendment No. A20140039)**

5. Vendor Services Agreement with HART Intercivic to provide one-year of maintenance of two Kodak i610 ballot scanners used in conducting elections. The Agreement shall commence on August 1, 2014, and continue for one year. Compensation shall not exceed \$4,000. **(Contract No. C20140177)**

c) COMMUNITY SERVICES:

6. Amendment No. 1 to Personal Services Agreement No. C20130191 with Karleen A. Patrick to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. This Amendment extends the term by six months in order to have all Community Wellness Program providers on one cycle. The term will end December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140040)**
7. Personal Services Agreement with Phoenix Recovery Services to provide urinalysis testing and case management to Mental Health Court participants. The Agreement shall commence on July 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$24,000. **(Contract No. C20140178)**
8. Amendment No. 1 to Personal Services Agreement No. C20130210 with Dion L. Menser to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors and the promotion of ongoing recovery. This Amendment extends the term by six months in order to have all Community Wellness Program providers on one cycle. The term will end December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140041)**
9. Amendment No. 1 to Personal Services Agreement No. C20130192 with Brandon Adams to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. This Amendment extends the term by six months in order to have all Community Wellness Program providers on one cycle. The term will end December 31, 2014. This Amendment also increases compensation by \$5,000, for a new total compensation amount not to exceed \$15,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140042)**
10. Personal Services Agreement with Sunrise Services to provide integrated mental health and chemical dependency treatment services for up to twenty-five Skagit County Mental Health Court (MHC) clients. The Agreements shall commence on May 1, 2014, and continue until December 31, 2015. Compensation shall not exceed \$184,200. **(Contract No. C20140179)**
11. Amendment No. 1 to Personal Services Agreement No. C20130181 with H. Roksan Biktimir, COMAS, Inc. dba Northsound Counseling Center to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. This Amendment extends the term by six months in order to have all Community Wellness Program providers on one cycle. The term will end December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140043)**

12. Amendment No. 1 to Personal Services Agreement No. C20130168 with Sandra J. Higman to provide mental health services through the Community Wellness Program. This Amendment extends the term by six months in order to have all Community Wellness Program providers on one cycle. The term will end December 31, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140044)**

d) INFORMATION SERVICES:

13. Subscription Agreement with Cisco WebEx LLC to provide Web Conferencing Hosting services for one host license at a rate of \$49 per month plus applicable sales tax. The Agreement shall commence upon the date of execution, and shall renew automatically and continue until terminated. **(Amendment No. A20140045)**

e) OFFICE OF JUVENILE COURT:

14. Agreement with Northwest Educational Service District 189 for the provision of educational services to juveniles detained in the Skagit County Juvenile Detention Center. The Agreement shall commence on September 1, 2014, and continue until August 31, 2015. There is no fiscal consideration associated with this Agreement. **(Contract No. C20140180)**

f) PUBLIC HEALTH:

15. Amendment No. 13 to Skagit County Contract No. C20110594 with the Washington State Department of Health Consolidated Contract No. C16899. The purpose of this Amendment is to continue the EPA NEP Onsite Sewage, Maternal and Child Health Block, Drinking Water Group A Spatial Dataset, and Immunization/Child Profile programs. Compensation to Skagit County shall be increased by \$95,227 for a new compensation amount not to exceed \$2,421,212. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140046)**

16. Amendment No. 1 Interlocal Cooperative Agreement No. C20120533 with Cascade Job Corps Center to provide environmental health inspections of food services operations, residential halls, vocational trade classrooms, and other facilities accessed by the students at Cascade Job Corps Center. This Amendment extends the term one additional year, ending September 30, 2015, and increases compensation, for a total amount not to exceed \$3,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140047)**

g) PUBLIC WORKS:

17. Resolution amending Resolution No. R20110144 adopting a policy regarding the Organizational Structure of the Skagit County Public Works Department. **(Resolution No. R20140110)**

18. Resolution for Declaration of Emergency for the repair of the Guemes Island Ferry No. 2 main engine and for the repair of the Guemes Island Ferry dock sheaves. Compensation shall not exceed \$35,000 for the repair of the engine and \$3,000 for the repair of the dock sheaves. **(Resolution No. R20140111)**

19. Resolution awarding bid for Electrical Repair and Maintenance Service to

Veca Electrical Company, Inc. in an amount not to exceed \$100,000.
(Resolution No. R20140112)

20. Resolution awarding bid for the Calhoun Road Rehabilitation Project #ES43200-1, Schedule A - Calhoun Road, Skagit County #ES43200-1, Schedule B - Waterline, Skagit County Project #ES97-81, PUD Project #WO13-03451 to Faber Construction Corporation in the amount of \$429,871.04.
(Resolution No. R20140113)
21. Resolution calling for update of vendor lists for Maintenance Material and Rental Equipment in accordance with RCW 39.04.190. **(Resolution No. R20140114)**
22. Vendor Services Agreement with Diesel Services, Inc. for the emergency repair of the Guemes Island Ferry No. 2 main engine. The Agreement commenced on March 11, 2014, pursuant to the emergency Resolution, and shall continue for one year. Compensation shall not exceed \$30,012.18.
(Contract No. C20140181)
23. Amendment No. 2 to Interlocal Cooperative Agreement No. C20100253 with the City of Mount Vernon to receive, treat, and dispose of Vector Truck and Sweeper Truck waste collected by the County at the City's Wastewater Treatment Facility as a requirement of the National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Phase II. The purpose of this Amendment is to increase compensation by \$9,882 for a new total amount not to exceed \$35,000 in order to allow the City to continue to dispose of Vector Truck and Sweeper Truck waste. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140048)**
24. Vendor Services Agreement with Cummins Northwest, LLC for the complete engine rebuild for one Cummins KTA-19 M3 diesel engine for the M/V Guemes. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$79,393.41.
(Contract No. C20140182)

V. RATIFICATION AGENDA (items 25 through 30)

h) COMMUNITY SERVICES:

25. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of administrative and professional care services to senior citizens. The City of Sedro-Woolley experienced administrative delays in finalizing the Agreement and it was important to continue to provide these crucial services to Skagit County residents.**(Resolution No. R20140115)**
26. Interlocal Cooperative Agreement with the City of Sedro-Woolley for the provision of administrative and professional care services to senior citizens. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation to Skagit County shall not exceed \$20,441.**(Contract No. C20140183)**

i) PUBLIC WORKS:

27. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Skagit River System Cooperative to assist the County to evaluate preliminary designs for increased tidal freshwater habitat at the

South Fork Levee Setback site. Notice of funding was only recently received by Skagit County, to be effective December 4, 2013. **(Resolution No. R20140116)**

28. Interlocal Cooperative Agreement with Skagit River System Cooperative to assist the County to evaluate preliminary designs for increased tidal freshwater habitat at the South Fork Levee Setback site. The Agreement commenced on December 4, 2013, and shall continue through December 31, 2014. Compensation is 100% funded through the Washington State Recreation and Conservation Office PSAR Project Agreement 13-1057 P (Skagit County Contract No. C20140117), and shall not exceed \$11,363. **(Contract No. C20140184)**
29. Resolution authorizing the ratification of Amendment No. 1 to Vendor Services Agreement No. C20140154 with Lakeside Industries to provide gravel, rock, specialty and mixed asphalt products for road maintenance. The term needed to be amended due to the need to purchase products before the execution of the Agreement on March 31, 2014. **(Resolution No. R20140117)**
30. Amendment No. 1 to Vendor Services Agreement No. C20140154 with Lakeside Industries to provide gravel, rock, specialty and mixed asphalt products for road maintenance. This Amendment modifies the term, commencing March 18, 2014, and ending March 31, 2015. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20140049)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$189,670.44 (Transmittal No. C-51-14); and
 - b) Warrants numbered 401747 through 402117 from Clearing Fund 696 in the total dollar amount of \$1,958,571.04 (Transmittal No. C-53-14); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$92,081.44 (Transmittal No. C-54-14).

VII. **ADJOURNMENT:**

Chair Wesen adjourned the proceedings at 1:31 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board