

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, APRIL 14, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, April 14, 2014, with Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:32 p.m. Chair Wesen's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of April 14, 2014.

IV. CONSENT AGENDA FOR MONDAY, APRIL 14, 2014 (items 1 through 7):

A motion was made by Commissioner Dillon to approve the Consent Agenda items 1 through 7, vouchers and warrants for Monday, April 14, 2014. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, April 7, 2014. **(Approved)**

b) FACILITIES MANAGEMENT:

- 2. Personal Services Agreement with HKP Architects to provide revisions, additional information and vetting of strategic planning concepts with various departments and the Board of County Commissioners related to updating the draft November 27, 2013, Skagit County Facilities Needs Analysis. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$27,520, based on an hourly rate fee schedule. **(Contract No. C20140172)**

c) INFORMATION SERVICES:

- 3. Personal Services Agreement with Structured Communications Systems, Inc. to provide troubleshooting, configuration, architecture recommendations, software support, upgrade of licensed Citrix and NetScaler software as required, training and other functions as needed to assist Skagit County in the management and operation of the Citrix system environment. The Agreement shall commence on the date of execution by both parties and continue until December 31, 2014. Compensation shall not exceed \$15,000, based on an hourly rate fee schedule. **(Contract No. C20140173)**

d) PROSECUTING ATTORNEY:

- 4. County Program Agreement No. 1463-99051 with the Department of Social and Health Services (DSHS) Economic Services Administration, Division of Child Support for data security and use of State resources. The Agreement accompanies the on-going state and federal grants for

Family Support Services provided through the Skagit County Prosecutor's office for and on behalf of the Washington State Attorney General. The Agreement shall commence on July 1, 2014, and continue until June 30, 2019. **(Contract No. C20140174)**

5. Resolution delegating authority to sign certain Canadian customs documents to the Skagit County Administrator. **(Resolution No. R20140107)**

e) PUBLIC WORKS:

6. Vendor Services Agreement with Concrete Nor'west to provide gravel and concrete products as listed in Attachment "A". The Agreement shall commence on the date of execution and continue for one (1) year. Compensation shall not exceed \$50,000. **(Contract No. C20140175)**
7. Vendor Services Agreement with Industrial Mowing and Spraying for mowing and spraying of various roads. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,950. **(Contract No. C20140176)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 401302 through 401745 from Clearing Fund 696 in the total dollar amount of \$1,617,601.73 (Transmittal No. C-50-14); and
 - b) Warrants numbered 401746 through 401746 from Clearing Fund 696 in the total dollar amount of \$24,500 (Transmittal No. C-52-14); and
 - c) Payroll warrants numbered 330128 through 330805 in the total dollar amount of \$1,088,509.22 (Transmittal No. P-14-14); and
 - d) Junior District Payroll warrants numbered 805065 through 805242 in the total dollar amount of \$290,464.80 (Transmittal No. P-15-14).

VI. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board