

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 24, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, March 24, 2014, with Chair Ron Wesen, and Commissioner Kenneth A. Dahlstedt present. Commissioner Sharon D. Dillon excused.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:33 a.m. and excused Commissioner Dillon from the proceedings.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 10:30 a.m. - 11:00 a.m. Presentation: Accomplishments of Community Action of Skagit County in 2013

Chair Wesen introduced Executive Director Bill Henkel of Community Action of Skagit County.

Mr. Henkel and Community Services Director Lynn Christofersen briefed the Commissioners on the work provided by Community Action of Skagit County in 2013. He said they help people help themselves and each other by stabilizing lives and exiting poverty. They expressed thanks to the volunteers, donors, and community partners that helped make their work possible. They shared that May 3, 2014 was their annual Have a Heart Run or Walk and encouraged participation.

The commissioners thanked Mr. Henkel and Ms. Christofersen for the presentation and Chair Wesen recessed the proceedings at 11:19 a.m.

- c) 11:00 a.m. - 12:00 p.m. Community Services - Jennifer Kingsley, Director:

Chair Wesen reconvened the proceedings at 11:27 a.m. and introduced Operations Manager Bob Hicks.

- 1. **Public Hearing/Possible Action: Application for a Community Development Block Grant (CDBG)**

Operations Manager Bob Hicks of Skagit County Community Services and Community Services Director Lynn Christofersen of Community Action of Skagit County were present to discuss the Community Development Block Grant (CDBG) which was provided by Washington State Department of Commerce and was a pass through grant from Skagit County to Community Action of Skagit County.

Ms. Christofersen briefed the Commissioners on the valuable services they were able to provide in Eastern Skagit County after being awarded CDBG funds and she shared that the additional award of annual funds would allow Community Action of Skagit County to continue providing, improving and expanding their services.

Chair Wesen opened the public hearing at 11:42 a.m. Seeing no one present to provide testimony, Commissioner Dahlstedt made a motion to close the public hearing which was seconded by Chair Wesen. The motion passed unanimously.

Commissioner Dahlstedt said that the funds were essential to fund and support programs to neighbors in need in Eastern Skagit County. So that the Resolution was executed properly, Commissioner Dahlstedt first made a motion to rescind Resolution No. R20140075 which Chair Wesen seconded. The motion passed unanimously. Then Commissioner Dahlstedt made the following motion:

A motion was made by Commissioner Dahlstedt to approve Resolution No. R20140075 and correct the date to March 24, 2014. Chair Wesen seconded the motion.
The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

Chair Wesen recessed the proceedings at 11:44 a.m.

- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Wesen reconvened the proceedings at 1:31 p.m. Commissioner Dahlstedt and Chair Wesen discussed consent agenda item no. 3, the Amendment to the Jail Facility Use Agreement with the cities of Anacortes, Burlington, Mount Vernon, and Sedro-Woolley.

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 17, vouchers and warrants for Monday, March 24, 2014. Chair Wesen seconded the motion.
The vote passed unanimously. Commissioner Sharon D. Dillon's absence was excused

- e) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for Monday, March 24, 2014.

IV. CONSENT AGENDA (items 1 through 17):

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 17, 2014. **(Approved)**
2. Record of the Proceedings for Tuesday, March 18, 2014. **(Approved)**
3. Amendment No. 1 to Jail Facility Use Agreement No. C20130315 by and between Skagit County and the Cities of Sedro-Woolley, Anacortes, Mount Vernon and Burlington, pursuant to RCW Chapters 70.48 and 39.34. This Amendment adds and amends terms and conditions governing tax disbursements and County reimbursement for jail outsourcing conducted by Cities. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140026)**

4. Resolution reappointing Ahmik Hindman to the Central Skagit Rural Partial County Library District Board of Trustees to a five-year term. Mr. Hindman's term shall expire on March 25, 2019. **(Resolution No. R20140089)**
 5. Resolution reappointing Liz McNett Crowl to the Skagit County Parks and Recreation Advisory Board. Liz McNett Crowl's three-year term shall expire December 31, 2016. **(Resolution No. R20140090)**
 6. Resolution reappointing John Semrau to the Skagit County Parks and Recreation Advisory Board. John Semrau's three-year term shall expire December 31, 2016. **(Resolution No. R20140091)**
 7. Resolution calling for bids for Skagit County legal printing for 2014 through 2015. The bid opening is scheduled to take place on Monday, March 31, 2014, at 2:00 p.m. **(Resolution No. R20140092)**
- b) BUDGET AND FINANCE:
8. Resolution awarding additional hotel/motel tax funding for 2014 to Skagit County Chamber Executive Director Association (SCCEDA) in the amount of \$36,000. **(Resolution No. R20140093)**
- c) PARKS, RECREATION AND FAIRGROUNDS:
9. Amendment No. 1 to Vendor Services Agreement No. C20130157 with Dahl Electric, Inc. to provide services and repairs to facilities listed in the Agreement. This Amendment increases compensation by \$10,000 in order to cover the additional year-long extension of the contract, which will end April 15, 2015. Total compensation shall not exceed \$20,000. All other terms and conditions of the Agreement shall remain in effect. **(Amendment No. A20140027)**
- d) PUBLIC WORKS:
10. Resolution awarding the bid for the Complete Rebuild of One Cummins KTA-19 M3 Diesel Engine for the M/V Guemes to Cummins Northwest, LLC in the amount of \$79,393.41. **(Resolution No. R20140094)**
 11. Resolution Authorizing Emergency Road Closure on Main Street, Conway, WA No. 80420 to allow Burlington Northern Santa Fe to repair the rail crossing at milepost 0.11. **(Resolution No. R20140095)**
 12. Interlocal Cooperative Agreement with the Upper Skagit Indian Tribe regarding the Helmick Road Safety Extension Project Phase 2. The Agreement shall commence on the date of execution and continue until completion or December 31, 2019 whichever is sooner. The Upper Skagit Indian Tribe shall reimburse Skagit County for the costs related to the project which are currently estimated to be \$20,000. **(Contract No. C20140124)**
 13. Vendor Services Agreement with Pape Machinery, Inc. to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000. The Agreement shall commence on the date of execution and continue until March 31, 2015. Compensation shall not exceed \$100,000. **(Contract No. C20140125)**
 14. Vendor Services Agreement with NC Machinery Co. to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000. The Agreement shall commence on the date of execution and continue until March 31, 2015. Compensation shall not exceed \$100,000. **(Contract No. C20140126)**
 15. Vendor Services Agreement with Van's Equipment Co. to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000. The Agreement shall commence on the date of execution and continue until March 31, 2015. Compensation shall not exceed \$200,000. **(Contract No. C20140127)**

16. Vendor Services Agreement with Hertz Equipment Rental Corporation to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000. The Agreement shall commence on the date of execution and continue until March 31, 2015. Compensation shall not exceed \$150,000. **(Contract No. C20140128)**
17. Construction Contract Agreement with Tiger Construction Ltd. for the Davis Slough Bridge Project (South Skagit Highway) #ES7000-11, SRFB Project #13-1052R. The Agreement shall commence on the date of execution and continue until completed. Compensation shall not exceed \$835,160.65. **(Contract No. C20140129)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$135,342.91 (Transmittal No. C-39-14); and
 - b) Warrants numbered 400208 through 400710 from Clearing Fund 696 in the total dollar amount of \$1,948,635.09 (Transmittal No. C-40-14); and
 - c) Payroll warrants numbered 329458 through 330127 in the total dollar amount of \$1,066,835.68 (Transmittal No. P-12-14).

VI. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board