

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, MARCH 10, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, March 10, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:34 p.m.

II. PLEDGE OF ALLEGIANCE:

The salute to the flag was performed at 10:30 a.m. during the Elected Officials/Department Heads Meeting.

III. AGENDA:

a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) *10:30 a.m. - 12:00 p.m. Elected Officials & Department Heads Meeting

c) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 18, ratification agenda items 19 through 22, vouchers and warrants for Monday, March 10, 2014. Commissioner Dillon seconded the motion. The vote passed unanimously.

d) *2:00 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of March 10, 2014.

IV. CONSENT AGENDA (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Wednesday, March 5, 2014. **(Approved)**

2. Resolution reappointing Jeff Lee (Consumer Representative, District No. 1), Greg Reed (Consumer Representative, District No. 3), Mark Watkinson (Department of Emergency Management), Don Slack (EMS Medical Program Director), Tom Walsh (Fire Commissioners Association), Ken Dahlstedt (Skagit County Commissioner), and Taylor Dalton and Lois Pate (Hospital Representatives) to the Skagit County Emergency Medical Services (EMS) Commission. Their terms expire June 30, 2014. **(Resolution No. R20140063)**

b) ASSIGNED COUNSEL:

3. Amendment No. 1 to Personal Services Agreement No. C20120539 with Jon Ostlund, Attorney at Law to provide indigent defense representation to defendants referred by the Office of Assigned Counsel who have been deemed conflict of interest for the Skagit County Public Defender's Office. This Amendment increases compensation from \$75,000 to \$150,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140019)**

c) BUDGET AND FINANCE:

4. Resolution creating Skagit County's Insurance Cost Assessment Policy for 2013. **(Resolution No. R20140064)**

5. Resolution establishing Skagit County's Annual Cost Assessment Policy for 2013. **(Resolution No. R20140065)**
 6. Resolution establishing the 2013 cost allocations to county funds. **(Resolution No. R20140066)**
 7. Resolution to call for a public hearing to consider an amendment to the 2014 Skagit County Budget. The public hearing is scheduled for Tuesday, March 25, 2014, at 9:15 a.m. **(Resolution No. R20140067)**
 8. Funding Agreement with Sedro-Woolley Riding Club, which awards \$2,000 of Lodging Tax funds to support marketing and advertising for the Sedro-Woolley Rodeo. The Agreement commenced on January 1, 2014, as authorized by Resolution No. R20130361, and shall continue until December 31, 2014. **(Contract No. C20140095)**
- d) COMMUNITY SERVICES:
9. Resolution calling for a public hearing regarding application for public service grant component of the 2014-2015 community development block grant. The public hearing is scheduled to take place on Tuesday, March 24, 2014, at 11:00 a.m. **(Resolution No. R20140068)**
 10. Resolution to establish a grievance procedure concerning the use of 2014-2015 Community Development Block Grant funds. **(Resolution No. R20140069)**
- e) PARKS, RECREATION, AND FAIRGROUNDS:
11. Amendment No. 2 to Vendor Services Agreement No. C20120116 with Rivercity Screenprinting Inc. to provide tee-shirts, apparel, and screen printing. This Amendment extends the term an additional year, ending March 25, 2015 and increases compensation from \$34,000 to \$51,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140020)**
- f) PUBLIC WORKS:
12. Resolution awarding bid to Harris Electric, Incorporated in the amount of \$26,281 for the Purchase and Installation of Marine Radars and Equipment for the M/V Guemes. **(Resolution No. R20140070)**
 13. Resolution awarding bid for the Davis Slough Bridge Project (South Skagit Highway), Project #ES7000-11, Salmon Recovery Funding Board (SRFB) Project #13-1052R to Tiger Construction in the amount of \$835,160.65. **(Resolution No. R20140071)**
 14. Amended Temporary Construction Easement to Skagit County Contract No. C20130363 with Skagit Land Trust for the Cumberland Creek Mitigation Project. The County is required to mitigate for levee repairs made from damages on Cockreham Island incurred during the 2006 flood event. Project location is on Skagit Land Trust property. This Amended Easement revises Exhibits A and A-1 to reflect the revised mitigation project. All other terms and conditions of the original Easement remain the same. **(Amendment No. A20140021)**
 15. Amended Temporary Construction Easement to Skagit County Contract No. C20130377 with Seattle City Light for the Cumberland Creek Mitigation Project. The County is required to mitigate for levee repairs made from damages on Cockreham Island incurred during the 2006 flood event. Project location is on Seattle City Light property. This Amended Easement revises Exhibits A and A-1 to reflect the revised mitigation project. All other terms and conditions of the original Easement remain the same. **(Amendment No. A20140022)**
 16. Vendor Services Agreement with NW Relining LLC to provide equipment rental for various projects with expected annual expenditures to exceed \$25,000. The Agreement shall commence on the date of execution and continue through March 31, 2015. Compensation shall not exceed \$50,000. **(Contract No. C20140096)**

17. Vendor Services Agreement with Steve's Window Cleaning for cleaning windows at 201 E. Avon Avenue, Burlington. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20140097)**

g) RISK MANAGEMENT:

18. Personal Services Agreement with End Results Training LLC to provide specialized training for Skagit County Sheriff's Department and Juvenile Detention Corrections employees. The Agreement shall commence on March 15, 2014, and continue until March 31, 2015. Compensation shall not exceed \$10,000. **(Contract No. C20140098)**

V. RATIFICATION AGENDA (items 19 through 22):

h) HEALTH:

19. Resolution authorizing the ratification of an Agreement with the National Association of County and City Health Officials for a capacity building award #MRC 14-1027 for various Medical Reserve Corp (MRC) program supplies, small equipment, and coordinator costs. The Agreement was not received for consideration until after the start date. **(Resolution No. R20140072)**
20. Agreement with the National Association of County and City Health Officials for a capacity building award #MRC 14-1027 for various Medical Reserve Corp (MRC) program supplies, small equipment, and coordinator costs. The Agreement commenced on December 20, 2013, and shall continue until July 31, 2014. Compensation to Skagit County shall not exceed \$3,500. **(Contract No. C20140099)**

i) PUBLIC WORKS:

21. Resolution authorizing the ratification of a Local Agency Standard Agreement with KPFF Consulting Engineers for construction support services for the Davis Slough Bridge Project (South Skagit Highway) ES7000-11. KPFF was contracted to perform work effective December 17, 2012, but Phase II also needed to be included for this project. **(Resolution No. R20140073)**
22. Local Agency Standard Agreement with KPFF Consulting Engineers for construction support services for the Davis Slough Bridge Project (South Skagit Highway) ES7000-11. The Agreement commenced on December 17, 2012, and shall continue until August 31, 2015. Compensation shall not exceed \$59,662.23. **(Contract No. C20140100)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$76,004.74 (Transmittal No. C-35-14); and
 - b) Warrants numbered 399312 through 399679 from Clearing Fund 696 in the total dollar amount of \$2,278,465.03 (Transmittal No. C-36-14); and
 - c) Payroll warrants numbered 328786 through 329457 in the total dollar amount of \$1,081,293.31 (Transmittal No. P-10-14); and
 - d) Junior District Payroll warrants numbered 804719 through 804883 in the total dollar amount of \$241,438.57 (Transmittal No. P-11-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:35 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board