

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 24, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, February 24, 2014, with Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present. Chair Ron Wesen excused.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dillon to approve consent agenda items 1 through 3, 5 through 8, vouchers and warrants for Monday, February 24, 2014. (Item No. 4 to come back before the Commissioners on Tuesday, February 25, 2014 at 11:30 a.m.) Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Ron Wesen's absence was excused

c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

No executive sessions were scheduled for the week of February 24, 2014.

IV. CONSENT AGENDA (items 1 through 8):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 10, 2014. **(Approved)**

2. Record of the Proceedings for Tuesday, February 18, 2014. **(Approved)**

3. Resolution appointing members to the advisory board for the Edison Subarea Clean Water District. Darryl Kvistad, Scott Mangold, Tom Skinner, Charles Stevens, and John Leander shall serve until August 25, 2014. **(Resolution No. R20140053)**

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 3 to Personal Services Agreement No. C20120059 with Innovative Environments, LLC to provide services related to the protection and preservation of farmland and for the management of forest resources. The purpose of this Amendment is to extend the term from February 28, 2014, through May 31, 2014, and increase compensation by \$33,750. Total compensation shall not exceed \$168,750. All other terms and conditions of the original contract and subsequent Amendments shall remain in effect. **(To be considered February 25, 2014)**

c) PLANNING AND DEVELOPMENT SERVICES:

5. Amendment No. 1 to Interagency Agreement No. C20120130 with Washington State Department of Commerce for a Puget Sound Watershed Protection and Restoration Grant to study, consider and, subject to the Board of County Commissioners direction and approval, consider for adoption and implementation an inter-jurisdictional transfer of development rights

program in Skagit County. This Amendment revises the allocation of funds among tasks to accurately reflect the work needed to complete each. The total budget remains unchanged at \$271,028, with Skagit County providing \$70,960 in matching funds. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140014)**

d) PUBLIC WORKS:

6. Resolution calling for a public hearing regarding Application for Franchise Agreement with Olympic Pipe Line Company. The public hearing is scheduled to take place on Tuesday, March 25, 2014, at 10:30 a.m. or as soon as possible thereafter. **(Resolution No. R20140054)**
7. Vendor Services Agreement with Meyer Sign and Advertising Company for the design and application of logos and graphics on county owned vehicles. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed a total of \$20,000. **(Contract No. C20140076)**

e) RISK MANAGEMENT:

8. Personal Services Agreement with Professional Claims Intervention Services to provide professional services for workers compensation claims. The Agreement shall commence on February 26, 2014. Compensation shall not exceed \$4,000 per month. **(Contract No. C20140077)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 398470 through 398872 from Clearing Fund 696 in the total dollar amount of \$5,614,727.33 (Transmittal No. C-28-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$199,283.83 (Transmittal No. C-29-14); and
 - c) Warrants numbered 398873 through 398939 from Clearing Fund 696 in the total dollar amount of \$150,200.47 (Transmittal No. C-30-14); and
 - d) Payroll warrants numbered 328098 through 328785 in the total dollar amount of \$1,067,766.13 (Transmittal No. P-08-14).

VI. ADJOURNMENT:

Commissioner Dahlstedt adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board