

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, FEBRUARY 18, 2014**

The Skagit County Board of Commissioners met in regular session on Tuesday, February 18, 2014, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Sharon D. Dillon present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 10:30 a.m. - 11:30 a.m. Public Works - Dan Berentson, Interim Director:

Dan Berentson, Interim Director, was present to introduce the agenda item and answer questions.

1. Presentation/Submittal: 2013 Annual Bridge Report

Paul Randall-Grutter, County Engineer, noted that the American Society of Civil Engineers was celebrating the week of February 16, through February 22, 2014, as Engineers Week. He wished all the engineers a happy Engineers' week.

Mr. Randall-Grutter said that the Annual Bridge Report had been prepared by the Transportation Section of Skagit County Public Works Engineering Division in order to fulfill the requirements of the Washington Administrative Code (WAC) 136-20-060 which required the County Engineer to furnish the County's legislative authority with a written resume of the findings of the bridge inspection effort.

Mr. Nelson, Co-Bridge Inspector/Engineering Technician, presented the 2013 Annual Bridge Report and summarized the County's 2013 bridge inspection program. He said that the report focused on the Engineer's recommendations as to the replacement, rehabilitation, repair, and load restrictions on the County's deficient bridges.

Mr. Nelson stated that the other local agency bridges that had been inspected were all in good condition. The Town of Concrete's Baker River Bridge was listed as functionally obsolete.

Chair Wesen recessed the proceedings at 10:50 a.m.

2. Miscellaneous

- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:30 a.m.

1. Public Comment Period

Raynee Haynes and Krista Holmes with the Sedro-Woolley Future Farmers of America (FFA) presented information about competitions for the Sedro-Woolley Chapter. They noted that each year, FFA chapters celebrated National FFA Week, February 15, through February 22, 2014.

The Commissioners thanked FFA of Sedro-Woolley for the presentation. Commissioners Wesen and Dahlstedt spoke about their FFA experience.

Randy Good of Sedro-Woolley thanked the Superintendent of the Sedro-Woolley School District Phil Brockman for his support of agriculture programs and FFA students.

Chair Wesen closed the public comment period at 11:38 a.m.

2. Miscellaneous Announcements

There were no miscellaneous announcements.

- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of February 17, 2014.

IV. CONSENT AGENDA FOR TUESDAY, FEBRUARY 18, 2014 (items 1 through 14):

Commissioner Dillon reconvened the proceedings at 1:30 p.m. and excused Chair Wesen's absence.

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 14, Ratification Agenda items 15 through 36, vouchers and warrants for Tuesday, February 18, 2014. Commissioner Dillon seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, February 11, 2014. **(Approved)**

b) ASSIGNED COUNSEL:

- 2. Amendment No. 1 to Personal Services Agreement No. C20110578 with Sharon L. Fields, Attorney at Law, to provide consultation and representation relating to cases considered to be conflict of interest cases for the Skagit County Public Defender's office. This Amendment increases compensation by \$10,000 for a new compensation amount not to exceed \$110,000. All other terms and conditions of the original shall remain in effect. **(Amendment No. A20140008)**

c) COMMUNITY SERVICES:

- 3. Personal Services Agreement with Margaret LeBlanc to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$10,000 and is funded by the .1% sales tax. **(Contract No. C20140061)**

d) FACILITIES MANAGEMENT:

- 4. Personal Services Agreement with Semrau Engineering & Surveying, PLLC to provide American Land Title Association/American Congress on Surveying and Mapping (ALTA/ACSM) Land Title Survey on properties designated by the County. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$25,000 and is based on a fee schedule. **(Contract No. C20140062)**
- 5. Amendment No. 1 to Vendor Services Agreement No. C20120062 with Commercial Fire Protection Inc. to perform annual maintenance inspections, hydrostatic tests, and recharge approximately 227 fire extinguishers. The purpose of this Amendment is to add the Guemes Ferry property, located at 500 I Avenue in Anacortes. This Amendment increases compensation by \$1,000 for a new compensation amount not to exceed \$5,875. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140009)**

e) INFORMATION SERVICES:

6. Amendment No. 1 to Subscription/Maintenance Services Agreement No. C20120139 with Granicus, Inc. to provide video streaming for Skagit County's public website. The purpose of this Amendment is to upgrade the County's live and on-demand video streaming to the Open Platform format which supports HyperText Markup Language (HTML5) and Flash compatibility for next generation video display. This Amendment adds the costs of the Open Platform Encoding Appliance in the amount of \$4,600 and decreases the cost of existing managed services by \$225 for a new compensation amount not to exceed \$23,775 per year. All other terms and conditions of the original nonterminating Agreement shall remain in effect. **(Amendment No. C20140010)**
7. System Support Agreement with Infax Incorporated to provide system support for a digital sign which will be used by Skagit County District Court. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,300. **(Contract No. C20140063)**
8. Interlocal Cooperative Agreement with the City of Mount Vernon to design, engineer and obtain permits for the purpose of installing two (2) fiber optic lines to support governmental networking services, to be utilized by Skagit County, the City of Mount Vernon and other governmental agencies. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20140064)**

f) PARKS, RECREATION AND FAIRGROUNDS:

9. Real Estate Purchase and Sale Agreement with Ronald W. Brister and Linda M. Brister to purchase real property known as parcel #P24611, Centennial Trail. The Agreement shall be effective on the date of execution. Compensation shall not exceed \$7,000. **(Contract No. C20140065)**

g) PUBLIC WORKS:

10. Resolution to award the bid for the North Similk Pump Replacement Project to IMAC, Incorporated in the amount of \$45,437. **(Resolution No. R20140039)**
11. Resolution to award the bid for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually to the following vendors; McAsphalt Industries Limited, Aggregates West Inc., Concrete Nor'west, Lakeside Industries Inc., Skagit Aggregates LLC dba Day Creek Sand and Gravel, Cemex Construction Materials Pacific LLC, Erikson and Svendsen Inc., LB&R Logging, Martin Marietta Materials, Granite Construction, Roadwise Inc., Isco Industries LLC., Hilfiker Retaining Walls and Green Crow Rock Products. **(Resolution No. R20140040)**
12. Resolution for the approval of maps, plans, and specifications and call for bids for the complete rebuilding of one (1) Cummins KTA-19 diesel engine for the M/V Guemes. The bid opening is scheduled to take place on Monday, March 10, 2014, at 2:00 p.m., or as soon thereafter as possible. **(Resolution No. R20140041)**
13. Amendment No. 1 to Cooperation Agreement No. C20080474 with the United States of America Army Corps of Engineers and the Cockreham Island Levee for the Rehabilitation of a Non-Federal Flood Control Work Job No. SKA-06-07. This Amendment approves a letter to the U.S. Army Corps of Engineers regarding the Certification of Lands and Authorization for Entry for the Phase I construction of the Cumberland Creek Channel Restoration project located on the left bank of the Skagit River, Parcel P41872. This project provides mitigation for the Cockreham Levee repairs constructed during 2012 and 2013 to correct damages incurred during the 2006 flood. **(Amendment No. A20140011)**

h) SHERIFF:

14. Amendment No. 1 to Agreement No. C20130539 with the Pacific Region Organized Crime Drug

Enforcement Task Forces (OCDETF) and the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) for the purpose of receiving reimbursable costs incurred by SCIDEU in providing resources to joint operations/task forces. The purpose of this Amendment is to increase compensation to Skagit County by \$3,250 for a new compensation amount not to exceed \$5,750. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140012)**

V. RATIFICATION AGENDA (items 15 through 36):

i) COMMUNITY SERVICES:

15. Resolution authorizing the ratification of a Personal Services Agreement with United General Hospital to coordinate and implement substance abuse prevention programs designed to prevent or delay the misuse of alcohol, tobacco, marijuana and other drugs. Receipt of the State Revenue Contract Terms and Language delayed the finalization of the Agreement, however, the providers continued to assist eligible children in need of services. **(Resolution No. R20140042)**
16. Personal Services Agreement with United General Hospital to coordinate and implement substance abuse prevention programs designed to prevent or delay the misuse of alcohol, tobacco, marijuana and other drugs. The Agreement commenced on January 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$81,551 and funded through the Federal Substance Abuse Prevention and Treatment (SAPT) Block Grant. **(Contract No. C20140066)**
17. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Northwest ESD 189 to provide substance abuse treatment for eligible Skagit County youth, ages 10 through 20 years old. Receipt of the State Revenue Contract Terms and Language delayed the finalization of the Agreement however, the providers continued to assist eligible children in need of services. **(Resolution No. R20140043)**
18. Interlocal Cooperative Agreement with Northwest ESD 189 to provide substance abuse treatment for eligible Skagit County youth, ages 10 through 20 years old. The Agreement commenced on January 1, 2014, and shall continue until June 30, 2015. Compensation shall not exceed \$100,000 and is funded by federal, state, and .1% tax. **(Contract No. C20140067)**

j) FACILITIES MANAGEMENT:

19. Resolution authorizing the execution of a Vendor Services Agreement with Guardian Security Systems, Inc. to provide repair of fire alarms systems in the Public Safety Building and Annex Building on an as needed basis. A signed Agreement was not received prior to the commencement of services on November 14, 2013. **(Resolution No. R20140044)**
20. Vendor Services Agreement with Guardian Security Systems, Inc. to provide repair of fire alarms systems in the Public Safety Building and Annex Building on an as needed basis. The Agreement commenced on November 14, 2013, and shall continue for six (6) months. Compensation shall not exceed \$2,400. **(Contract No. C20140068)**

k) INFORMATION SERVICES:

21. Resolution authorizing the execution of an Interlocal Agreement with the City of Mount Vernon to provide video production services to Skagit 21 television station. Receipt of the contract delayed finalization of the Agreement. **(Resolution No. R20140045)**
22. Interlocal Agreement with the City of Mount Vernon to provide video production services to Skagit 21 television station. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20140069)**

l) LAW LIBRARY:

23. Resolution authorizing ratification of a Contract with West, a Thomson Reuters business to provide Westlaw services on two (2) patron computers located in the Law Library. West recently determined that Amendment No. A20130031 to Skagit County Contract No. C20110633 was not properly enacted by them and did not advise the Law Library of the problem until it was too late to obtain a new amendment. **(Resolution No. R20140046)**
24. Contract with West, a Thomson Reuters business to provide Westlaw services on two (2) patron computers located in the Law Library. The Contract commenced on January 15, 2014, and shall continue until January 14, 2016. Compensation shall not exceed \$50,000. **(Contract No. C20140070)**
 - m) PUBLIC WORKS:
25. Resolution authorizing the ratification of a Personal Services Agreement with the Skagit Watershed Council to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of the agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. A signed Agreement was not executed prior to the start date due to contract modifications and review. **(Resolution No. R20140047)**
26. Personal Services Agreement with the Skagit Watershed Council to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of the agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$30,000. **(Contract No. C20140071)**
27. Resolution authorizing the ratification of a Personal Services Agreement with the Skagit Fisheries Enhancement Group to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. A signed Agreement was not executed prior to the start date due to contract modifications and review. **(Resolution No. R20140048)**
28. Personal Services Agreement with the Skagit Fisheries Enhancement Group to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$32,500. **(Contract No. C20140072)**
29. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Skagit Conservation District to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. A signed Agreement was not executed prior to the start date due to contract modifications and review. **(Resolution No. R20140049)**
30. Interlocal Cooperative Agreement with the Skagit Conservation District to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$243,000. **(Contract No. C20140073)**
31. Resolution authorizing the ratification of a Personal Services Agreement with the Western Washington Agricultural Association to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. A signed Agreement was not executed prior to the start date due to contract modifications and review. **(Resolution No. R20140050)**

32. Personal Services Agreement with the Western Agricultural Association to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the implementation of agricultural and other best management practices consistent with the Critical Areas Ordinance and Clean Water Program. The Agreement commenced on January 1, 2014, and shall continue until December 2014. Compensation shall not exceed \$20,000. **(Contract No. C20140074)**
33. Resolution authorizing the ratification of a Personal Services Agreement with the Skagit Conservation Education Alliance to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the water quality consistent with the Clean Water Program. A signed Agreement was not executed prior to the start date due to contract modifications and review. **(Resolution No. R20140051)**
34. Personal Services Agreement with the Skagit Conservation Education Alliance to perform work, on a reimbursable basis, to assist Skagit County in completing certain tasks related to the water quality consistent with the Clean Water Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$29,100. **(Contract No. C20140075)**
- n) SHERIFF:
35. Resolution authorizing the ratification of Amendment No. 3 to Interlocal Jail Services Agreement No. C20110291 with Snohomish County for the housing of inmates in the Snohomish County Jail. Negotiation of rates delayed finalization of the Amendment prior to the commencement date of January 23, 2014. **(Resolution No. R20140052)**
36. Amendment No. 3 to Interlocal Jail Services Agreement with Snohomish County for the housing of inmates in the Snohomish County Jail. The purpose of this Amendment is to increase the compensation rate for housing Skagit County inmates from \$65.94 per day to \$67.92 per day and add a booking fee of \$97.80 per booking. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140013)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$270,410.38 (Transmittal No. C-26-14); and
 - b) Warrants numbered 398164 through 398469 from Clearing Fund 696 in the total dollar amount of \$2,130,475.82 (Transmittal No. C-27-14); and
 - c) Junior District Payroll warrants numbered M95002 through M95003 in the total dollar amount of \$4,423.88 (Transmittal No. P-07-14).

VII. ADJOURNMENT:

Commissioner Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board