

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 27, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, January 27, 2014, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *9:00 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve approve Consent Agenda Items 1 through 12, ratification agenda items 13 through 22, vouchers and warrants for Monday, January 27, 2014. Chair Dillon seconded the motion.

The vote passed unanimously.

Chair Wesen recessed the proceedings at 1:34 p.m.

- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)
- d) 6:00 p.m. Informational Public Forum with Emergency Services Consulting International (ESCI), Emergency Medical Service (EMS) Providers, Stakeholders, Local Hospitals, Mayors and Councils Regarding Future Provision of Emergency Medical Services in Skagit County

Chair Wesen reconvened the proceedings at 6:01 p.m. and introduced Kyle Gorman and Jim Broman, consultants from Emergency Services Consulting International (ESCI). Chair Wesen said that they were present now for the third time to review and discuss the evaluation of Skagit County's EMS system and discuss future plans and design of the emergency response and ambulance services.

Mr. Gorman and Mr. Broman were present to finish discussing their recommendations for improvement.

Mr. Gorman and Mr. Broman informed the Commissioners that they were currently looking for candidates to oversee the EMS system and that they had recommended hiring a director level position to manage EMS. They discussed that a financial firm had been selected to review the financial structure of levy and the allocation of funds to providers. The consultants reported that they had met with multiple Skagit County departments: Human Resources, Budget and Finance, Prosecuting Attorney, Public Health and Community Services, in order to begin the development of contracts with existing EMS providers. They said that contracts would be based on performance and issues were discussed with Skagit County's Medical Director Dr. Slack. They also reported that EMS providers were beginning to move forward to consolidate billings as well as improving staffing, deployment, and scheduling issues, and, that an issue that still remained to be resolved included what role the cities would play in the system.

Burlington City Administrator Bryan Harrison, Retired Fire Fighter Commissioner Dale Jenkins, Fire Commissioner of District 8 Jim Kennedy, President of Central Valley Ambulance Authority Marty Coble, Mount Vernon Mayor Jill Boudreau, Rebecca Dain of Skagit County

Medic One, and Burlington City Mayor Steve Sexton shared their thoughts with the Commissioners which included: not losing sight of what was already working well in the system, exploring and considering fire-based delivery service, preserving the current system in its entirety until the new system is mutually acceptable to all parties, realizing that rural service departments provide excellent service but do not have the manpower to be at the stations around the clock, encourage the Commissioners to continue moving in the right direction, hire an EMS Director, fix the fragmented system, consolidate billing, thanked the Commissioners for the accurate ESCI study and report, encouraged the county to work with cities to resolve issues.

The Commissioners thanked the audience for the comments and said that Skagit County needed to be sure to provide fair and excellent service to all citizens. They also said that they needed to respond to changes in the healthcare system, hire an EMS director, ensure the EMS budget remained balanced, execute performance based contracts with providers, explore fire-based service, form a technical advisory committee, and disband the current EMS Commission.

Chair Wesen thanked the audience for their input once again.

IV. CONSENT AGENDA (items 1 through 12):

a) COMMISSIONERS:

1. Resolution to appoint Jeannette Anderson to a three year term on the North Sound Mental Health Advisory Board effective upon the date of execution and continuing until December 31, 2016. **(Resolution No. R20140012)**

b) BUDGET AND FINANCE:

2. Funding Agreement with Heritage Flight Museum, which awards \$5,790 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2014, as authorized by Resolution No. R20130361, and shall continue until December 31, 2014. **(Contract No. C20140024)**
3. Funding Agreement with Skagit County Historical Museum (Heritage Marketing Project/Heritage Barn Map), which awards \$20,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2014, as authorized by Resolution No. R20130361, and shall continue until December 31, 2014. **(Contract No. C20140025)**
4. Funding Agreement with Children's Museum of Skagit County (Events and Promotions), which awards \$3,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2014, as authorized by Resolution No. R20130361, and shall continue until December 31, 2014. **(Contract No. C20140026)**
5. Funding Agreement with Lincoln Theatre, which awards \$3,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2014, as authorized by Resolution No. R20130361, and shall continue until December 31, 2014. **(Contract No. C20140027)**
6. Resolution authorizing a call for public hearing to consider an amendment to the 2014 Skagit County budget. The public hearing is scheduled to take place on Tuesday, February 11, 2014, at 11:00 a.m. or as soon as possible thereafter. **(Resolution No. R20140013)**

c) COMMUNITY SERVICES:

7. Amendment No. 8 DSHS Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. The purpose of this Amendment is to clarify the content going forward by updating the Special Terms and Conditions, re-ordering sections, updating requirements, correct inaccuracies, and increase compensation by \$1,351,638. The term remains the same, ending June 30,

2015. Compensation shall not exceed \$5,508,381. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140001)**

8. Personal Services Agreement with Sunrise Services, Inc. to provide substance abuse treatment to eligible Skagit County residents. The Agreement shall commence on the date of execution and continue until June 30, 2015. Compensation shall not exceed \$90,000. **(Contract No. C20140028)**

d) FACILITIES MANAGEMENT:

9. Amendment No. 2 to Vendor Services Agreement No. C20120042 with Evergreen Security, Inc. to perform annual fire alarm panel tests, annual monitoring and daily communications tests, and repair work if required for various locations. The purpose of this Amendment is to add the Skagit County Ferry Terminal located at 501 I Avenue, Anacortes to the list of sites under items 1. (b) annual fire alarm system testing. This Amendment also increases compensation by \$240 for a new compensation amount not to exceed \$17,523, plus applicable sales tax. The original Agreement commenced on February 13, 2012, and continues until February 12, 2015. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20140002)**

e) HEALTH:

10. Amendment No. 12 to Skagit County Contract No. C20110594 with the Washington State Department of Health Consolidated Contract No. C16899. The purpose of this Amendment is to continue the Maternal & Child Health Block Grant; Women Infants Children Nutrition; Livestock Management; Childhood Immunizations; and Group A Water programs. Compensation to Skagit County shall be increased by \$243,162 for a new compensation amount not to exceed \$2,325,985. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20140003)**

11. Resolution authorizing the waiver of the requirement of Skagit County Code 12.48.240 establishing proof of adequate water supply for the Cottonwood Rock subdivision application, Permit #PL11-0141. **(Resolution No. R20140014)**

f) TREASURER:

12. Resolution to approve the 2013 property tax refunds. **(Resolution No. R20140015)**

V. RATIFICATION AGENDA (items 13 through 22):

g) ADMINISTRATIVE SERVICES:

13. Resolution authorizing the ratification of a Personal Services Agreement with Wool-Zee Company to provide an estimate of demolition costs associated with two potential sites for the new Skagit County Jail. Execution was delayed due to the time it took to receive the certificate of insurance. **(Resolution No. R20140016)**
14. Personal Services Agreement with Wool-Zee Company to provide an estimate of demolition costs associated with two potential sites for the new Skagit County Jail. The Agreement commenced on November 15, 2013, and shall continue until March 1, 2014. Compensation shall not exceed \$825. **(Contract No. C20140029)**

h) COMMUNITY SERVICES:

15. Resolution authorizing the ratification of Personal Services Agreement with Community Action Agency of Skagit County to provide processing of mileage reimbursement requests to Skagit Meals on Wheels volunteers, and provide liability insurance to senior and non-senior volunteers with the Skagit Senior Nutrition Program. Review of contract terms delayed finalization of the Agreement. **(Resolution No. R20140017)**
16. Personal Services Agreement with Community Action Agency of Skagit County to provide processing of mileage reimbursement requests to Skagit Meals on Wheels volunteers, and provide liability insurance to senior and non-senior volunteers with the

Skagit Senior Nutrition Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation shall not exceed \$11,000. **(Contract No. C20140030)**

17. Resolution authorizing the ratification of Funding Agreement No. 162009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. It was important to continue providing services to eligible clients. Review of terms and receipt of contract delayed finalization before its commencement on January 1, 2014. **(Resolution No. R20140018)**
 18. Funding Agreement No. 162009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. The Agreement commenced on January 1, 2014, and shall continue until December 31, 2014. Compensation to Skagit County shall not exceed \$274,500. **(Contract No. C20140031)**
- i) **LAW LIBRARY:**
19. Resolution authorizing the ratification of a Personal Services Agreement with Allixo Technologies to provide basic computer and network support services, including maintenance and updates for two patron computers and wireless internet portals located in the Skagit County Law Library on an as-needed basis. The Agreement was not executed prior to commencement of services due to the immediacy of the need for such services. **(Resolution No. R20140019)**
 20. Personal Services Agreement with Allixo Technologies to provide basic computer and network support services, including maintenance and updates for two patron computers and wireless internet portals located in the Skagit County Law Library on an as-needed basis. The Agreement commenced on July 24, 2013, and shall continue until December 31, 2014. Compensation shall not exceed \$5,000. **(Contract No. C20140032)**
- j) **PUBLIC WORKS:**
21. Resolution authorizing the ratification of Grant Funding Agreement No. G1400401 with the State of Washington Department of Ecology (DOE) for the Samish River Natural Resource Stewardship Program for the Samish Watershed which provides funding to install riparian buffers, livestock exclusion fencing, livestock bridges, and channel restoration work. Notification of the grant award and the Agreement came after the commencement of November 1, 2013. **(Resolution No. R20140020)**
 22. Grant Funding Agreement No. G1400401 with the State of Washington Department of Ecology (DOE) for the Samish River Natural Resource Stewardship Program for the Samish Watershed which provides funding to install riparian buffers, livestock exclusion fencing, livestock bridges, and channel restoration work. The Agreement commenced on November 1, 2013, and shall continue through October 31, 2016. DOE shall fund 75% of the project, in the amount of \$281,250, and Skagit County shall fund 25% of the project, in the amount of \$93,750. **(Contract No. C20140033)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$72,890.39 (Transmittal No. C-11-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$7,292.04 (Transmittal No. C-12-14); and

- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$245,007.30 (Transmittal No. C-13-14); and
- d) Warrants numbered 396786 through 397325 from Clearing Fund 696 in the total dollar amount of \$2,632,504.09 (Transmittal No. C-14-14); and
- e) Payroll warrants numbered 326722 through 327408 in the total dollar amount of \$1,253,480.52 (Transmittal No. P-03-14); and
- f) Junior District Payroll warrants numbered 804198 through 804386 in the total dollar amount of \$261,798.99 (Transmittal No. P-04-14).

VII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 6:53 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board