

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 6, 2014**

The Skagit County Board of Commissioners met in regular session on Monday, January 6, 2014, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *10:00 a.m. Congresswoman Suzan DelBene, Senator Kirk Pearson, and Local Concrete Officials Announcement Regarding the Town of Concrete's Public Safety Building (Concrete Town Hall Building, 45672 Main Street, Concrete)

b) 1:30 p.m. - 1:40 p.m. Election of 2014 Chair of the Board of County Commissioners

A motion was made by Commissioner Dahlstedt to approve electing Commissioner Ron Wesen as the 2014 Chair of the Board of County Commissioners and approve Boards and Committee Assignments for 2014. Chair Dillon seconded the motion.
The vote passed unanimously.

c) 1:40 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

d) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, January 6, 2014, from 2:05 p.m. to 2:40 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran.

e) *3:00 p.m. - 4:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Monday, January 6, 2014, from 3:02 p.m. to 4:02 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and provided legal advice to the Board of County Commissioners: Prosecutor Rich Weyrich and Chief Civil Deputy Prosecuting Attorney Will Honea. Other attendees: County Administrator Tim Holloran; Human Resources/Risk Management Director Jessica Neill Hoyson, appeared telephonically; Public Health/Community Services Director Jennifer Kingsley; and Substance Abuse Program Coordinator Sarah Hinman.

IV. CONSENT AGENDA FOR MONDAY, JANUARY 6, 2014 (items 1 through 8):

Commissioner Dillon made a motion to approve the Consent Agenda, items 1 through 8, vouchers and warrants for Monday, January 6, 2014. Commissioner Dahlstedt seconded the motion which passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 30, 2013. **(Approved)**

2. Record of the Proceedings for Tuesday, December 31, 2013. **(Approved)**
3. Resolution amending Resolution No. R20130341 which reappointed Scott DeGraw, Keith Wiggers, and Mike Hulbert to the Conservation Futures Program Advisory Board. The purpose of this Resolution is to correct the commencement date for Scott DeGraw, Keith Wiggers, and Mike Hulbert to January 1, 2014, and the expiration date to December 31, 2017. **(Resolution No. R20140001)**
4. Resolution to appoint Tammy Candler to fill the unexpired term in District 3 on the Skagit Planning Commission. Ms. Candler's term will expire on August 31, 2014. **(Resolution No. R20140002)**
5. Resolution to reappoint Shane Sanderson to a one (1) year term on the Central Valley Ambulance Authority Board commencing on the date of execution and expiring on December 31, 2014. **(Resolution No. R20140003)**

b) PUBLIC WORKS:

6. Personal Services Agreement with Nancy Olsen, doing business as Your Professional Assistant, to develop and implement the Salish Sea Stewardship volunteer training program with a beach naturalist component, Tasks 2 and 3, of the Department of Ecology (DOE) Grant Agreement No. G1400105, Skagit County Contract No. C20130412. The Agreement shall commence on the date of execution and continue until September 30, 2014. Compensation shall not exceed \$19,000 and is based on a \$32 per hour rate. **(Contract No. C20140001)**
7. Interlocal Cooperative Agreement with the Town of Concrete to perform work, provide materials, and provide the use of County equipment operated by a County operator. The Agreement shall commence on the date of execution and continue until December 31, 2018. The Town of Concrete will reimburse Skagit County at the actual cost incurred by the County for the work performed. **(Contract No. C20140002)**

c) TREASURER:

8. Resolution to accept a report of the Treasurer's annual designation of financial institutions qualifying as public depositories for Skagit County. **(Resolution No. R20140004)**

V. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 395807 through 396104 from Clearing Fund 696 in the total dollar amount of \$329,445.66 (Transmittal No. C-1-14); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$198,847.12 (Transmittal No. C-2-14); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$98,641.14 (Transmittal No. C-3-14); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$45,787.41 (Transmittal No. C-4-14); and
 - e) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$4,348.33 (Transmittal No. C-5-14).

VI. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 1:37 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Sharon D. Dillon, Commissioner

ATTEST:

Clerk of the Board