

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 30, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, December 30, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

IV. MONDAY, DECEMBER 30, 2013:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

V. CONSENT AGENDA FOR MONDAY, DECEMBER 30, 2013 (items 1 through 70):

A motion was made by Commissioner Wesen to approve the consent Agenda items 1 through 70, Ratification Agenda items 71 and 72, vouchers and warrants for Monday, December 30, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, December 23, 2013. **(Approved)**
- 2. Resolution to reappoint Kathy Lester to the Board of Equalization for an additional three (3) year term. Ms. Lester's term will expire on December 31, 2016. **(Resolution No. R20130404)**
- 3. Resolution to reappoint John Rantschler to the Board of Equalization for an additional three (3) year term. Mr. Rantschler's term will expire on December 31, 2016. **(Resolution No. R20130405)**

b) ADMINISTRATIVE SERVICES:

- 4. Cooperative Service Agreement No. 14-73-53-2009-RA with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS), Wildlife Services (WS), for wildlife control activities. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$15,000. **(Contract No. C20130582)**

c) ASSIGNED COUNSEL:

- 5. Personal Services Agreement with Sharon Fields, Attorney at Law, to provide consultation and representation services for defendants that are deemed conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. The Agreement shall commence on January 1, 2014, and continue until December 31, 2015. Compensation for the two (2) year period shall not exceed \$75,000. **(Contract No. C20130583)**

d) AUDITOR:

6. Resolution amending Skagit County Capital Asset Policy Resolution No. R20110379 to change the term of depreciation years for infrastructure. **(Resolution No. R20130406)**

e) BUDGET AND FINANCE:

7. Resolution calling for a public hearing to amend the fourth (4th) quarter 2013 Skagit County budget. The public hearing is scheduled to take place on Tuesday, January 14, 2014, at 11:00 a.m. or as soon thereafter as possible. **(Resolution No. R20130407)**
8. Funding Agreement with Concrete Heritage Museum Association, which awards \$1,700 of Lodging Tax funds to support marking and advertising as authorized by Resolution No. R20130361. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. **(Contract No. C20130584)**
9. Funding Agreement with Celtic Arts Foundation, which awards \$3,000 of Lodging Tax funds to support marking and advertising as authorized by Resolution No. R20130361. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. **(Contract No. C20130585)**
10. Resolution correcting the Hotel/Motel Tax funding for 2014 to remove funding in the amount of \$5,000 for Skagit Speedway. **(Resolution No. R20130408)**

f) COMMUNITY SERVICES:

11. Amendment No. 3 to County Program Contract Agreement No. 1163-38470, Skagit County Contract No. C20110468, with the State of Washington Department of Social and Health Services, Division of Behavioral Health and Recovery (DSHS-DBHR) to provide funds to implement the Residential Substance Abuse Treatment (RSAT) Program for the provision of chemical dependency treatment services to offenders incarcerated in the Skagit County Jail. The purpose of this Amendment is to extend the contract term to September 30, 2014, change the definition of RSAT aftercare services, add Attachment 1 and increase the funding match requirement by \$33,333 for a new funding match requirement of \$65,989. This Amendment increases compensation to Skagit County by \$131,091 for a new compensation amount not to exceed \$334,588 which is funded by the Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130162)**
12. Personal Services Agreement with Darlene Stuber to provide mental health services for the Community Wellness Program with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20130586)**
13. Resolution of a sole source provider for dual oven/microwave meal trays distributed by Oliver Packaging & Equipment Company for the Senior Nutrition Meal Program. **(Resolution No. R20130409)**
14. Vendor Services Agreement with Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays for home-delivered meals for the Senior Nutrition Program. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$28,990. **(Contract No. C20130587)**
15. Personal Services Agreement with Skagit Domestic Violence and Sexual Abuse Services to distribute Homeless Housing Assistance funds pursuant to Substitute House Bill 2163 and House Bill 2331. Skagit Domestic Violence and Sexual Abuse Services will operate an emergency shelter, seven (7) days per week, three-hundred and sixty-five (365) days for the year 2014. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$50,555. **(Contract No. C20130588)**

16. Personal Services Agreement with Chinook Enterprises to provide leadership and support services for People First of Skagit County. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$5,127 and is funded by the Development Disabilities Millage funds. **(Contract No. C20130589)**
17. Personal Services Agreement with Seattle Police Foundation to implement and oversee group sessions for identified youth detained in Skagit County Juvenile Detention. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$4,000 and is funded by Mental Health Millage funds. **(Contract No. C20130590)**
18. Vendor Services Agreement with CPI to repair and replace defective parts on the central and satellite kitchens' equipment for the Senior Nutrition Program. The Agreement shall commence on the date of execution and shall continue for one (1) year. Compensation shall not exceed \$2,400. **(Contract No. C20130591)**
19. Personal Services Agreement with Presbyterian Counseling Services North to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$20,000 and is funded by the .1% sales tax. **(Contract No. C20130592)**
20. Amendment No. 1 to Personal Services Agreement No. C20130479 with Community Action of Skagit County for payment of rental assistance vouchers issued by Compass Health Skagit for enrolled Program for Assertive Treatment (PACT) clients. The purpose of this Amendment is to replace Exhibit "A" Scope of Work and Exhibit "B" Compensation with revised Exhibit "A" Scope of Work and Exhibit "B" Compensation. The original Agreement commenced December 2, 2013, and the termination date remains as December 31, 2014. All other terms and conditions of the original Agreement including the compensation amount not to exceed \$48,000 which is funded by the .1% sales tax. **(Amendment No. A20130163)**

g) CONSERVATION FUTURES:

21. Project Grant Agreement No. 12-1423A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$181,350 for purchase of 53.59 acres and three (3) development rights on the Hedlin Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130593)**
22. Project Grant Agreement No. 12-1493A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$53,550 for purchase of 40 acres and one (1) development right on the Fohn Land III LLC. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130594)**
23. Project Grant Agreement No. 12-1495A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$4,135 for purchase of 25.23 acres and two (2) development rights on the Stephen Johnson Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130595)**
24. Project Grant Agreement No. 12-1496A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$68,750 for purchase of 59.30 acres and one (1) development right on the Curtis Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130596)**
25. Project Grant Agreement No. 12-1497A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$48,550 for purchase of 40 acres and one (1) development right on the Nelson-Estes Farm. The Agreement shall commence on the date of execution and continue

until December 31, 2014. **(Contract No. C20130597)**

26. Project Grant Agreement No. 12-1498A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$63,700 for purchase of 53 acres and one (1) development right on the Nelson-Brand Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130598)**
27. Project Grant Agreement No. 12-1499A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$47,000 for purchase of 37.68 acres and one (1) development right on the Egbers Farm. The Agreement shall commence on the date of execution and continue until January 31, 2014. **(Contract No. C20130599)**
28. Project Grant Agreement No. 12-1500A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$103,700 for purchase of 200 acres and two (2) development rights on the Harmony Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130600)**
29. Project Grant Agreement No. 12-1516A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$48,600 for purchase of 38.75 acres and one (1) development rights on the M. Egbers Farm. The Agreement shall commence on the date of execution and continue until January 31, 2015. **(Contract No. C20130601)**
30. Project Grant Agreement No. 12-1526A with the State of Washington by and through the Recreation Conservation Funding Board (RCFB) and the Recreation and Conservation Office (RCO) in the amount \$88,600 for purchase of 68.26 acres and one (1) development right on the Olson Family Farm. The Agreement shall commence on the date of execution and continue until December 31, 2014. **(Contract No. C20130602)**
31. Amendment No. 4 to Personal Services Agreement No. C20100510 with Northwest Real Estate Valuation, LLC to perform property evaluations, review appraisals, and provide full appraisals, pricing formula for the Farmland Legacy Program, Salmon Recovery Program, and Drainage Utility Projects. The original Agreement commenced on January 1, 2011, the purpose of this Amendment is to extend the term of the Agreement from December 31, 2013, to December 31, 2014. This Amendment increases compensation by \$55,000 for a new compensation amount not to exceed \$182,500. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130164)**

h) CORONER:

32. Vendor Services Agreement with Valley Memorials Inc., dba Hawthorne Funeral Home & Memorial Park to have a staff available twenty-four (24) a day, seven (7) days a week to receive the deceased at the funeral facility or provide the Coroner's office with a key and alarm codes to the facility. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$5,000, which is based on a fee structure that consists of set charges for the type of work performed including each transfer, transport, indigent and autopsy performed. **(Contract No. C20130603)**

i) FACILITIES MANAGEMENT:

33. Resolution to authorize a call for public hearing regarding a notice of intent to lease County property located at 45770 Main Street in Concrete, commonly known as the East Skagit County Community Resource Center. The public hearing is scheduled to take place on Tuesday, January 28, 2014, at 1:30 p.m. or as soon thereafter as possible. **(Resolution No. R20130410)**
34. Amendment No. 1 to Vendor Services Agreement No. C20120137 with Generator Services NW, LLC to provide annual generator maintenance service for one Kohler Generator Set, Model

#230REOZJD unit, located at 1800 Continental Place; one ONAN Generator Model #250 DFAC unit located at 700 South 2nd Street; one ONAN Generator Model #250 DFM unit located at 600 South 3rd Street; and one ONAN Generator Model #300 DQHAD unit, located at 2911 E. College Way in Mount Vernon. The purpose of this Amendment is to pay for an unexpected repair of a part. The Amendment increases compensation by \$2,000 for a new compensation amount not to exceed \$11,920. The original Agreement commenced on April 9, 2012, and the termination date remains as April 8, 2014. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130165)**

j) HEALTH:

35. Amendment No. 1 to Personal Services Agreement No. C20130099 with Community Action of Skagit County to provide nutrition services and consultation for the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) and Maternity Support Services/Nurse-Family Partnership, monitoring hours to stay within the compensation limit. The original Agreement commenced on January 1, 2013, the purpose of this Amendment is to extend duration date from December 31, 2013, to December 31, 2014. This Amendment increases compensation by \$21,000 for a new compensation amount not to exceed \$42,600. **(Amendment No. A20130166)**

k) HUMAN RESOURCES:

36. Personal Services Agreement with Skagit Business & Staffing, LLC to provide on-call general office, clerical, and/or accounting services. The Agreement shall commence on December 31, 2013, and continue until December 31, 2014. Compensation shall not exceed \$8,000. **(Contract No. C20130604)**
37. Personal Services Agreement with Daphne R. Schneider & Associates to provide investigative and consultant services and training services. The Agreement shall commence on December 31, 2013, and continue until December 31, 2014. Compensation shall not exceed \$25,000. **(Contract No. C20130605)**
38. Personal Services Agreement with Braun Consulting Group to serve as chief spokesperson for Skagit County for the full range of collective bargaining activities. The Agreement shall commence on December 31, 2013, and continue until December 31, 2015. Compensation shall not exceed \$60,000 per year. **(Contract No. C20130606)**

l) INFORMATION SERVICES:

39. Personal Services Agreement with Prime West Systems to provide workstation installation of computers to replace Windows XP with Windows 7 operating system. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall be paid at \$99 per hour for work performed. The total compensation amount shall not exceed \$30,000. **(Contract No. C20130607)**
40. Personal Services Agreement with Victory Enterprises, LLC to configure and deploy various Skagit County department computers for Windows 7 in conjunction with Information Services. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall be paid at \$35 per hour for work performed. The total compensation amount shall not exceed \$25,000. **(Contract No. C20130608)**
41. Personal Services Agreement with Dimensional Communications to provide troubleshooting services for Skagit 21 hardware and software broadcasting equipment as well as the Skagit County Commissioners' Hearing Room audio/visual components. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$3,000. **(Contract No. C20130609)**

m) OFFICE OF JUVENILE COURT:

42. Personal Services Agreement with Phoenix Recovery Services LLC to provide Chemical Disposition Alternative (CDDA) services, including assessment, group, family and individual

treatment, mental health assistance, recovery house assistance, interpreting, tribal coordination, urinalysis, probation, and ancillary services as defined by the court order and treatment plan. The Agreement shall commence on January 1, 2014, and continue until December 31, 2015. CDDA compensation is based on a fee for service structure and is funded by the Washington State Department of Social & Health Services (DSHS) through the Juvenile Rehabilitation Administration (JRA) Division. **(Contract No. C20130610)**

n) **PARKS, RECREATION AND FAIRGROUNDS:**

43. Vendor Services Agreement with Tyler Smith, dba Smitty Built Custom Homes to provide repair and maintenance services of a professional carpenter to build informational kiosks and install them at County Park trailheads. The Agreement shall commence on the date of execution and continue for one (1) year with the option to extend the contract for a one (1) year period for each year thereafter for a total period not to exceed three (3) additional years from the date of execution. Compensation for the year 2014 shall be paid at an hourly rate of \$40 per hour for a total amount not to exceed \$9,500. **(Contract No. C20130611)**
44. Vendor Services Agreement with Jeremy Oliver dba Absolute Plumbing to provide plumbing and drainage services for various Skagit County Parks locations. The Agreement shall commence on the date of execution and continue for one (1) year with the option to extend the contract for a one (1) year period for each year thereafter for a total period not to exceed three (3) additional years from the date of execution. Compensation for the year 2014 shall be paid at an hourly rate of \$90 per hour for one plumber and \$120 per hour for two plumbers for a total amount not to exceed \$10,000. **(Contract No. C20130612)**

o) **PLANNING AND DEVELOPMENT SERVICES:**

45. Amendment No. 2 to Personal Services Agreement No. C20130189 with Heartland, LLC to provide market and economic analysis for the Skagit County Transfer of Development Rights (TDR) project. The purpose of this Amendment is to amend Exhibit "E" Scope of work to allow the contractor to conduct a focus group meeting with local forest landowners in order to present draft findings and gather feedback. The original Agreement commenced on February 21, 2013, and the duration date remains as December 31, 2014. This Amendment increases compensation by \$3,120 for a new compensation amount not to exceed \$60,870. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130167)**

p) **PROSECUTING ATTORNEY:**

46. Grant No. F13-31103-056 from the Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy for funding to support through the FFY 2013 STOP Violence Against Women Formula Grant Program. The Grant shall commence on January 1, 2014, and shall continue until December 31, 2014. The Grant awards \$16,915 to Skagit County. Skagit County shall contribute \$5,638 in matching funds. **(Contract No. C20130613)**
47. Amendment No. 1 Subscription Agreement No. C20130471 with LexisNexis for the provision of online research services and print publication subscriptions to be used by the Prosecuting Attorney, Public Defender, and Information Services departments. The original Agreement commenced on November 18, 2013, and the duration date remains as December 31, 2016. The purpose of this Amendment is to increase the subscriber count from thirty-five (35) to thirty-six (36) in order for the Skagit County Law Library staff to have access to the subscription. This Amendment increases compensation by \$1,779 for a new compensation amount over the three (3) year period not to exceed \$64,092. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130168)**
48. Personal Services Agreement with Skagit Business & Staffing, LLC to provide testing services and on-call general office and clerical assistance. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$2,000. **(Contract No. C20130614)**

49. Personal Services Agreement with Pacific Coast Attorney Services to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal divisions. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$5,000 and is based on each successful personal service on a per County fee structure. **(Contract No. C20130615)**

q) PUBLIC DEFENDER:

50. Personal Services Agreement with The Language Exchange to prepare court transcripts as needed upon the specific request by the Skagit County Public Defender. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$5,000 and is based on rate schedule. **(Contract No. C20130616)**
51. Personal Services Agreement with Eileen Sterns to prepare court transcripts as needed upon the specific request of the Skagit County Public Defender. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$5,000 and is based on a rate schedule. **(Contract No. C20130617)**

r) PUBLIC WORKS:

52. Local Agency Standard Consultant Agreement with AZIZ Engineering Company to provide on-call geotechnical and geotechnical engineering services for various Skagit County projects. The Agreement shall commence on the date of execution and continue until February 29, 2016. Compensation shall not exceed \$150,000. **(Contract No. C20130618)**
53. Amendment No. 1 to Funding Agreement No. C20130322 with Skagit Land Trust to restore Cumberland Creek in relation to mitigation requirements associated with the Cockreham Island levee repairs performed under the U.S. Army Corps of Engineers FY13 Project #SKA-06-07. The original Agreement commenced on February 1, 2013, the purpose of this Amendment is to extend the duration of the contract from December 31, 2013, to December 31, 2014. This Amendment increases funding by \$16,500 for a new compensation amount not to exceed \$57,352. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130169)**
54. Supplemental Agreement No. 1 to Local Agency Standard Consultant Agreement No. C20130146 with 2020 Engineering, Inc. to design a Low Impact Development project which will make improvements to the parking lot north of the Administrative Building located at 1800 Continental Place in Mount Vernon to address water quality for the State of Washington to meet the continued requirements of the National Pollutant Discharge Elimination System (NPDES) Permit. The original Agreement commenced on April 8, 2013, the purpose of this Supplemental Agreement is to extend the completion date from December 31, 2013, to December 31, 2014, in order to allow for time to continue existing work. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$80,000 which is funded by a grant from the Washington State Department of Ecology. **(Amendment No. A20130170)**
55. Interlocal Cooperative Agreement with Public Utility District (PUD) No. 1 of Skagit County for the Calhoun Road Rehabilitation Project which is within the County's right-of-way. The Agreement shall commence on the date of execution and continue until completion or December 31, 2016. The County will bill PUD for their portion of the project which is estimated to be \$278,835. **(Contract No. C20130619)**
56. Local Agency Standard Consultant Agreement with GeoTest Services, Inc. to provide on-call material testing, inspection services and geotechnical services. The Agreement shall commence on the date of execution and continue until February 28, 2016. Compensation shall not exceed \$200,000. **(Contract No. C20130620)**
57. Local Agency Standard Consultant Agreement with Shearer Design LLC to provide on-call structural engineering services for Skagit County projects. The Agreement shall commence on the date of execution and continue until February 29, 2016. Compensation shall not exceed \$200,000. **(Contract No. C20130621)**

58. Local Agency Standard Consultant Agreement with Materials Testing & Consulting, Inc. to provide on-call material testing, inspection services and geotechnical services. The Agreement shall commence on the date of execution and continue until February 28, 2016. Compensation shall not exceed \$200,000. **(Contract No. C20130622)**
59. Water Quality Improvement Agreement with Gerald J. Senn and Barbara J. Senn to reduce the risk of pollutant laden water from entering Swede Creek. This is a restoration project associated with the Clean Samish Initiative. The Agreement shall commence on the date of execution and expires on January 1, 2024. All work associated with this Agreement is funded by the National Estuary Program (NEP) and the Natural Resource Stewardship Program (NRSP). **(Contract No. C20130623)**
60. Vendor Services Agreement with PFC Corporation for the fabrication of two (2) sets of hangers and pins for the Guemes Island Ferry docks and flap hinge sleeve modifications of the existing ferry apron flaps. The Agreement shall commence on the date of execution and continue for one (1) year. Compensation shall not exceed \$34,648. **(Contract No. C20130624)**

s) RISK MANAGEMENT:

61. Personal Services Agreement with Listen Audiology Services Inc. to provide mandated hearing tests, reports and letters for Skagit County employees in accordance with State and Federal regulations and other noise testing as requested by Skagit County Risk Management Director. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$6,000. **(Contract No. C20130625)**
62. Personal Services Agreement with Bob Graham, SAFER to provide verbal de-escalation and other trainings as requested by Skagit County Risk Management. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20130626)**
63. Personal Services Agreement with Allied Claims Service to provide professional adjustment services for property and casualty claims against Skagit County. The Agreement shall commence on December 31, 2013, and continue until December 31, 2014. Compensation shall not exceed \$20,000. **(Contract No. C20130627)**
64. Personal Services Agreement with Summit Law Group to provide representation assistance related to employment law as requested by the Human Resources and Risk Management Director. The Agreement shall commence on December 31, 2013, and continue until December 31, 2014. Compensation shall not exceed \$50,000. **(Contract No. C20130628)**

t) SHERIFF:

65. Interlocal Agreement with the Town of La Conner relating to Law Enforcement Services for the calendar years 2014, 2015, and 2016. The Agreement shall commence on January 1, 2014, and continue until December 31, 2016. The Town will compensate the County in addition to the sales tax revenues set forth in paragraph 7.1 of this Agreement; \$378,500 for calendar year 2014; \$389,800 for calendar 2015; and \$401,500 for calendar year 2016, for a total amount not to exceed \$1,169,800. **(Contract No. C20130629)**
66. Amendment A to Interagency Agreement No. C20130421 with the State of Washington Department of Commerce to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program (Grant No. M13-31440-014). The original Agreement commenced on July 1, 2013, and the expiration date remains as June 30, 2014. The purpose of this Amendment is to increase compensation to Skagit County By \$11,955 for a new compensation amount not to exceed \$146,723. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130171)**
67. Interlocal Cooperative Agreement with Northwest Minichain to provide transportation services for Skagit County prisoners. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation is calculated on the actual percentage of usage by

Skagit County of the total costs of the Northwest Minichain transport system. Compensation shall not exceed \$89,411. **(Contract No. C20130630)**

u) SUPERIOR COURT:

68. Personal Services Agreement with Corpolongo and Associates, Inc. to provide pro tem court reporter services. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$3,500. **(Contract No. C20130631)**
69. Resolution authorizing the transfer of funds from the Trial Court Improvement Account to the Skagit County Clerk's Office and Superior Court for the Guardianship Facilitator Program pursuant to the Trial Court Coordination Council's unanimous vote. **(Resolution No. R20130411)**
70. Personal Services Agreement with Allen R. Emerson and Associates to provide pro tem court reporter services. The Agreement shall commence on January 1, 2014, and continue until December 31, 2014. Compensation shall not exceed \$3,000. **(Contract No. C20130632)**

VI. RATIFICATION AGENDA (items 71 and 72):

v) PROSECUTING ATTORNEY:

71. Resolution authorizing the ratification of a Personal Service Contract with the Washington State Criminal Justice Training Commission (WSCJTC) to provide the expertise of Rosemary Kaholokula with facilitating practice interviews in order to assist WSCJTC during a session of course instruction being held in fiscal year 2013. A signed Contract was not executed prior to the commencement of services due to the short notice given for the necessity of Ms. Kaholokula's participation in this training. **(Resolution No. R20130412)**
72. Personal Service Contract with the Washington State Criminal Justice Training Commission (WSCJTC) to provide the expertise of Rosemary Kaholokula with facilitating practice interviews in order to assist WSCJTC during a session of course instruction being held in fiscal year 2013. The Agreement commenced on December 4, 2013, and continues until June 30, 2014. WSCJTC shall reimburse Skagit County \$2,500. **(Contract No. C20130633)**

VII. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 395518 through 395806 from Clearing Fund 696 in the total dollar amount of \$1,524,792.88 (Transmittal No. C-161-13); and
 - b) ACH Transfer Request Form and Certification to Delta Dental of Washington from Clearing Fund 696 in the total dollar amount of \$57,087.34 (Transmittal No. C-162-13); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$104,004.71 (Transmittal No. C-163-13).

VIII. MISCELLANEOUS:

1. FACILITIES MANAGEMENT:

Trisha Logue, Budget and Finance Director, presented Amendment No. 1 to Personal Services Agreement No. C20120362 with HKP Architects to update the April 17, 2006, Skagit County Facilities Needs Analysis which will focus on the Needs Assessment for the Law and Justice Campus and how it affects other departments. The original Agreement commenced on August 27, 2012, and the expiration date remains as December 31, 2013. The purpose of this Amendment is to add to Exhibit "A" Scope of

Work to include some additional work as outlined in the modified Exhibit "A". Compensation is increased by \$6,960 for a new compensation amount not to exceed \$45,330. All other terms and conditions of the original Agreement shall remain in effect.

A motion was made by Commissioner Dahlstedt to approve Amendment No. 1 to Personal Services Agreement No. C20120362 with HKP Architects to update the April 17, 2006, Skagit County Facilities Needs Analysis which will focus on the Needs Assessment for the Law and Justice Campus and how it affects other departments. The purpose of this Amendment is to add to Exhibit "A" Scope of Work to include some additional work as outlined in the modified Exhibit "A". Compensation is increased by \$6,960 for a new compensation amount not to exceed \$45,330. **(Amendment No. A20130172)** Commissioner Wesen seconded the motion. The vote passed unanimously.

IX. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:34 p.m.

X. FRIDAY, JANUARY 3, 2014:

- a) *11:00 a.m. - 12:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

The Commissioners attended an executive session on Friday, January 3, 2014, from 12:05 p.m. to 12:30 p.m. the purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorney was present at the executive session and provided legal advice to the Board of County Commissioners: Beth Kennar, Attorney with Summit Law. Other attendees: County Administrator Tim Holloran; and Human Resources/Risk Management Director Jessica Neill Hoyson

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board