

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, NOVEMBER 25, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, November 25, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:31 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Wesen to approve A motion was made by Commissioner Wesen to approve Consent Agenda Items 1 through 10, Ratification Agenda Items 11 through 16, vouchers and warrants for Monday, November 25, 2013. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

c) *2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Chair Dillon announced an executive session on Monday, November 25, 2013. Commissioner Dillon, Wesen and Dahlstedt attended the executive session from 2:02 p.m. - 3:02 p.m. The purpose of the executive session was Litigation - RCW 42.30.110(1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Richard Weyrich, Will Honea, Arne Denny and Melinda Miller. Skagit County Administrator Tim Holloran, Sheriff Will Reichardt, Human Resources/Risk Director Jessica Neill Hoyson, and Chief of Corrections Charlie Wend were also in attendance.

d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 10):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 18, 2013. **(Approved)**
2. Resolution to reappoint Scott DeGraw, Keith Wiggers, and Mike Hulbert to the Skagit County Conservation Futures Program Advisory Board. They shall serve an additional four-year term, commencing January 1, 2013, and ending December 31, 2016. **(Resolution No. R20130341)**
3. Resolution to reappoint Nels Lagerlund (District 1), James Carstens (District 3), and Dan Lefeber (District 3) to the Skagit County Agricultural Advisory Board. They shall serve an additional three-year term, ending December 31, 2016. **(Resolution No. R20130342)**

b) COMMUNITY SERVICES:

4. Amendment No. 7 DSHS Agreement No. 1163-27323, Skagit County Contract No. C20110367,

with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. The purpose of this Amendment is to correct inconsistent language included within Amendment No. A20130090. The term remains the same, ending June 30, 2015. Compensation remains at an amount not to exceed \$3,536,611. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130136)**

c) SHERIFF:

5. Amendment No. 8 to Agreement No. C20060221 with Okanogan County for housing inmates in the Okanogan County Jail. The purpose of this Amendment is to extend the term of the Agreement from December 31, 2013, to December 31, 2014. This Amendment also increases rates to house Skagit County inmates from \$53.50 per day to \$54.50 per day, effective January 1, 2014. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130137)**
6. Amendment No. 2 to Contract No. C20120123 with the Humane Society of Skagit Valley to provide kennels for animals on a seven (7) day per week basis for care and feeding of all animals brought in by County representatives. The purpose of this Amendment is to extend the term of the Contract from December 31, 2013, to December 31, 2014. All other terms and conditions of the original Contract shall remain in effect including compensation at an amount not to exceed \$60,000. **(Amendment No. A20130138)**

d) PUBLIC WORKS:

7. Resolution regarding the adoption of the 2014 Annual Construction Program. **(Resolution No. R20130343)**
8. Resolution awarding the bid for the Guemes Ferry Dolphin Replacement Project, #FEMP-5, Federal Aid #FBD-6240(002) to Pacific Pile & Marine, LP in the amount of \$1,085,880. **(Resolution No. R20130344)**
9. Amendment No. 1 to Vendor Services Agreement No. C20110533 with Reisner Distributor, Inc. for the Mobile Marine Refueling Service for the Vehicle and Passenger Ferry, M/V Guemes. This Amendment increases compensation by \$32,500 to cover taxes and additional fees for services. Total compensation shall not exceed \$417,500. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130139)**
10. Amendment No. 1 to Vendor Services Agreement No. C20130218 with American Environmental Construction LLC to provide for the removal and disposal of approximately 40' of buried and 25' of exposed abandoned asbestos pipe for property located in the Hansen Creek area. This Amendment extends the term from May 20, 2014, to December 31, 2014 and revises the scope to match. All other terms and conditions of the original Agreement shall remain in effect including compensation at an amount not to exceed \$6,978.90. **(Amendment No. A20130140)**

V. RATIFICATION AGENDA (items 11 through 16):

e) ADMINISTRATIVE SERVICES:

11. Resolution authorizing the ratification of a Personal Services Agreement with Marc Estvold, AIA, LEED, AP to provide planning, development, and management services for the Skagit County Regional Jail Facility including permitting support and assistance with the design and construction phases of the Facility. Review of contract terms and receipt of a current certificate of insurance delayed finalization of the Agreement. **(Resolution No. R20130345)**
12. Personal Services Agreement with Marc Estvold, AIA, LEED, AP to provide planning, development, and management services for the Skagit County Regional Jail Facility including permitting support and assistance with the design and construction phases of the Facility. The Agreement commenced on November 1, 2013, and ends on December 30, 2017. Compensation shall not exceed \$960,000. **(Contract No. C20130476)**

f) EMERGENCY MANAGEMENT:

13. Resolution authorizing the ratification of Mitigation Planning Grant Agreement No. E14-026 with the Washington State Military Department for FEMA's Hazard Program. The Agreement was not received from the Washington State Military Department for review and signature until the end of October. **(Resolution No. R20130346)**
14. Mitigation Planning Grant Agreement No. E14-026 with the Washington State Military Department for FEMA's Hazard Program for mitigation planning and cost-effective mitigation actions after a presidential disaster declaration to reduce the risk of loss of life and property damage in future disasters. The Agreement commenced on May 21, 2013, and continues until October 21, 2015. Skagit County was awarded \$112,800. **(Contract No. C20130477)**

g) PUBLIC WORKS:

15. Resolution authorizing the ratification of Grant Agreement #G1400256 with Washington State Department of Ecology (DOE) to continue implementing and managing the county's permit under the National Pollutant Discharge Elimination System Phase II, and stormwater retrofit design. Skagit County only recently received the final Grant Agreement from DOE. **(Resolution No. R20130347)**
16. Grant Agreement #G1400256 with Washington State Department of Ecology (DOE) to continue implementing and managing the county's permit under the National Pollutant Discharge Elimination System Phase II, and stormwater retrofit design. The Agreement commenced on July 1, 2013, and continues until January 31, 2015. DOE awarded Skagit County \$170,000. **(Contract No. C20130478)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 393212 through 393789 from Clearing Fund 696 in the total dollar amount of \$3,132,729.81 (Transmittal No. C-145-13) and;
 - b) Payroll warrants numbered 323976 through 324672 in the total dollar amount of \$1,124,377.48 (Transmittal No. P-44-13); and
 - c) Junior District Payroll warrants numbered 803344 through 803569 in the total dollar amount of \$287,755.59 (Transmittal No. P-45-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:33 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board