

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 12, 2013**

The Skagit County Board of Commissioners met in regular session on Tuesday, November 12, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 9:17 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:15 a.m. - 9:15 a.m. Briefing - County Commissioners/County Administrator

b) 9:15 a.m. - 9:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 17, ratification agenda items 18 through 21, vouchers and warrants for Tuesday, November 12, 2013. Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

Chair Dillon recessed the proceedings at 9:19 a.m.

c) 9:30 a.m. - 10:00 a.m. Proclamation Recognizing October and November 2013 as United Way Campaign Months in Skagit County

Chair Dillon reconvened the proceedings at 9:30 a.m. Maureen Lama, President of the Board of United Way discussed their annual campaign.

Ken Bergsma, Campaign Chair, shared how United Way was important in the community. Their motto, "Give. Advocate. Volunteer. Live United." believed that the building blocks for a good quality of life included being healthy and having an income and education. These three basic needs are provided by United Way's 28 partnering agencies to neighbors in need.

Executive Director Debra Lancaster encouraged the community give, advocate, and volunteer. She shared that Washington State was ranked 8th in the country for the high number of volunteers. Ms. Lancaster played the 2013 campaign video which was produced by Mount Vernon High School students. Ms. Lancaster expressed her appreciation to the employees of Skagit County, many donate to United Way. She showed a pie chart depicting the 2012 campaign funds received and dispersed.

The Commissioners advocated for the support of United Way through giving or volunteering and they thanked the current United Way Board for their dedication and volunteerism. The Commissioners believed in local community support for a community's success and were proud to be part of United Way's annual campaign.

Commissioner Dahlstedt read the proclamation regarding October and November 2013 as United Way Campaign Months in Skagit County.

Persons interested in giving, advocating, or volunteering can call (360) 755-9521, extension 12, or visit www.unitedwayskagit.org.

Chair Dillon recessed the proceedings 9:55 a.m.

d) 10:00 a.m. - 10:30 a.m. Facilities Management:

Chair Dillon reconvened the proceedings at 10:01 a.m. and introduced County Administrator Tim Holloran.

1. Public Hearing/Possible Action: To Consider Testimony Regarding the Disposal of Skagit County Real Property Located at 309 and 315 South Third Street, Mount Vernon

Mr. Holloran said that the properties being considered for surplus were commonly known as the Moen Building and the Community Services Building. He said that one of the goals of the 20-year Capital Facilities Plan was to reduce Skagit County's footprint downtown Mount Vernon: maintaining the law and justice campus and opening other property to the private sector.

Consultant Roger Howard answered the Commissioners questions about the properties and said that if the Commissioners approved their disposal, the Treasurer would select a date for the public auction and post a notice in the newspaper.

Chair Dillon opened the public hearing at 10:06 a.m. Seeing no one present to provide testimony, Commissioner Dahlstedt made a motion to close the public hearing, which was seconded by Commissioner Wesen. The motion passed unanimously.

A motion was made by Commissioner Wesen to approve the Resolution regarding the disposal of Skagit County real property located at 309 and 315 South Third Street, Mount Vernon, WA (**Resolution No. R20130334**) Commissioner Dahlstedt seconded the motion. The vote passed unanimously.

Chair Dillon recessed the proceedings at 10:08 a.m.

e) 10:30 a.m. - 11:30 a.m. Public Works - Dan Berentson, Interim Director:

Chair Dillon reconvened the proceedings at 10:31 a.m. and recognized staff, local mayors and councilmember's present in the audience.

1. Work Session: Skagit River General Investigation Update

Interim Director Dan Berentson informed the Board that Project Manager Kara Symonds and staff from the U.S. Army Corps of Engineers would be providing an update on the status of the Skagit River General Investigation (GI).

Ms. Symonds introduced staff from the U.S. Army Corps of Engineers: Project Manager for the Skagit River GI (and Program Manager for all GI's in the Seattle District) Lynn Wetzler, Environmental Coordinator Hannah Hadley, Hydraulic Engineer Karl Ericksen, and Scott Lawrence from the Public Affairs Office. Ms. Symonds provided a history of the Skagit River GI, discussing the phases and goal of reducing flood damages and risks to life. She said that the purpose of the GI was to recommend a plan to address flood problems in the basin which would be technically viable, economically sound, and supported by local jurisdictions.

U.S. Army Corps of Engineers Project Manager Lynn Wetzler discussed their

planning process and goal to achieve the Tentatively Selected Plan (TSP) milestone by Fall/Winter 2013. The TSP would then be released in Winter/Spring 2014 for public review and input, and the corps would continue working towards a final report and completed study in 2015.

Ms. Symonds described a 100-year flood and showed a map depicting the infrastructure at risk in Skagit County, briefing the board on four possible alternatives which were to take no action, divert water at the Swinomish bypass, divert water at the Joe Leary bypass, or complete a comprehensive urban levee improvement. She said that each measure included dam storage, nonstructural measures, site specific levees and floodwalls. Impacts and costs of each alternative were discussed.

Commissioner Wesen shared that one of the reasons Skagit County had the best farmland was because the river used to travel throughout the basin. He encouraged an in depth evaluation of the best solution and to include securing dam storage upriver as part of the plan.

Commissioner Dahlstedt also encouraged securing dam storage at the Baker Dam and to select a plan that protected life and property. Chair Dillon appreciated the partners involved in the Skagit GI. She opened the floor to questions and comments from the audience.

Rob Johnson of Stanwood recalled when the levee failed in 1990 and the river reclaimed an old channel. He discussed flood damage reduction and his work with FEMA. He encouraged protecting infrastructure and personal accountability. He suggested that Skagit County encourage elevated building.

Tom Sheahan of Bow discussed securing storage with PSE at the dam and wanted to make sure local tribes were aware of Skagit County's work on the GI.

Bob Helton of Mount Vernon purposefully chose to live on a hill. He wanted more information on flooding and warned that a lasting storm might stress flood storage at the dam.

Carol Ehlers of Fidalgo Island also chose to live on a hill, but described the ways she would still be affected by a flood. She shared concerns for La Conner and the Swinomish Village. She also wanted to make sure the tribes were involved in the Skagit GI. She suggested a complete inventory of everything affected by each plan.

Gary Jones, local attorney for many Dike and Drainage Districts reminded the County to take into consideration interior drainage as well.

Andrea Xavier of Mount Vernon agreed with Mr. Jones. She shared concerns that many policies and plans were anti-farm and she did not believe FEMA protected everyone equally. She said farmland relied on adequate drainage.

Susan Swetman of Mount Vernon shared concerns for adequate protection of Clear Lake.

Tom Skinner of Edison shared concerns for inadequate drainage in his town, which worsened after the county installed a drainage system. He asked that the problem be fixed.

Chair Dillon recessed the proceedings at 11:31 a.m.

f) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Dillon reconvened the proceedings at 11:34 a.m.

1. Public Comment Period

Carol Ehlers of Fidalgo Island shared that her home was protected from flooding, but not from drainage. She shared information about inadequate drainage in her area.

Charles Atkinson of Edison shared more information with the Commissioners about drainage problems in his neighborhood and asked Skagit County to fix them before his community became more aggravated.

2. Facilities Management: Presentation of Planning Commission's Recorded Motion on Capital Facilities Plan

Kaci Radcliffe of Facilities Management briefed the Board on the Planning Commission's decision on the Capital Facilities Plan. She reported that six public comments were received and Facilities worked with Planning and Development Services on fourteen recommendations. She said that the plan was ready for the Commissioners review and said that Facilities was looking forward to having the plan adopted along with the budget for 2014.

Chair Dillon thanked Ms. Radcliffe for the information and recessed the proceedings.

3. Miscellaneous Announcements

There were no miscellaneous items to discuss. Chair Dillon recessed the proceedings at 11:57 a.m.

g) 11:45 a.m. - 12:00 p.m. Skagit County Historical Museum: Year in Review

Chair Dillon reconvened the proceedings at 11:58 a.m. and introduced Mark Iverson, Director of the Museum.

Mr. Iverson briefed the board on the activities, events, exhibits, and tours provided to Skagit County. He reported that 2013 surpassed all numbers set in 2012. The Commissioners thanked Mr. Iverson for the information and asked him what number to call if people wanted to volunteer or donate.

Jo Wolfe asked people to call (360) 466-3365.

Commissioner Dahlstedt thanked all museum staff and Board Members for their commitment to our past.

h) *2:30 p.m. - 3:30 p.m. Executive Session (Personnel - RCW 42.30.110(1)(f).)

Chair Dillon announced an executive session on Tuesday, November 12, 2013. Commissioner Dillon, Wesen and Dahlstedt attended the executive session from 2:35 p.m. - 3:35 p.m. The purpose of the executive session was Personnel - RCW 42.30.110(1)(f). Skagit

County Administrator Tim Holloran, Human Resources/Risk Director Jessica Neill Hoyson, and Beth Kennar were also in attendance.

IV. CONSENT AGENDA (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 4, 2013. **(Approved)**
2. Record of the Proceedings for Tuesday, November 5, 2013. **(Approved)**
3. Record of the Proceedings for Wednesday, November 6, 2013. **(Approved)**
4. Resolution to appoint Dana Weber to fill the vacancy left by Tina Pullar on the Lodging Tax Advisory Committee. **(Resolution No. R20130324)**
5. Resolution reappointing Pam Nelson to a four-year term on the Skagit Regional Public Facility District Board. Her term shall be effective September 1, 2013, and end on September 1, 2017. **(Resolution No. R20130325)**
6. Resolution appointing Tim Rosenhan to a four-year term on the Washington State Boundary Review Board for Skagit County. His term shall be effective February 1, 2013, and end on January 31, 2017. **(Resolution No. R20130326)**
7. Resolution to appoint Alice Hung to fill the vacancy left by Trudy LaDouceur on the Library Board of the Darrington Rural Partial County Library District. Her term will begin upon execution and continue until February 19, 2018. **(Resolution No. R20130327)**
8. Resolution reappointing Tom Dellinger to a four-year term on the Skagit County Noxious Weed Control Board. His term shall be effective July 31, 2013 and end on July 31, 2017. **(Resolution No. R20130328)**

b) BUDGET AND FINANCE:

9. Interlocal Cooperative Agreement with the City of Mount Vernon for Library Services. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$16,505. **(Contract No. C20130458)**
10. Amendment No. 2 to Interlocal Cooperative Agreement No. C20110495 with the Port of Anacortes. This Amendment extends the term by an additional two years, ending March 19, 2016, to provide additional time needed to obtain permits and complete the construction within the authorized in-water work window. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130131)**

c) CORONERS OFFICE:

11. Personal Services Agreement with Daniel Selove MD to provide autopsy services and on-scene investigations as needed. The Agreement shall commence on January 1, 2014, and shall continue through December 31, 2014. Compensation shall not exceed a total of \$79,500 which is based on a fee structure that consists of set charges for each routine and homicide autopsy performed, on-scene investigation, examination, laboratory testing, and case and/or toxicology consult. **(Contract No. C20130459)**

d) HEALTH DEPARTMENT:

12. Resolution to increase the Public Health Department Petty Cash Fund 101 by \$200 for a new total amount of \$1,200 in order to better fit the business needs of the department. **(Resolution No. R20130329)**

e) PUBLIC WORKS:

13. Resolution awarding the bid for the Anacortes Guemes Ferry Hangar Parts Fabrication to PFC Corporation in an amount not to exceed \$34,648. **(Resolution No. R20130330)**
14. Resolution calling for a public hearing regarding the 2014 - 2019 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place on Tuesday, November 26, 2013, at 10:30 a.m. or as soon as possible thereafter. **(Resolution No. R20130331)**
15. Vendor Services Agreement with Storm Lake Growers, Inc. for the purchase and delivery of native plants to the Anne Wolford Park off of Robinson Road. The Agreement shall commence upon execution and continue for one year. Compensation shall not exceed \$13,971.36. Funding will be divided between the Washington State Recreation and Conservation Office, Salmon Recovery Funding Board Grant at 85% and the Skagit County Clean Water Fund (Fund 120) at 15%. **(Contract No. C20130460)**

f) SHERIFF:

16. Interlocal Agreement with the Town of Concrete for law enforcement services. The Agreement shall commence on January 1, 2014, and continue until December 31, 2016. The Town will compensate County for base level law enforcement services in the amount of \$754,249, and sales tax revenues, set forth in paragraph 7.1. The County will also provide additional officers and equipment at the Town's request at additional cost. **(Contract No. C20130461)**
17. Amendment No. 1 to Personal Services Agreement No. C20110009 with Schryver Medical, Inc. to provide on-site portable radiology services for jail inmates and juvenile offenders. This Amendment increases compensation by \$15,000 per calendar year, to a new amount not to exceed \$35,000 (for the years 2013, 2014, and 2015), and updates Exhibit A, Scope of Work. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130132)**

V. RATIFICATION AGENDA (items 18 through 21):

g) COMMUNITY SERVICES:

18. Resolution authorizing the ratification of Amendment No. 2 to Skagit County Contract No. C20130004, Funding Agreement No. 161009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. The Amendment was not able to be executed before June 1, 2013. **(Resolution No. R20130332)**
19. Amendment No. 2 to Skagit County Contract No. C20130004, Funding Agreement No. 161009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. This Amendment became effective June 1, 2013, and increases compensation by \$2,000 for a total compensation amount not to exceed \$302,510 in order to support and encourage evidence based Chronic Disease and Self Management programs. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130133)**

h) PUBLIC WORKS:

20. Resolution authorizing the ratification of a Vendor Services Agreement with Sicklesteel, Inc. for on-call crane services to be used on various construction projects throughout the county. The contract was not received prior to the commencement on October 8, 2013. **(Resolution No. R20130333)**
21. Vendor Services Agreement with Sicklesteel, Inc. for on-call crane services to be used on various construction projects throughout the county. The Agreement commenced on October 8, 2013, and shall continue for one year. Compensation shall not exceed \$22,000. **(Contract No. C20130462)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 392458 through 392835 from Clearing Fund 696 in the total dollar amount of \$1,025,555.67 (Transmittal No. C-139-13); and
 - b) Payroll warrants numbered 323280 through 323975 in the total dollar amount of \$1,197,170.28 (Transmittal No. P-42-13); and
 - c) Junior District Payroll warrants numbered 803173 through 803343 in the total dollar amount of \$279,186.99 (Transmittal No. P-43-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 12:13 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board