

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 16, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, September 16, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 11, ratification agenda items 12 through 17, vouchers and warrants for Monday, September 16, 2013. Commissioner Wesen seconded the motion. The vote passed unanimously.

c) *2:00 p.m. - 3:00 p.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))

Commissioner Sharon Dillon, Ron Wesen, and Ken Dahlstedt attended an executive session from 2:05 p.m. to 3:09 p.m., the purpose of the executive session was Job Applicant - RCW 42.30.110(1)(g). Attendees included: Health Director Peter Browning, County Administrator Tim Holloran, Human Resources Director Jessica Neill Hoyson, Budget and Finance Director Trisha Logue, Deputy Prosecuting Attorney Melinda Miller.

d) *3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Commissioner Sharon Dillon, Ron Wesen, and Ken Dahlstedt attended an executive session from 3:15 p.m. to 4:04 p.m., the purpose of the executive session was potential litigation (RCW 42.30.110(1)(i)). The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Richard Weyrich and Will Honea. Other attendees included: Skagit County Administrator Tim Holloran.

IV. CONSENT AGENDA (items 1 through 11):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 9, 2013. **(Approved)**

2. Record of the Proceedings for Tuesday, September 10, 2013. **(Approved)**

b) FACILITIES MANAGEMENT:

3. Vendor Services Agreement with Metacom, Inc. to enclose a reception area, build counter space, bookshelves, and hang a gate at the Ada Beane Building located at 1730 Continental Place, Mount Vernon. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,373.91. **(Contract No. C20130389)**

c) HUMAN RESOURCES:

4. Amendment No. 1 to Personal Services Agreement No. C20120554 with Terri Ano, Ph.D. to provide assistance with Human Resource projects as requested by the Human Resource Director. This Amendment updates contractor's name from Terri Ano, Ph.D. to her legally changed name: Terri Maki, Ph.D. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130107)**

d) PROSECUTING ATTORNEY:

5. Resolution ordering annexation of certain property into Fire District No. 8. **(Resolution No. R20130261)**

e) PUBLIC WORKS:

6. Resolution calling for an update of Vendor Lists for Maintenance Material and Rental Equipment. **(Resolution No. R20130262)**
7. Local Agency Standard Consultant Agreement with Wilson Engineering, LLC to provide on-call survey services. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$50,000. **(Contract No. C20130390)**
8. Construction Contract Agreement with Colacurcio Brothers, Inc. for the Pioneer Highway/Fir Island Road Intersection Project; schedules A and B - Roundabout, Skagit County Project #ES80090-4, Federal Aid #HSIP-P299(001), Schedule C - Water Line, Skagit County Project #ES97-79, PUD Project #WO13-03439. The Agreement shall commence on the date of execution and continue until project completion. Compensation shall not exceed \$2,036,439.49. **(Contract No. C20130391)**
9. Interlocal Cooperative Agreement with San Juan County to provide mutual assistance on minor projects, work, and services including, but not limited to: use of boats and equipment; small chip-sealing, striping, and road maintenance and repair; culvert clearing; mowing, spraying and vegetation management; plowing, salting and sanding, etc. The Agreement shall commence upon the date of mutual execution, and shall continue through December 31, 2018. Compensation shall be billed according to paragraph 4. Manner of Financing. **(Contract No. C20130392)**
10. Drainage Easement between Linda Ellefson and Skagit County for the South Shore Road Culvert Replacement Project ES19000-3. This easement allows for the installation and maintenance of a new culvert outlet on Parcel No. P31326 to reduce erosion along the bluff of Guemes Island. The Easement shall commence upon the date of execution. No monetary consideration is being paid. **(Contract No. C20130393)**
11. Amended Temporary Easement with Charles Hill for a portion of Skagit County Tax Parcel No. P49402 for the Natural Resources Stewardship Program (NRSP) riparian restoration maintenance work around Friday Creek. This Amended Temporary Easement contains the amended easement area, riparian restoration, and maintenance plan and supersedes Exhibits "A", "B", and "C" of Skagit County Agreement No. C20130338 (Auditor File No. 201308190155). **(Amendment No. A20130108)**

V. RATIFICATION AGENDA (items 12 through 17):

f) COMMUNITY SERVICES:

12. Resolution authorizing the ratification of Amendment No. 1 to Personal Services Agreement No. C20130333 with Able Opportunities, Inc. to provide leadership and training for the development of the Partnership for Employment Success Program. The term of the Agreement needed to be updated in order to allow for payment for services provided before final execution. **(Resolution No. R20130263)**
13. Amendment No. 1 to Personal Services Agreement No. C20130333 with Able Opportunities, Inc. to provide leadership and training for the development of the Partnership for Employment Success Program. This Amendment changes the term to begin July 1, 2013, rather than upon its

commencement which was August 12, 2013, in order to be able to compensate the contractor for services performed in July. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130109)**

14. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with the Anacortes School District to jointly fund a Truancy Intervention Specialist position to serve the school district and the County Juvenile Court in implementing the truancy portion of the BECCA bill, as outlined in the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement could not be fully executed before its commencement due to the protracted State budget process that is the primary funder of the Truancy Court. **(Resolution No. R20130264)**
15. Interlocal Cooperative Agreement with the Anacortes School District to jointly fund a Truancy Intervention Specialist position to serve the school district and the County Juvenile Court in implementing the truancy portion of the BECCA bill, as outlined in the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). The Agreement shall commence on September 1, 2013, and continue until August 31, 2014. The Anacortes School District shall reimburse Skagit County \$4,402. **(Contract No. C20130394)**

g) HEALTH DEPARTMENT:

16. Resolution authorizing the ratification of a Site Hazard Assessment Grant Agreement G1400046 with State of Washington Department of Ecology (DOE) for the continuation of said program. The Agreement was not received for consideration until after the commencement date of July 1, 2013. **(Resolution No. R20130265)**
17. Site Hazard Assessment Grant Agreement G1400046 with State of Washington Department of Ecology (DOE) for the continuation of said program. The Agreement commenced on July 1, 2013, and continues through June 30, 2015. Compensation from DOE shall not exceed \$85,361. **(Contract No. C20130395)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$241,167.22 (Transmittal No. C-116-13); and
 - b) Warrants numbered 389389 through 389680 from Clearing Fund 696 in the total dollar amount of \$3,489,092.09 (Transmittal No. C-117-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings for the day.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board