

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, SEPTEMBER 9, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, September 9, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 10:30 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 10:30 a.m. - 11:00 a.m. Public Works - Henry Hash, Director:

1. Work Session: Clean Water Program Authorization

Henry Hash, Director, and Dan Berentson, Natural Resources Manager were present to introduce the agenda item and answer questions. Mr. Hash informed the Commissioners that the current term of the Clean Water Program would expire in 2014.

Gary Stoyka, Water Resources Section Manager, provided a brief history of the Clean Water Program, which was established to accomplish the mandates of RCW 90.72 to protect and improve the water quality in Shellfish growing areas, in response to the downgrade classification of shellfish beds in the Samish Bay due to fecal coliform pollution. Mr. Stoyka went on to discuss the current status of various projects that the Clean Water Program had been involved in and the funding of the Program. Mr. Stoyka said that in 2010, Skagit County was awarded a three (3) year \$961,000 grant from the United States Environmental Protection Agency to administer a Pollution Identification and Correction (PIC) program in the Samish River basin to address persistent excessive fecal coliform levels that were adversely affecting shellfish beds. He indicated that the County had taken the lead role in the Clean Samish Initiative, which was a consortium of twenty (20) government and non-profit agencies formed to address the fecal coliform issues in the Samish Basin. In 2012, Skagit County was awarded a second PIC grant to enhance the efforts in the Samish Basin and to develop a sustainable program and expand the PIC program as needed into other watersheds in the County. Mr. Stoyka discussed the rate that residents would be assessed in the future and proposed that the Program be reauthorized for ten (10) years. Mr. Stoyka provided a graph depicting the Samish River fecal coliform loading for the years 2010 through 2012. He indicated that the Clean Water Program had made a positive impact to decrease the amount of fecal coliform in the Samish Basin. The Commissioners discussed whether there would be a onetime increase or a gradual increase in the assessment rate, and the best method to use in order to have a solid funding base. The Commissioners agreed to move forward with the public process to determine whether to reauthorize the Clean Water Program.

Mr. Hash indicated that Public Works would be bringing forward a projected budgetary proposal in the near future.

Chair Dillon recessed the proceedings at 11:11 a.m.

c) *11:00 a.m. Presentation: Certificate of Commendation for 12 Years of Dedicated Service to Skagit 911 Assistant Director Deb Flewelling (Skagit 911, 2911 E. College Way, Mount Vernon)

- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, SEPTEMBER 9, 2013 (items 1 through 15):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 13, and 15, Ratification Agenda items 16 through 21, vouchers and warrants for Monday, September 9, 2013. **(Consent Agenda item No. 14 was pulled pending further discussion.)** Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, September 3, 2013. **(Approved)**
- 2. Resolution to appoint Bill Pfeifer to the Upper Skagit Library District Board of Trustees to fill the position vacated on August 17, 2013, by Barbara Trask. Mr. Pfeifer's term shall be effective on the date of execution and end on December 31, 2013. In addition, this resolution reappoints Mr. Pfeifer to an additional five (5) year term effective January 1, 2014, and ending on December 31, 2019. **(Resolution No. R20130253)**
- 3. Resolution to appoint Kevin Meenaghan, Annie Lohman, Robert Temples, and Matt Mahaffie to the Skagit County Planning Commission for terms that end on August 31, 2017. **(Resolution No. R20130254)**

b) BUDGET AND FINANCE:

- 4. Resolution to call for a public hearing for the second quarter budget amendment. The public hearing is scheduled to take place on Tuesday, September 24, 2013, at 9:30 a.m. or as soon thereafter as possible. **(Resolution No. R20130255)**

c) COMMUNITY SERVICES:

- 5. Personal Services Agreement with United General Hospital to provide coordination and evaluation of the Varsity in Volunteerism (VIV) program in Sedro-Woolley and Concrete school districts in partnership with United Way and Worksource. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$13,000. **(Contract No. C20130381)**
- 6. Amendment No. 5 to County Program Agreement No. 1163-24773, Skagit County Contract No. C20110203, with the State of Washington Department of Social and Health Services (DSHS), Division of Behavioral Health and Recovery (DBHR) to provide funding for the WA-CARES program in Skagit County. The purpose of this Amendment is to continue to provide services to enrollees of the WA-CARES program by increasing compensation by \$24,000 for a new compensation total from DSHS not to exceed \$197,055. The original amount of the Agreement was \$46,585. The original Agreement commenced on April 1, 2011, and shall continue until September 30, 2013. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130104)**

d) CONSERVATION FUTURES:

- 7. Amendment No. 3 to Cooperative Agreement No. 73-0546-11-003, Skagit County Contract No. C20110324, with the U.S. Commodity Credit Corporation acting through the Natural Resources Conservation Service (USDA) and Skagit County for the Farm and Ranch Lands Protection Program, which allows the County to accept matching grant funds to purchase agricultural conservation easements. The purpose of this Amendment is to amend two (2) projects funded in 2011 and 2012, make adjustments to values based on actual appraisals, and to cancel three (3) projects; two (2) of the cancelled projects have closed and one (1) project withdrew from the

program. The original Agreement commenced on July 25, 2011, and shall end on September 30, 2014. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect including the County's portion of \$1,551,500, which will be drawn from the Conservation Futures fund. **(Amendment No. A20130105)**

e) HUMAN RESOURCES:

8. Personal Services Agreement with Alice Rowe, Ph.D. to facilitate Supervisory Core Skills training series for up to twenty-five (25) employees per series. Each series will consist of three (3) two and a half (2.5) hour sessions. Each session will build upon materials covered in the previous session. The Agreement shall commence on October 1, 2013, and continue until October 1, 2014. Compensation shall not exceed \$7,000. **(Contract No. C20130382)**

f) PARKS, RECREATION AND FAIRGROUNDS:

9. Vendor Services Agreement with Environmental Abatement Services Inc. to clean material in the Fairgrounds Maintenance work space room, remove and dispose of plywood and sheetrock off walls, remove and dispose of ceiling tiles from the storage room and main hall area of Building A. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,475. **(Contract No. C20130383)**

g) PUBLIC WORKS:

10. Resolution to authorize the closure of South Shore Road #19000 at milepost 0.46 and 1.46 for a total of thirty-five (35) days beginning on September 23, 2013, to allow for replacement of a culvert, construction of a wider road, and for the performance of slide repair. **(Resolution No. R20130256)**
11. Resolution to authorize a call for public hearing to consider testimony regarding the sale or disposal of County surplus vehicles, equipment, and office furniture. The public hearing is scheduled to take place on Tuesday, September 24, 2013, at 8:30 a.m. or as soon thereafter as possible. **(Resolution No. R20130257)**
12. Amendment No. 2 to Personal Services Agreement No. C20110303 with Golder Associates, Inc. to conduct domestic water use metering study in selected river tributaries. The metering study is required by settlement agreement for instream flow implementation between Skagit County, the Washington State Department of Ecology and the City of Anacortes. The original Agreement commenced on November 9, 2009, and continues until September 30, 2013. The purpose of this Amendment is to cover the costs of unanticipated delays caused by several site visits to properties to download detailed meter readings. This Amendment increases compensation by \$6,000 for a new compensation amount not to exceed \$77,800. All other terms and conditions of the original Agreement and Amendment shall remain in effect. **(Amendment No. A20130106)**
13. Temporary Easement with Dennis Mayo and Kelli Mayo for a portion of Skagit County Assessor Tax Parcel No. P96108 for the Natural Resources Stewardship Program (NRSP) riparian restoration maintenance work. All work associated with this Temporary Easement is 75% funded by Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and 25% funded by the Clean Water Fund 120. **(Contract No. C20130384)**
14. Local Agency Standard Consultant Agreement with Wilson Engineering, LLC to provide on-call survey services. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$50,000. **(This item was removed from the Consent Agenda pending further discussion.)**
15. Interlocal Cooperative Agreement with Skagit County Consolidated Dike Improvement District No. 22 to perform a culvert lining project on Brown Slough to control saltwater. The Agreement shall commence on the date of execution and shall continue for two (2) years. Skagit County Consolidated Dike Improvement District No. 22 shall reimburse the County for the total project costs in excess of \$15,000, and for the actual costs and expenses incurred by the County for the

culvert lining project, including the purchase of the culvert lining. **(Contract No. C20130385)**

V. RATIFICATION AGENDA (item 16 through 21):

h) HEALTH DEPARTMENT:

16. Resolution authorizing the ratification of an Interagency Agreement (IAA) with the State of Washington Department of Ecology to provide funding to hire a Local Source Control Specialist to provide technical assistance and education outreach to small businesses in an effort to prevent pollution of the urban waters of the State. Review of the contract terms delayed finalization of the Agreement. **(Resolution No. R20130258)**
17. Interagency Agreement (IAA) with the State of Washington Department of Ecology to provide funding to hire a Local Source Control Specialist to provide technical assistance and education outreach to small businesses in an effort to prevent pollution of the urban waters of the State. The Agreement commenced on July 1, 2013, and shall continue until June 31, 2015. Compensation to Skagit County shall not exceed \$181,720. **(Contract No. C20130386)**

i) NOXIOUS WEEDS:

18. Resolution to authorize the ratification of an Interagency Agreement with the Washington State Department of Agriculture for knotweed control in the Skagit River and associated tributaries. Receipt of the contract delayed finalization of the Agreement. **(Resolution No. R20130259)**
19. Interagency Agreement with the Washington State Department of Agriculture for knotweed control in the Skagit River and associated tributaries. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2015. Compensation to Skagit County shall not exceed \$15,000. **(Contract No. C20130387)**

j) PUBLIC WORKS:

20. Resolution authorizing the ratification of an Aquatic Lands Right of Entry Agreement with Washington State Department of Natural Resources for restoration work on a slough of the Skagit River, Parcel No. P41571. Review of the Agreement terms and conditions delayed finalization. **(Resolution No. R20130260)**
21. Aquatic Lands Right of Entry Agreement with Washington State Department of Natural Resources for restoration work on a slough of the Skagit River, Parcel No. P41571. The Agreement commenced on August 5, 2013, and shall continue until August 4, 2014. Compensation shall not exceed \$500 and is funded by the Clean Water Fund 120. **(Contract No. C20130388)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$63,542.73 (Transmittal No. C-112-130); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$69,395.20 (Transmittal No. C-113-13); and
 - c) Warrants numbered 388968 through 388314 from Clearing Fund 696 in the total dollar amount of \$1,751,405.12 (Transmittal No. C-114-13); and
 - d) Warrants numbered 389315 through 389388 from Clearing Fund 696 in the total dollar amount

of \$170,778.88 (Transmittal No. C-115-13); and

- e) Payroll warrants numbered 320465 through 321181 in the total dollar amount of \$1,113,418.84 (Transmittal No. P-33-13); and
- f) Junior District Payroll warrants numbered 802475 through 802650 in the total dollar amount of \$255,082.87 (Transmittal No. P-32-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:35 p.m. and announced that there were no executive sessions schedule for the week of September 9, 2013.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board