

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, AUGUST 19, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, August 19, 2013, with Chair Sharon D. Dillon, Commissioner Ron Wesen, and Commissioner Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) \*8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 13, ratification items 14 through 21, vouchers and warrants for Monday, August 19, 2013. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

c) \*2:00 p.m. - 3:00 p.m. Executive Session (Job Applicant - RCW 42.30.110(1)(g))

Commissioner Sharon Dillon, Ron Wesen, and Ken Dahlstedt attended an executive session from 2:01 p.m. to 3:01 p.m., the purpose of the executive session was job applicant (RCW 42.30.110(1)(g)). The following were also present at the executive session: Skagit County Administrator Tim Holloran and Health Department Director Peter Browning. No action was taken during the executive session.

d) \*3:00 p.m. - 4:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

Commissioner Sharon Dillon, Ron Wesen, and Ken Dahlstedt attended an executive session from 3:04 p.m. to 3:54 p.m., the purpose of the executive session was potential litigation (RCW 42.30.110(1)(i)). The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Will Honea and Stephen Fallquist. Other attendees included: Skagit County Administrator Tim Holloran, Public Works Director Henry Hash, and Solid Waste Division Manager Kevin Renz. No action was taken during the executive session.

IV. CONSENT AGENDA (items 1 through 13):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, August 12, 2013. **(Approved)**
2. Record of the Proceedings for Tuesday, August 13, 2013. **(Approved)**

3. Resolution appointing Alice Fitzgerald to the Skagit County Boundary Review Board to fill a vacancy left by David Fitzgerald. The vacancy Alice Fitzgerald is filling continues until January 31, 2015. **(Resolution No. R20130231)**
  4. Resolution appointing nineteen members to the Skagit Affordable Housing Advisory Committee with terms commencing on September 1, 2013 and expiring on August 31, 2015. **(Resolution No. R20130232)**
- b) ADMINISTRATIVE SERVICES:
5. Resolution to close the petty cash account for the Commissioners' Office which was established by Resolution No. 9528, and, to close the change fund for the Assessor's Office which was established by Resolution No. 12806. **(Resolution No. R20130233)**
- c) INFORMATION SERVICES:
6. Personal Services Agreement with RFI Communications and Security Systems for service and maintenance of Internet Protocol Video systems utilized by Skagit County. The Agreement shall commence on the date of execution and continue for two years. Total compensation shall not exceed \$23,000. **(Contract No. C20130355)**
  7. Personal Services Agreement with RFI Communications and Security Systems for service and maintenance of Access Control and Intrusion systems utilized by Skagit County. The Agreement shall commence on the date of execution and continue for two years. Total compensation shall not exceed \$30,000. **(Contract No. C20130356)**
- d) OFFICE OF JUVENILE COURT:
8. Personal Services Agreement with David V. McNeill, McNeill Polygraph Investigations, to provide polygraph examinations and results upon the request of the Skagit County Office of Juvenile Court. The Agreement shall commence on the date of execution and continue until December 31, 2014. Compensation shall not exceed \$5,000 per calendar year. **(Contract No. C20130357)**
- e) PUBLIC WORKS:
9. Resolution awarding the bid for the purchase of One New Pre-Cast Concrete Box Culvert Including Delivery for the Concrete Sauk Valley Road Project #ES8000-9 to Granite Precast in the amount of \$78,986. **(Resolution No. R20130234)**
  10. Resolution closing the bid process for the purchase of a Pedestrian Bridge and Precast Concrete Abutments for the Hansen Creek Pedestrian Bridge Replacement Project. **(Resolution No. R20130235)**
  11. Resolution calling for a public hearing regarding a Franchise Agreement with Thomas James Dodd. The public hearing is scheduled to take place Tuesday, September 10, 2013, at 9:00 a.m. or as soon as possible thereafter. **(Resolution No. R20130236)**
  12. Resolution regarding the sale of excess property to the City of Mount Vernon: 2001 Whitley job site trailer in the amount of \$5,900, pursuant to RCW 36.34.130. **(Resolution No. R20130237)**
  13. Summary of Offer in the amount of \$1,800 for the purchase of Parcel No. P41872 to enable construction of the Cockreham Island Mitigation Project. The property is currently owned by the Skagit River Association. **(Contract No. C20130358)**

V. RATIFICATION AGENDA (items 14 through 21):

f) HEALTH:

14. Resolution authorizing the ratification of a Participation Agreement with Valpak of Western Washington to prepare and distribute Nurse-Family Partnership outreach literature for mailing to approximately 40,000 Skagit County addresses. Review of contract terms delayed the finalization of the Participation Agreement and it could not be routed for execution prior to August 5, 2013. **(Resolution No. R20130238)**
15. Participation Agreement with Valpak of Western Washington to prepare and distribute Nurse-Family Partnership outreach literature for mailing to approximately 40,000 Skagit County addresses. The Agreement commenced on August 5, 2013, and shall continue through September 30, 2013. Compensation shall not exceed \$2,428. **(Contract No. C20130359)**

g) NOXIOUS WEEDS:

16. Resolution authorizing the ratification of an Interlocal Cooperative Agreement with Washington State Department of Agriculture (WSDA) to provide funding for Spartina survey and eradication within Skagit County. Skagit County did not receive the Agreement from WSDA until the end of July and was unable to execute the Agreement prior to July 1, 2013. **(Resolution No. R20130239)**
17. Interlocal Cooperative Agreement with Washington State Department of Agriculture to provide funding for Spartina survey and eradication within Skagit County. The Agreement commenced on July 1, 2013, and shall end on June 30, 2015. Compensation to Skagit County shall not exceed \$50,000. **(Contract No. C20130360)**

h) OFFICE OF JUVENILE COURT:

18. Resolution to authorize the ratification of County Program Agreement No. 1363-78932 with the Washington State Department of Social and Health Services (DSHS) to provide funding for Evidence Based Expansion FY14-15 treatment and training programs for youth in Juvenile Court in Skagit County. The Agreement was not received in time from DSHS to fully execute prior to July 1, 2013. **(Resolution No. R20130240)**
19. County Program Agreement No. 1363-78932 with the Washington State Department of Social and Health Services (DSHS) to provide funding for Evidence Based Expansion FY14-15 treatment and training programs for youth in Juvenile Court in Skagit County. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2015. Total compensation from DSHS for the term of the Agreement shall not exceed \$109,656. **(Contract No. C20130361)**

i) PUBLIC WORKS:

20. Resolution authorizing the ratification of Amendment No. 1 to Grant Sub award between Skagit County and Samish Indian Nation (Skagit County Agreement No. C20100631) to assist Skagit County with meeting tasks set forth in United States Environmental Protection Agency (EPA) Cooperative Grant Agreement PO-00J09601-0 for the Clean Samish Initiative: Pollution Identification and Correction Program. Notice from EPA of the grant extension was not provided in time to execute Amendment No. 1 with Samish Indian Nation before May 31, 2013. **(Resolution No. R20130241)**
21. Amendment No. 1 to Grant Sub award between Skagit County and Samish Indian Nation (Skagit County Agreement No. C20100631) to assist Skagit County with meeting tasks set forth in United States Environmental Protection

Agency Cooperative Grant Agreement PO-00J09601-0 for the Clean Samish Initiative: Pollution Identification and Correction Program. The original Agreement commenced on June 1, 2010, and continued through May 31, 2013. The purpose of this Amendment is to extend the term of the Agreement through December 31, 2013. All other terms and conditions of the original Agreement shall remain in effect including compensation which shall not exceed \$33,000. **(Amendment No. A20130101)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$247,533.91 (Transmittal No. C-105-13); and
  - b) Warrants numbered 387952 through 388251 from Clearing Fund 696 in the total dollar amount of \$5,224,012.94 (Transmittal No. C-106-13).

VII. **ADJOURNMENT:**

Chair Dillon adjourned the proceedings for the day.

**BOARD OF COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Sharon D. Dillon, Chair

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Ron Wesen, Commissioner

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Kenneth A. Dahlstedt, Commissioner

ATTEST:

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Clerk of the Board