

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 29, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, July 29, 2013, with Commissioners Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Commissioner Dahlstedt called the proceedings to order at 1:30 p.m.

Commissioner Dillon's absence was excused.

II. PLEDGE OF ALLEGIANCE:

Commissioner Dahlstedt led the gallery in the salute to the flag.

III. AGENDA:

- a) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- b) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JULY 29, 2013 (items 1 through 11):

A motion was made by Commissioner Wesen to approve the Consent Agenda, items 1 through 11, Ratification Agenda items 12 through 17, vouchers and warrants for Monday, July 29, 2013.

Commissioner Dahlstedt seconded the motion.

The vote passed unanimously. Chair Sharon D. Dillon's absence was excused

a) COMMISSIONERS:

- 1. Record of the Proceedings for Tuesday, July 23, 2013. **(Approved)**

b) ADMINISTRATIVE SERVICES:

- 2. Resolution to award additional Hotel/Motel funding for 2013. **(Resolution No. R20130202)**

c) COMMUNITY SERVICES:

- 3. Resolution to establish a grievance procedure concerning the use of 2013 Community Block Grant (CDBG) Planning Only funds. **(Resolution No. R20130203)**

d) PARKS, RECREATION, AND FAIRGROUNDS:

- 4. Vendor services Agreement with Ron Johnson, dba Bakerview Farms to mow a nine (9) acre parcel of Skagit County owned property located north of College Way in Mount Vernon, directly east of 2801 E. College Way and adjacent to the southern border of the Skagit Playfields, located at 2700 Martin Road in Mount Vernon. The Agreement shall commence on the date of execution and continue for one (1) year with the option to extend the terms and conditions of the Agreement for one (1) additional year each year for a total period not to exceed three (3) additional years. Compensation per year shall not exceed \$100. **(Contract No. C20130316)**

e) PROSECUTING ATTORNEY:

- 5. Amendment No. 2 to Personal Services Agreement No. C20120315 with Sue Fox-Golombek dba

Express Legal Transcription to provide transcription services for victim, witness, and/or defendant interviews and depositions. The original Agreement commenced on July 23, 2012, and shall continue until December 31, 2013. The purpose of this Amendment is to cover the cost of a large number of defense interview transcriptions required in the cases of the State v. Carri Williams and the State v. Larry Williams. This Amendment increases compensation by \$3,000 for a new amount not to exceed \$7,500. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130096)**

6. Personal Services Agreement with Ridgway Law Group, P.S., Sheila C. Ridgway, to provide expert witness documentation and testimony for the prosecution in the State v. Rosemary Kamb, regarding trustee compensation, attorney compensation, and billing practices. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$3,000. **(Contract No. C20130317)**

f) PUBLIC WORKS:

7. Resolution regarding the approval of maps, plans, and specifications and call for bids for the Concrete Shop Sand/Salt Building Project #PW5-16. The bid opening is scheduled to take place on Monday, August 19, 2013, at 2:00 p.m. **(Resolution No. R20130204)**
8. Resolution regarding the closure of Worline Road, #22810, at milepost 2.133 for approximately five (5) days, beginning on or about Monday, August 12, 2013, to replace a culvert. **(Resolution No. R20130205)**
9. Resolution regarding the closure of Bow Cemetery Road #20800 at milepost 0.018 for approximately five (5) days, beginning on or about Monday, August 19, 2013, to replace a culvert. **(Resolution No. R20130206)**
10. Interlocal Cooperative Agreement with the City of Mount Vernon to perform work, provide materials and provide the use of County equipment operated by a County operator, for roadway maintenance and activities. The Agreement shall commence on the date of execution and continue until December 31, 2017. The City shall reimburse the County for actual costs incurred for work, materials, and equipment rentals. **(Contract No. C20130318)**

g) SHERIFF:

11. Subscriber Agreement with Public Safety Testing to assist in the development of promotional testing for the Sheriff's Office Sergeant. Professional fees include testing of up to eight (8) candidates in a one (1) day with four (4) component exercises. The Agreement shall commence on the date of execution and continue until the promotional process methodology has been completed. Compensation shall not exceed \$5,900. **(Contract No. C20130319)**

V. RATIFICATION AGENDA (items 12 through 17):

h) ADMINISTRATIVE SERVICES:

12. Resolution authorizing the ratification of a Personal Services Agreement with DLR Group to determine the requirements for expansion of the existing County Jail facility, as well as provide cost estimates and capital and operational costs for the renovation/expansion of the existing County Jail facility and compare those costs to a new facility of comparable scope. Personal Services Agreement No. C20120420 expired on December 31, 2012, however, it was necessary for DLR Group to continue to provide service as requested by the Project Manager and Jail Coordination Council. **(Resolution No. R20130207)**
13. Personal Services Agreement with DLR Group to determine the requirements for expansion of the existing County Jail facility, as well as provide cost estimates and capital and operational costs for the renovation/expansion of the existing County Jail facility and compare those costs to a new facility of comparable scope. Data provided was shared with the Jail Coordination

Council. The Agreement commenced on January 1, 2013, and shall continue until December 31, 2014. Compensation shall not exceed \$55,005. **(Contract No. C20130320)**

i) COMMUNITY SERVICES:

14. Resolution authorizing the ratification of a Personal Services Agreement with Catholic Community Services to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. Review of the contract terms delayed the finalization of the Agreement and it was important to continue to provide these necessary services. **(Resolution No. R20130208)**
15. Personal Services Agreement with Catholic Community Services to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation shall not exceed \$25,000. **(Contract No. C20130321)**

j) PUBLIC WORKS:

16. Resolution authorizing the ratification of a Mitigation Funding Agreement with Skagit Land Trust to restore Cumberland Creek in relation to mitigation requirements associated with the Cockreham Island levee repairs performed under the U.S. Army Corps of Engineers FY13 Project #SKA-06-07. Repairs have been made to the levee in 2012, and additional repairs are scheduled to be completed in 2013 to correct damages incurred during the 2006 flood event. Finalization of the Agreement was delayed due to mitigation negotiations between the U.S. Army Corps of Engineers, Seattle City Light and Skagit Land Trust. **(Resolution No. R20130209)**
17. Mitigation Funding Agreement with Skagit Land Trust to restore Cumberland Creek in relation to mitigation requirements associated with the Cockreham Island levee repairs performed under the U.S. Army Corps of Engineers FY13 Project #SKA-06-07. The Agreement commenced on February 1, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$40,852. - MONDAY, JULY 29, 2013. **(Contract No. C20130322)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) Warrants numbered 386729 through 386796 from Clearing Fund 696 in the total dollar amount of \$147,362.90 (Transmittal No. C-96-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$64,083.93 (Transmittal No. C-97-13); and
 - c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$84,924.79 (Transmittal No. C-98-13); and
 - d) ACH Transfer Request Form and Certification to Washington Dental Service from Clearing Fund 696 in the total dollar amount of \$47,865.14 (Transmittal No. C-99-13); and
 - e) Warrants numbered 386797 through 387240 from Clearing Fund 696 in the total dollar amount of \$2,996,588.82 (Transmittal No. C-100-13); and
 - f) Payroll warrants numbered 318295 through 319013 in the total dollar amount of \$1,124,910.08

(Transmittal No. P-27-12); and

- g) Junior District Payroll warrants numbered 801933 through 802136 in the total dollar amount of \$277,440.79 (Transmittal No. P-28-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:32 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board