

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 15, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, July 15, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:32 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA FOR MONDAY, JULY 15, 2013 (items 1 through 18):

A motion was made by Commissioner Dahlstedt to approve items 1 and 3 through 18, Ratification Agenda items 19 through 35, vouchers and warrants for Monday, July 15, 2013. **(Item No. 2 was removed from the Consent Agenda, it will be placed on a future Consent Agenda.)** Commissioner Wesen seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, July 8, 2013. **(Approved)**
- 2. Record of the Proceedings for Tuesday, July 9, 2013. **(Item No. 2 was removed from the Consent Agenda, it will be placed on a future Consent Agenda.)**
- 3. Resolution authorizing the County Administrator to sign a Memorandum of Understanding (MOU) between the Port of Skagit, Washington State University Research Extension Center, Skagit Valley College, City of Mount Vernon, Northwest Agriculture Business Center, Economic Development Association of Skagit County and Skagit County, to create a partnership framework for the development of an Innovation Partnership Zone (IPZ). **(Resolution No. R20130177)**

b) COMMUNITY SERVICES:

- 4. Personal Services Agreement with Judy E. Farrar to provide mental health services with the primary goals of stabilization of problematic symptoms and/or behaviors, and the promotion of ongoing recovery. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$10,000. **(Contract No. C20130289)**
- 5. Personal Services Agreement with the Center for Independence North Sound to provide benefit analysis for Skagit County Division of Developmental Disabilities Administration (DDA) state funded clients and/or Skagit County locally funded clients who meet the Social Security Administration (SSA) standards and the Social Security Disability Insurance (SSDI); Social

Security Childhood Disability Benefit (SSCDB); or Supplemental Security Income (SSI) programs in order to pursue or continue work while receiving SSA benefits. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$10,000 and is funded by the Department of Social and Health Services, Division of Developmental Disabilities (DSHS-DDD). **(Contract No. C20130290)**

6. Amendment No. 2 to Interagency Agreement with North Sound Mental Health Administration (NSMHA) Contract #NSMHA-Skagit County Jail Services-11-13, Skagit County Agreement No. C20110492 to provide funding for the provision of services to mentally ill offenders in the Skagit County Jail. The original Agreement commenced on October 1, 2011, and shall continue until September 30, 2013. The purpose of this Amendment is to reinstate grant funds in the amount of \$22,500, through an amended Attachment IV. The new compensation amount shall not exceed 85,500. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130085)**

c) CONSERVATION FUTURES:

7. Amendment No. 1 to Personal Services Agreement No. C20120342 with Eric Nelson to provide monitoring services for the Skagit County Farmland Legacy Program. The original Agreement commenced on August 6, 2012, and shall continue until July 30, 2013. The purpose of this Amendment is to extend the Agreement term to December 31, 2013, and to increase compensation by \$35,000 for a new compensation amount not to exceed \$75,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130086)**

d) FACILITIES MANAGEMENT:

8. Resolution to award the bid for the Skagit County Family Resource Center Remodel items 1, 2, 3, and 5 to Axthelm Construction, Inc. in the amount of \$50,580. **(Resolution No. R20130178)**
9. Amendment No. 6 to Interagency Agreement No. 2009-528, Skagit County Contract No. C20090382, with the Department of Enterprise Services, Facilities Division, Engineering & Architectural Services for the Energy/Utility Conservation Project Management and Monitoring Services. The original Agreement commenced on June 16, 2009, and shall continue until December 31, 2014. The purpose of this Amendment is to increase compensation by \$24,800 for Phase 2 project management fees. The new compensation amount shall not exceed \$63,700. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130087)**

e) INFORMATION SERVICES:

10. Amendment No. 2 to Vendor Services Agreement No. C20130035 with RFI Communications and Security Systems to provide all labor, materials, testing, training, and other incidentals for the installation and configuration of proximity readers, dual door modules and request to exit devices of sufficient quality to implement access control on twelve (12) electronic doors at the Skagit County Transfer Station, located at 14104 Ovenell Road. The original Agreement commenced on January 28, 2013, and shall continue until January 27, 2014. The purpose of this Amendment to increase compensation by \$564.35 for work performed to repair damaged power supply and replaced backup batteries. The new compensation amount shall not exceed \$27,326.54. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130088)**

f) PLANNING AND DEVELOPMENT SERVICES:

11. Resolution establishing the 2012 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments. **(Resolution No. R20130179)**

g) PUBLIC WORKS:

12. Resolution regarding the approval of contract specifications and call for bids for the purchase of one (1) new pre-cast concrete box culvert. The bid opening is scheduled to take place on Monday, August 5, 2013, at 2:15 p.m. or as soon as possible thereafter. **(Resolution No. R20130180)**
13. Resolution initiating County road projects: 1) Francis Road Section 3 reconstruction and widening; 2) River Bend Road raising and widening; 3) Samish River Bridge #40114 repairs and deck rehabilitation. **(Resolution No. R20130181)**
14. Vendor Services Agreement with Northwest Tank and Environmental Services to calibrate fuel dispensers at the Burlington Fuel Facility, Sheriff's Fuel Facility in Mount Vernon, and the Concrete Fuel Facility. All services other than calibration will be obtained via Washington State Contract #00211 per Attachment "A". The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$2,400. **(Contract No. C20130291)**
15. Construction Contract Agreement with Northwest Logging & Excavation to furnish all tools, materials, equipment and transportation required for the construction of 2013 Bridge Debris Removal Project #ESDR-2 in the amount of \$72,764.50. **(Contract No. C20130292)**
16. Amendment No. 1 to Vendor Services Agreement No. C20130117 with McAsphalt Industries Ltd. To provide liquid asphalt as listed in Attachment "A" of the 2013 spring/summer maintenance material eligibility list. The original Agreement commenced on March 18, 2013, and shall continue until March 18, 2014. The purpose of this Amendment is to include a new product called Cationic Clean Bond Coat (CCBC) at the rate of \$595 per ton. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$1,500,000. **(Amendment No. A20130089)**
17. Construction Contract Agreement with Lakeside Industries for the construction of the 2013 Asphalt Overlay, Schedule A: Cook Road, Skagit County Project #ESAO13-1, Schedule B: Old Highway 99N, Spruce Street, and Bouslog Road, Skagit County Project #ES97-77, City of Burlington Job #5-13, TIB Project #3-W-159(001-1)-1 in the amount of \$1,000,127.46. **(Contract No. C20130293)**
18. Interlocal Cooperative Agreement with Skagit County Dike, Drainage, and Irrigation Improvement District No. 5 to authorize the cost-share for the improvement of tidegates that are failing in the District's system. The Agreement shall commence on the date of execution and continue for two years. The County shall pay District 5 a total amount not to exceed \$33,000. **(Contract No. C20130294)**

V. RATIFICATION AGENDA (items 19 through 35):

h) COMMUNITY SERVICES:

19. Resolution authorizing the ratification of a Personal Services Agreement with Chinook Enterprises to provide Pathways to Employment and Community Access services to eligible individuals with development disabilities. Finalization of the Agreement was delayed because Skagit County only recently received significant contract language changes from the State of Washington which were required to be incorporated into the Agreement. **(Resolution No. R20130182)**
20. Personal Services Agreement with Chinook Enterprises to provide Pathways to Employment and Community Access services to eligible individuals with development disabilities. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation shall not exceed \$943,036 which is funded by the Department of Social and Health Services, Division of Developmental Disabilities (DSHS-DDD). **(Contract No. C20130295)**
21. Resolution authorizing the ratification of a Personal Services Agreement with Washington

Vocational Services to provide Pathways to Employment and Community Access services to individuals with developmental disabilities. Finalization of the Agreement was delayed because Skagit County only recently received significant contract language changes from the State of Washington which were required to be incorporated into the Agreement. **(Resolution No. R20130183)**

22. Personal Services Agreement with Washington Vocational Services to provide Pathways to Employment and Community Access services to eligible individuals with development disabilities. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation shall not exceed \$343,968 which is funded by the Department of Social and Health Services, Division of Developmental Disabilities (DSHS-DDD). **(Contract No. C20130296)**
23. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Recovery Center to provide chemical dependency treatment and support services, generally in an outpatient setting, to eligible persons as part of the Prevention, Intervention, Treatment, Aftercare (PITA) continuum. Finalization of the Agreement was delayed because Skagit County only recently received significant contract language changes from the State of Washington which were required to be incorporated into the Agreement. **(Resolution No. R20130184)**
24. Personal Services Agreement with Skagit Recovery Center to provide chemical dependency treatment and support services, generally in an outpatient setting, to eligible persons as part of the Prevention, Intervention, Treatment, Aftercare (PITA) continuum. The Agreement commenced on July 1, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$420,000 and is funded through the Division of Behavioral Health and Recovery (DBHR), and the 1/10 sales tax. **(Contract No. C20130297)**
25. Resolution authorizing the ratification of a Subrecipient Agreement for Washington State Department of Commerce Community Development Block Grant (CDBG) Public Services with Skagit County Community Action Agency to provide support for East Skagit County critical needs and housing services. Delay in providing the CDBG contractual agreement between Skagit County and the Department of Commerce necessitated a delay in the Subrecipient Agreement. **(Resolution No. R20130185)**
26. Community Development Block Grant (CDBG) Program Public Services Grant Agreement with the Washington State Department of Commerce Local Government and Infrastructure Division, Contract No. 13-65400-011 to provide public services through Community Action Agency of Skagit County to low and moderate income persons in East Skagit County. The Grant Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation to Skagit County shall not exceed \$55,174. **(Contract No. C20130298)**
27. Subrecipient Agreement for Washington State Department of Commerce Community Development Block Grant (CDBG) Public Services with Community Action Agency of Skagit County to provide support for East Skagit County critical needs and housing services. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. The Department of Commerce contracts with the County and the County in turn shall reimburse Community Action in an amount not to exceed \$55,174. **(Contract No. C20130299)**
28. Resolution authorizing the ratification of Amendment No. 6 DSHS Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. Receipt of the Amendment delayed finalization and it was important to provide these necessary services to eligible Skagit County residents. **(Resolution No. R20130186)**
29. Amendment No. 6 DSHS Agreement No. 1163-27323, Skagit County Contract No. C20110367, with the State of Washington Department of Social and Health Services (DSHS) to provide funding for chemical dependency prevention services. The purpose of this Amendment is to extend the term of the Agreement. The Amendment commenced on July 1, 2013, and shall continue until June 30, 2015. Compensation to Skagit County is increased by \$620,132 for a

new Compensation amount not to exceed \$3,536,611. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130090)**

30. Resolution authorizing the ratification of a Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants, toddlers, and their families in Skagit County. Finalization of the Agreement was delayed because Skagit County only recently received significant contract language changes from the State of Washington which were required to be incorporated into the Agreement. **(Resolution No. R20130187)**
31. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide early intervention services for eligible infants, toddlers, and their families in Skagit County. The Agreement commenced on July 1, 2013, and shall continue until June 31, 2014. Compensation shall not exceed \$75,369 and is funded through the Washington State Department of Social and Health Services (DSHS) Developmental Disabilities Administration (DDA). **(Contract No. C20130300)**
32. Resolution to authorize the ratification of a Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide outreach, information and support to families who have a family member who experiences a developmental disability, local service professionals who provide specific and generic services to people with disabilities and their families, and the general public. Finalization of the Agreement was delayed because Skagit County only recently received significant contract language changes from the State of Washington which were required to be incorporated into the Agreement. **(Resolution No. R20130188)**
33. Personal Services Agreement with Skagit Preschool and Resource Center (SPARC) to provide outreach, information and support to families who have a family member who experiences a developmental disability, local service professionals who provide specific and generic services to people with disabilities and their families, and the general public. The Agreement commenced on July 1, 2013, and shall continue until June 30, 2014. Compensation shall not exceed \$30,000 and is funded through the Washington State Department of Social and Health Services (DSHS) Developmental Disabilities Administration (DDA). **(Contract No. C20130301)**

i) SHERIFF:

34. Resolution authorizing the ratification of a Memorandum of Understanding (MOU) with the National Parks Service (NPS), United States Department of the Interior, acting through the Superintendent of North Cascades National Park Service Complex to deputize and work cooperatively with the NPS Rangers to provide protection of human life and property within Skagit County and the National Park System. Review of the MOU's terms and conditions delayed finalization of the MOU. **(Resolution No. R20130189)**
35. Memorandum of Understanding (MOU) with the National Parks Service (NPS), United States Department of the Interior, acting through the Superintendent of North Cascades National Park Service Complex to deputize and work cooperatively with the NPS Rangers to provide protection of human life and property within Skagit County and the National Park System. The Agreement commenced on Jun 16, 2013, and shall continue for five (5) years. **(Contract No. C20130302)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from

Clearing Fund 696 in the total dollar amount of \$53,630.69 (Transmittal No. C-87-13); and

- b) Warrants numbered 386032 through 386101 from Clearing Fund 696 in the total dollar amount of \$143,057.55 (Transmittal No. C-88-13); and
- c) Warrants numbered 386102 through 386102 from Clearing Fund 696 in the total dollar amount of \$50,000 (Transmittal No. C-89-13); and
- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$213,420.09 (Transmittal No. C-90-13); and
- e) Warrants numbered 386103 through 386353 from Clearing Fund 696 in the total dollar amount of \$4,389,452.50 (Transmittal No. C-91-13); and
- f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$3,686.11 (Transmittal No. C-92-13); and
- g) Payroll warrants numbered 317576 through 318294 in the total dollar amount of \$1,133,145.23 (Transmittal No. P-25-12); and
- h) Junior District Payroll warrants numbered 801763 through 801932 in the total dollar amount of \$249,498.23 (Transmittal No. P-26-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings at 1:34 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board