

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JULY 8, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, July 8, 2013, with Commissioners Sharon D. Dillon, Ron Wesen, and Kenneth A. Dahlstedt present.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

a) *8:30 a.m. - 10:30 a.m. Briefing - County Commissioners/County Administrator

b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

The Commissioners discussed consent agenda items #10, #11, and #12 with Project Manager Mike Farthing.

A motion was made by Commissioner Wesen to approve consent agenda items 1 through 13, ratification agenda items 14 through 17, vouchers and warrants for Monday, July 8, 2013.

Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

c) *2:00 p.m. - 3:00 p.m. Executive Session (Litigation - RCW 42.30.110(1)(i))

d) *3:00 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA (items 1 through 13):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, July 1, 2013. **(Approved)**

2. Record of the Proceedings for Tuesday, July 2, 2013. **(Approved)**

b) BUDGET AND FINANCE:

3. Resolution establishing objectives for the 2014 County Budget. **(Resolution No. R20130172)**

c) OFFICE OF JUVENILE COURT:

4. Resolution authorizing the submission of the application for the Edward Byrne Memorial Justice Assistance Grant which provides funding for the Skagit Juvenile Victim Offender Meeting Program. **(Resolution No. R20130172)**

d) PLANNING AND DEVELOPMENT SERVICES:

5. Personal Services Agreement with ECONorthwest to provide a Fiscal Impact Analysis report for proposed development of the Bayview Ridge Subarea. The Agreement shall commence on the

date of execution and continue through December 31, 2013. Compensation shall not exceed \$20,000. **(Contract No. C20130283)**

e) PUBLIC WORKS:

6. Resolution to call for bids for the purchase of a pedestrian bridge and precast concrete abutments for the Hansen Creek pedestrian bridge replacement project. The bid opening is scheduled to take place on Monday, August 5, 2013, at 2:00 p.m. or as soon as possible thereafter. **(Resolution No. R20130173)**
7. Vendor Services Agreement with Northwest Aquatic Eco-Systems to provide aquatic vegetation surveys and lake treatment services to manage invasive and nuisance aquatic vegetation for Lake Management District No. 4 for Clear and Beaver Lakes (LMD 4). The Agreement shall commence on the date of execution and continue until May 31, 2015. Compensation shall not exceed \$30,000. **(Contract No. C20130284)**
8. Temporary Easement with Walter M. Ortez for Parcel No. P49073 for Natural Resource Stewardship Program (NRSP) riparian restoration maintenance work around Friday Creek. The Easement shall commence on the date of execution and continue for ten (10) years from the date of execution. All work associated with this Temporary Easement is 75% funded by the Washington State Department of Ecology Grant No. G0900062, NRSP, Skagit County Grant Funding Agreement No. C20080607, and 25% funded by the Clean Water Fund 120. **(Contract No. C20130285)**
9. Vendor Services Agreement with NC Power Systems Co. for the purchase and installation of one marine auxiliary generator for the MV Guemes Ferry. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$21,840. **(Contract No. C20130286)**
10. Change Order Number 09 to Skagit County Construction Contract Agreement No. C20120132 with Interwest Construction, Inc. for the Anderson/LaVenture Road Extension Projects Cedardale to Blodgett Skagit County #ES71000-1, Federal Aid #STPUS-7337(005), TIB #9-W-029(002)-1, Blodgett to Blackburn Skagit County #ES71000-1B, Federal Aid #STPUS-7337(004), TIB #9-W-029(002)-1, and South LaVenture Sanitary Sewer System City of Mount Vernon #ES97-72. This Change Order adjusts the DBE Goal (Disadvantaged Business Enterprise) amounts on various subcontractors without increasing the contract amount which remains at \$8,560,470.59. All other terms and conditions remain the same. **(Amendment No. A20130081)**
11. Change Order Number 10 to Skagit County Construction Contract Agreement No. C20120132 with Interwest Construction, Inc. for the Anderson/LaVenture Road Extension Projects Cedardale to Blodgett Skagit County #ES71000-1, Federal Aid #STPUS-7337(005), TIB #9-W-029(002)-1, Blodgett to Blackburn Skagit County #ES71000-1B, Federal Aid #STPUS-7337(004), TIB #9-W-029(002)-1, and South LaVenture Sanitary Sewer System City of Mount Vernon #ES97-72. This Change Order deletes and adds specific construction line items regarding drainage, the removal of paint lines, and updates the channelization plan as requested by the City of Mount Vernon. Compensation is increased by \$25,105.57 for a new total amount not to exceed \$8,585,576.16. All other terms and conditions remain the same. **(Amendment No. A20130082)**
12. Change Order Number 11 to Skagit County Construction Contract Agreement No. C20120132 with Interwest Construction, Inc. for the Anderson/LaVenture Road Extension Projects Cedardale to Blodgett Skagit County #ES71000-1, Federal Aid #STPUS-7337(005), TIB #9-W-029(002)-1, Blodgett to Blackburn Skagit County #ES71000-1B, Federal Aid #STPUS-7337(004), TIB #9-W-029(002)-1, and South LaVenture Sanitary Sewer System City of Mount Vernon #ES97-72. This Change Order adds an additional bid schedule "E" for the installation of the channelization revision as requested by the City of Mount Vernon and approved by WSDOT. Compensation is increased by \$43,000, which will be reimbursed 100 % by the City of Mount Vernon. The new contract total shall not exceed \$8,628,576.16. All other terms and

conditions remain the same. **(Amendment No. A20130083)**

13. Vendor Services Agreement with Environmental Abatement Services, Inc. to remove asbestos flooring in a County owned house located at 60862 Cascade River Road. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$12,000. **(Contract No. C20130287)**

V. RATIFICATION AGENDA (items 14 through 17):

f) PLANNING AND DEVELOPMENT SERVICES:

14. Resolution authorizing the ratification of Amendment C to Mitigation Project Grant Agreement No. E11-133, Skagit County Contract No. C20110071, with the Washington State Military Department and the Federal Emergency Management Agency (FEMA). By extending the contract an additional ninety days, Skagit County will be able to perform all tasks under the Hazard Mitigation Grant Program and reduce the risk of damage from repetitive flooding. **(Resolution No. R20130174)**
15. Amendment C to Mitigation Project Grant Agreement No. E11-133, Skagit County Contract No. C20110071, with the Washington State Military Department and the Federal Emergency Management Agency (FEMA) to provide funds to acquire and demolish two flood-prone structures located in the floodplain of the Skagit River and its tributaries. The purpose of this Amendment is to change the contract end date from June 30, 2013 to September 30, 2013, and revise Attachment #2 - Project Development Schedule. The total cost of the project is \$341,450, and remains unchanged. Skagit County's total contribution to the project remains unchanged at \$42,681, or 12.5% of the total project cost, which will be matched by the Washington State Military Department. The Federal Emergency Management Agency (FEMA) remains unchanged at \$256,088, or 75% of the total project cost. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect. **(Amendment No. A20130084)**

g) PUBLIC WORKS:

16. Resolution authorizing the ratification of a Vendor Services Agreement with United Site Services of Nevada, Inc to furnish and maintain portable toilet units at various locations throughout Skagit County. The bidding process took longer than anticipated and delayed finalization of the Agreement prior to the commencement date of May 1, 2013, and it was important to continue to provide these services. **(Resolution No. R20130175)**
17. Vendor Services Agreement with United Site Services of Nevada, Inc to furnish and maintain portable toilet units at various locations throughout Skagit County. The Agreement commenced on May 1, 2013, and shall continue for one year. Compensation shall not exceed \$15,000. **(Contract No. C20130288)**

VI. VOUCHERS AND WARRANTS:

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$5,056.50 (Transmittal No. C-83-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$49,562.38 (Transmittal No. C-84-13); and

- c) Warrants numbered 385623 through 386031 from Clearing Fund 696 in the total dollar amount of \$1,551,570.85 (Transmittal No. C-86-13).

VII. ADJOURNMENT:

Chair Dillon adjourned the proceedings and announced the following scheduled executive session on Monday, July 8, 2013, which Chair Dillon and Commissioner Wesen attended from 2:02 p.m. - 3:10 p.m. The purpose of the executive session was Litigation - RCW 42.30.110 (1)(i). (Matters relating to County enforcement actions, actual litigation, or potential litigation.) The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Arne Denny and Stephen Fallquist. Skagit County Administrator Tim Holloran, Public Works Director Henry Hash, and Solid Waste Division Manager Kevin Renz were also in attendance.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board