

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, JUNE 24, 2013**

The Skagit County Board of Commissioners met in regular session on Monday, June 24, 2013, with Chair Sharon D. Dillon, and Commissioner Kenneth A. Dahlstedt present. Commissioner Ron Wesen excused.

I. CALL TO ORDER:

Chair Dillon called the proceedings to order at 1:30 p.m. and excused Commissioner Wesen who was attending a meeting in La Conner.

II. PLEDGE OF ALLEGIANCE:

Chair Dillon led the gallery in the salute to the flag.

III. AGENDA:

- a) *8:30 a.m. - 10:00 a.m. Briefing - County Commissioners/County Administrator
- b) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

A motion was made by Commissioner Dahlstedt to approve consent agenda items 1 through 27, ratification items 28 through 31, vouchers and warrants for Monday, June 24, 2013. Chair Dillon seconded the motion.

The vote passed unanimously.

The Commissioners discussed Item No. 21, a Construction Contract Agreement with Lakeside Industries for a paving project on the Cascade Trail and they said that the funds were coming from Special Pathways which was the intent of the fund. They commented that the paving project would create wider accessibility for the public.

IV. CONSENT AGENDA (items 1 through 27):

a) COMMISSIONERS:

- 1. Record of the Proceedings for Monday, June 17, 2013. **(Approved)**
- 2. Record of the Proceedings for Tuesday, June 18, 2013. **(Approved)**
- 3. Resolution to reappoint members to the Central Valley Ambulance Authority Board. John Ruthford, Dale Ragan, Harold Beitler, Rusty Feay, and Marty Coble's terms shall commence on July 1, 2013 and end on July 31, 2014. **(Resolution No. R20130160)**
- 4. Vendor Services Agreement with Skagit Publishing to provide legal printing services. The Agreement shall commence on July 1, 2013, pursuant to Resolution No. R20130079, and shall continue through June 30, 2014. Compensation shall not exceed \$10.00 per column inch for notices submitted to Skagit Publishing by email. **(Contract No. C20130253)**

b) COMMUNITY SERVICES:

5. Personal Services Agreement with United General Hospital to coordinate and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco and other drugs. The Agreement shall commence on July 1, 2013, and continue until December 31, 2013. Compensation shall not exceed \$29,125.50. **(Contract No. C20130254)**
 6. Personal Services Agreement with Colibri Facilitation to consult, coordinate, and direct public conversations for the Developmentally Disabled community needs assessment and consult with Community Services on how to best meet the needs of the community, as well as utilize millage funding for the greatest impact. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$17,670. **(Contract No. C20130255)**
 7. Personal Services Agreement with Consumer Voices Are Born (CVAB) to provide a peer-run drop-in center to recovery-oriented psychological, recreational and peer support needs to individuals living in Skagit County with mental illness, substance use and/or co-occurring disorders who are 16 years and older. The Agreement shall commence on the date of execution and continue until June 30, 2014. Compensation shall not exceed \$95,585. **(Contract No. C20130256)**
 8. Personal Services Agreement with Pioneer Human Services to provide two FTE Case Managers to provide outreach, engagement and intensive case management to homeless individuals with mental illness and/or substance abuse. The Agreement shall commence on July 1, 2013, and continue until June 30, 2014. Compensation shall not exceed \$141,000. **(Contract No. C20130257)**
 9. Personal Services Agreement with Sea Mar Community Health Centers to provide chemical dependency and support services, generally in an outpatient setting, to eligible persons as part of the P-I-T-A (Prevention, Intervention, Treatment, Aftercare) continuum. The Agreement shall commence on July 1, 2013, and continue until December 31, 2013. Compensation shall not exceed \$90,000. **(Contract No. C20130258)**
- c) CORONER:
10. Vendor Services Agreement with Valley Memorials, Inc. dba Hawthorne Funeral Home & Memorial Park to have staff available twenty-four (24) hours a day, seven (7) days a week to receive the deceased at the funeral facility or provide the Coroner's Office with a key and alarm code to the funeral facility. The Agreement shall commence on the date of execution and continue until December 31, 2013. Compensation shall not exceed \$5,000, which is based on a fee structure that consists of set charges for the type of work performed including each transfer, transport, indigent, and autopsy performed. **(Contract No. C20130259)**
- d) GEOGRAPHIC INFORMATION SERVICES:
11. Interlocal Cooperative Agreement with Swinomish Indian Tribal Community to establish a cost sharing partnership for Pictometry Imagery and Software. The Agreement shall commence on the date of execution and shall continue for two years. Compensation from Swinomish Indian Tribal Community shall not exceed \$8,600 for the two (2) year license of the Pictometry products. **(Contract No. C20130260)**
 12. Interlocal Cooperative Agreement with Skagit River System Cooperative to establish a cost sharing partnership for Pictometry Imagery and Software. The Agreement shall commence on the date of execution and shall continue for two years. Compensation from Skagit River System Cooperative shall not exceed \$13,000 for the two (2) year license of the Pictometry products. **(Contract No.**

C20130261)

e) HEALTH:

13. Amendment No. 1 to Interlocal Cooperative Agreement No. C20120355 with Whatcom County to deliver Nurse-Family Partnership home visiting services to pregnant and parenting women living in Whatcom County who would benefit from intense support offered through this program. This Amendment extends the Agreement from August 31, 2013, to June 30, 2014 and increases compensation by \$24,696 for a new contract amount not to exceed \$52,683 and is funded through the Home Visiting Service Account (HVSA) grant. The original terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20130074)**
14. Health Jurisdiction Agreement with Washington State Health Care Authority, Agreement No. K772, for the Access to Baby and Child Dentistry (ABCD) Local Activities program. This Agreement provides public health nurses to perform outreach and recruitment of Medicaid-eligible children ages birth to six, in collaboration with other organizations. The Agreement shall commence on July 1, 2013, and shall continue until June 30, 2015. Compensation from Washington State Health Care Authority shall not exceed \$58,500. **(Contract No. C20130262)**

f) PARKS, RECREATION AND FAIRGROUNDS:

15. Lease Agreement with Gary Knaus, Sr. dba Doran Farms to remove the hay (approximately 59.5 acres) at Northern State Recreation Area. The Agreement shall commence on the date of execution and continue until December 31, 2013. Doran Farms will compensate Skagit County \$1,000. **(Contract No. C20130263)**
16. Emergency Resolution for the pumping of the sewer dump station at Howard Miller Steelhead Park Campground in Rockport, WA on May 27, 2013. **(Resolution No. R20130161)**
17. Vendor Services Agreement with Lil John Sanitary Service, Inc. for the emergency pumping, removal of sewage, dump fee and emergency after hour's fee for the sewer dump station at Howard Miller Steelhead Park Campground in Rockport, WA. The Agreement commenced on May 27, 2013, pursuant to the Emergency Resolution signed by the Commissioners on June 24, 2013, and shall continue for one year. Compensation shall not exceed \$824.48. **(Contract No. C20130264)**

g) PROSECUTING ATTORNEY:

18. Grant Agreement No. S14-31102-526 with Washington State Department of Commerce Community Services and Housing Division Office of Crime Victims Advocacy for funding to support victim/witness program activities. The Agreement shall commence on July 1, 2013, and continues until June 30, 2014. Compensation to Skagit County shall not exceed \$32,415. **(Contract No. C20130265)**

h) PUBLIC WORKS:

19. Resolution calling for a public hearing to consider resolutions amending the Guemes Island Ferry Fare Structure and amending the Guemes Island Ferry Revenue Target Methodology. The public hearing is scheduled to take place Tuesday, July 16, 2013, at 10:30 a.m. or as soon thereafter as possible. **(Resolution No. R20130162)**
20. Resolution awarding the bid for the 2013 Asphalt Overlay Project #ESA013-1 to

Lakeside Industries, Inc. in the amount of \$1,000,127.46. **(Resolution No. R20130163)**

21. Construction Contract Agreement with Lakeside Industries, Inc. for the Cascade Trail Mile One (1) Trailhead Project #ES97-74 in the amount of \$143,162.75. **(Contract No. C20130266)**
22. Construction Contract Agreement with Taylor's Excavators Inc. for the Run-Off-Road and Intersection Safety Project (Josh Wilson Road and Farm to Market Road Intersection) ESTS 11-1, Federal Aid #HSIP-OOOS (275) in the amount of \$142,547. **(Contract No. C20130267)**
23. Construction Contract Agreement with Taylor's Excavators Inc. for the Run-Off-Road and Intersection Safety Project (Josh Wilson Road - Higgins Airport Way Intersection) ESTS 11-2, Federal Aid #HSIP-OOOS (275) in the amount of \$230,356. **(Contract No. C20130268)**
24. Vendor Services Agreement with Brisbin Projects, LLC for the mowing of Britt Slough Banks. The Agreement shall commence on the date of execution and continue for two years. Compensation shall not exceed \$8,798.82. **(Contract No. C20130269)**
25. Amendment No. 2 to Skagit County Contract No. C20120045, Coastal Zone Management Fund Grant Agreement No. G1200389 with the State of Washington Department of Ecology (DOE) for the Skagit Marine Resources Committee (MRC). This Amendment extends the contract from June 30, 2013, to September 16, 2013 to enable completion of additional tasks and reports. Compensation from DOE is decreased by \$6,000, for a new total compensation amount from DOE of \$91,395. **(Amendment No. A20130075)**
26. Funding Agreement with Northwest Straits Foundation to enable the Skagit Marine Resources Committee to respond to oil spill incidents and engage the community for oil spill response and readiness. The Agreement shall commence on the date of execution and continue until December 31, 2014. Northwest Straits Foundation shall compensate Skagit County \$2,400. **(Contract No. C20130270)**
27. Quit Claim Deed with the State of Washington for the purchase of a portion of Parcel No. P112819 where the Clear Lake Compactor Site property is located. **(Contract No. C20130271)**

V. RATIFICATION AGENDA (items 28 through 31):

i) PROSECUTING ATTORNEY:

28. Resolution authorizing the ratification of a Personal Services Agreement with Tomas Aminnie to provide translation and investigative services for the Skagit County Prosecutor's Office. Translation services were needed before the Agreement was able to be fully executed. **(Resolution No. R20130164)**
29. Personal Services Agreement with Tomas Aminnie to provide translation and investigative services for the Skagit County Prosecutor's Office. The Agreement commenced on May 30, 2013, and shall continue until December 31, 2013. Compensation shall not exceed \$500. **(Contract No. C20130272)**

j) PUBLIC WORKS:

30. Resolution authorizing the ratification of Amendment No. 2 to Cooperative Agreement No. C20100373 between the U.S. Environmental Protection Agency (EPA) No. PO-00J09601 and Skagit County. Skagit County was not notified of the extension of the Agreement until May 30, 2013 and was not able to route the

Amendment in time. **(Resolution No. R20130165)**

31. Amendment No. 2 to Cooperative Agreement No. C20100373 between the U.S. Environmental Protection Agency (EPA) No. PO-00J09601 and Skagit County. This Amendment extended the Agreement from May 30, 2013, to December 31, 2013. Funding remains the same. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect. **(Amendment No. A20130076)**

VI. **VOUCHERS AND WARRANTS:**

1. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$29,730.74 (Transmittal No. C-74-13); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$66,261.25 (Transmittal No. C-75-13); and
 - c) Warrants numbered 384654 through 385164 from Clearing Fund 696 in the total dollar amount of \$7,085,074.82 (Transmittal No. C-76-13); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$105,944.56 (Transmittal No. C-77-13); and
 - e) Warrants numbered 385165 through 385235 from Clearing Fund 696 in the total dollar amount of \$151,196.83 (Transmittal No. C-78-13); and
 - f) Payroll warrants numbered 316867 through 317575 in the total dollar amount of \$1,080,997.76 (Transmittal No. P-23-13).

VII. **ADJOURNMENT:**

The Commissioners made miscellaneous announcements regarding the 4th of July Holiday, Interstate 5 Skagit River Bridge collapse, and the Skagit River General Investigation study.

Chair Dillon announced that no executive sessions were scheduled for Monday, June 24, 2013, and adjourned the proceedings at 1:40 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Sharon D. Dillon, Chair

Ron Wesen, Commissioner

Kenneth A. Dahlstedt, Commissioner

ATTEST:

Clerk of the Board